



Keyboard Shortcuts

You will never get bored using your keyboard! Try going mouse less for 15 minutes using these keyboard shortcuts.

Windows Keyboard Shortcuts

TAB	Advance to next link or field on a web page
SHIFT + TAB	Previous link or field
Up and Down	Move through list
Spacebar	Select/unselect check boxes and
ALT+TAB	Move between apps (Hold down ALT key, tap TAB key to cycle through options)
CTRL + SHIFT+ Arrow Keys	Select text
CTRL + W or CTRL + F4	Close window
ALT+F4	Close application
ALT	Hot-key mode to view ribbon key
CTRL + S	Save
CTRL + A	Select all
CTRL + Z	Undo
CTRL + C	Copy
CTRL + X	Cut
CTRL + V	Paste
CTRL + P	Print
Windows Key	Start menu
SHIFT + F10 or Menu Key	(Between Window and Ctrl key) Activates "right click" menu

Mac Keyboard Shortcuts

Tab	Advance to next link or field on a web page
CMND + 0	Open
CMND + W	Close
CMND + P	Print
CMND + C	Copy
CMND + X	Cut
CMND + V	Paste
CMND + Z	Undo
CMND + S	Save
CMND + A	Select All
CMND + "+"	Zoom In
CMND + "-"	Zoom Out

**Global
Accessibility
Awareness
Day.**

May 18th

The Chancellor Paterson Library

11am - 2pm



Lakehead
UNIVERSITY

Student Accessibility
Services