EXTRA TIME ACCOMMODATIONS FOR ONLINE TESTS/EXAMS/QUIZZES

STEP 1. CALCULATING EXTRA TIME FOR TESTS/EXAMS/QUIZZES

In many cases, the calculation of extra time for a student's test/exam/quiz will not require the use of a calculator. For example, if a student had the extra time accommodation of 30 additional minutes per hour, then the student's accommodated time for a 3-hour exam would be:

3 hrs. + (3 x 30 min. for each hour) = 3 hrs. + 90 min. = 4 hrs. + 30 min.

For more complicated calculations, the following formula can be used:
SAT = CD x (1 + ET/60) where:
SAT is the Student's Accommodated Time (to be calculated in minutes initially)
CD is the Classroom Duration (in minutes)
ET/60 is the student's extra time noted in additional minutes per hour

STEP 2. ADJUSTING THE STUDENT'S EXTRA TIME

Ensure that you add the extra time accordingly prior to each online test/exam/quiz for all students with accommodations in your courses. If you are using the D2L platform and are experiencing any technical issues with these adjustments, please email the Teaching Commons.

SAS staff are available via email to address any questions or concerns you may have with regards to extra time calculations for tests/exams/quizzes.