



Keyboard Shortcuts

You will never get bored using your keyboard! Try going mouse- less for one hour using these keyboard shortcuts.

Windows Keyboard Shortcuts

TAB	Advance to next link or field on a web page
SHIFT + TAB	Previous link or field
Up and Down	Move through list
Spacebar	Select/unselect check boxes and
ALT+TAB	Move between apps (Hold down ALT key, tap TAB key to cycle through options)
CTRL + SHIFT+ Arrow Keys	Select text
CTRL + W or CTRL + F4	Close window
ALT+F4	Close application
ALT	Hot-key mode to view ribbon key
CTRL + S	Save
CTRL + A	Select all
CTRL + Z	Undo
CTRL + C	Copy
CTRL + X	Cut
CTRL + V	Paste
CTRL + P	Print
Windows Key	Start menu
SHIFT + F10 or Menu Key	(Between Window and Ctrl key) Activates "right click" menu

Mac Keyboard Shortcuts

Tab	Advance to next link or field on a web page
CMND +0	Open
CMND + W	Close
CMND + P	Print
CMND + C	Copy
CMND + X	Cut
CMND + V	Paste
CMND +Z	Undo
CMND + S	Save
CMND + A	Select All
CMND + "+"	Zoom In
CMND + "-"	Zoom Out

Global Accessibility Awareness Day.

**May 17th
11 am - 2 pm**

The Chancellor
Paterson Library



Lakehead
UNIVERSITY

Student Accessibility
Services