

**Senate Meeting #4-2013**  
**Thursday, April 25, 2013**  
**2:30 p.m. – Senate Chambers**  
**MINUTES**

**In attendance**

Dr. Brian Stevenson – Chair	Dr. Robert Isotalo	Dr. Antony Puddephatt
Dr. David Barnett	Dr. Douglas Ivison	Dr. Todd Randall
Dr. Maurice Benson	Dr. Changquan Jiao	Ms. Karen Roche, Secretary
Dr. Richard Berg	Dr. Rhonda Koster	Dr. Jenny Roth
Dr. Paul Berger	Dr. David Law	Dr. Ulf Runesson
Dr. Aris Carastathis	Dr. Camillo Lento	Dr. Jo-Ann Ryan*
Dr. Han Chen	Dr. Apichart Linhananta	Dr. Alexander Serenko
Dr. Glenn Colton	Dr. Lori Livingston	Dr. Gillian Siddall
Dr. Bahram Dadgostar	Dr. Nancy Luckai	Dr. Margaret Smith
Dr. Pallavi Das	Dr. Azim Mallik	Dr. Sharon Dale Stone
Dr. Andrew P. Dean	Dr. Roland Martin	Dr. Lee Stuesser
Mrs. Anne Deighton	Dr. Carney Matheson	Dr. Herman van den Berg*
Dr. Joey Farrell	Dr. Richard Maundrell	Dr. Adam Van Tuyl
Dr. Rod Hanley	Dr. Dennis McPherson	Dr. Beatrice Vernier-Larochette
Dr. Gordon Hayman	Dr. Krishnamoorthy Natarajan	Dr. Rui Wang
Dr. Philip Hicks	Dr. Jane Nicholas	Dr. Xuequn Wang
Dr. Mary Louise Hill	Dr. John O’Meara	Dr. Sandra Wolf

**Regrets**

Dr. Phillip Allingham	Dr. Michael Hoeschsmann	Prof. Gerald Philips
Dr. Michel Beaulieu	Dr. Derek Kivi	Prof. Karen Poole
Dr. Lionel Catalan	Ms. Katherine Kortez-Miller	Dr. Connie Russell
Dr. Wa Gao	Dr. Sree Kurissery	Mrs. Marian Ryks-Szelekovszky
Dr. Christine Gottardo	Mr. Gil Labine	Dr. Douglas West
Mr. Zahid Hasan	Dr. Raynald Harvey Lemelin	Ms. Brenda Winter
	Dr. Hasan Naser	

**Official Observers**

Ms. Sarah Browne	Ms. Kathy Pozihun	Ms. Cathy Ridley
Ms. Deb Comuzzi	Dr. Moira McPherson	Ms. Amanda Trevisanutto
Dr. Umed Panu		Ms. Gwen Wodja

1. Approval of Agenda

MOVED (B. Dadgostar/G. Siddall) that the revised agenda be approved.  
CARRIED

2. Approval of Minutes

Minutes of Senate Meeting #3-2013 held on March 22, 2013

- Remove Dr. Moira McPherson from “In attendance” and replace her name with Dr. Dennis McPherson.

MOVED (P. Hicks/B. Dadgostar) that the minutes of the Senate Meeting #3-2013 of March 22, 2013 be approved as amended.  
CARRIED

3. Business Arising from the Minutes  
There was no business arising from the minutes.

4. Proposed Graduate Calendar Changes for Referral

MOVED (P. Hicks/A. Mallik) that the proposed Graduate Calendar Changes be referred to the appropriate committees:

Faculty of Engineering

- MSc ENG in Electrical and Computer Engineering (2013-ENG-467)

Faculty of Social Sciences and Humanities

- History 5301: Topics in Canadian History (2012-SOC-158)

CARRIED

5. Reports of Standing Committees on Proposed Calendar Changes

- 5.1 Senate Undergraduate Studies Committee Report

MOVED (R. Maundrell/T. Randall) that the Senate Undergraduate Studies Committee report be accepted.

CARRIED

- 5.2 Senate Budget Committee Report

The Chair of the Senate Budget Committee requested all units remind those inputting calendar changes about the importance of filing out the section entitled Budgetary Considerations before submitting changes into the Curriculum Navigator system.

MOVED (T. Randall/P. Berger) that the Senate Budget Committee Report be accepted.

CARRIED

5.3 Senate Academic Committee Report

5.3.1 MOVED (A.P. Dean/ P. Hicks) that Senate approve the revised Masters Regulations.  
CARRIED

5.3.2 MOVED (A.P. Dean/P. Hicks) that Senate approve the revised Doctoral Regulations.  
CARRIED

5.3.3 Quality Assurance: Cyclical Review – Information Only

- Quality Assurance: Cyclical Undergraduate Program Review - Department of Economics
- Quality Assurance: Cyclical Undergraduate Program Review - Department of Chemistry

5.3.4 MOVED (A.P. Dean/D. Ivison) that the Senate Academic Committee Report be accepted.  
CARRIED

5.4 ~~New Program – MSc Civil Engineering~~

~~MOVED (T. Randall/ D. Barnett) that the Senate approve the proposal for the new MSc in Civil Engineering Program (version dated March 15<sup>th</sup>, 2013).~~

~~CARRIED~~<sup>KR</sup> May 14, 2013

6. Approval of Undergraduate Calendar Changes

MOVED (R. Maundrell/T. Randall) that the following Undergraduate Calendar Changes be approved:

Faculty of Social Sciences and Humanities

- New Courses Part II (2012-SOC-083)
- Outdoor Recreation (2012-SOC-082)
- New Fourth Year Courses (2012-SOC-161)
- Second Year Course Change (2012-SOC-159)

Faculty of Science and Environmental Studies

- Biology Minor Program (2012-SCI-057)

- Water Resource Field School (2012-SCI-293)
- Geography 1140 with Lab (2012-SCI-296)

Faculty of Engineering

- Chemical Engineering Changes (2013-ENG-468)

Faculty of Health and Behavioural Sciences

- Kinesiology (2013-HBS-464)

Faculty of Business Administration

- Business 4273 (2012-BUS-111)
- Business 2317 (2012-BUS-194)
- Business 1311 (2012-BUS-195)
- Business 3317 (2012-BUS-196)
- Business 3314 (2012-BUS-197)
- Business 1336 (2012-BUS-198)
- Business 3318 (2012-BUS-199)
- Business 4371 (2012-BUS-200)
- Business 4311 (2012-BUS-201)
- Business 3235 (2012-BUS-202)
- Business 1313 (2012-BUS-203)
- Business 1331 (2013-BUS-204)
- Business 2011 (2012-BUS-205)
- Business 2314 (2012-BUS-206)
- Business 3371 (2012-BUS-207)
- Business 3319 (2012-BUS-208)
- Business 3339 (2012-BUS-209)
- Business 2352 (2012-BUS-210)
- Honours Bachelor of Commerce – Business Administration Major (2012-BUS-211)
- Business 3311 (2012-BUS-212)
- Business 3338 (2012-BUS-213)
- Business 3372 (2012-BUS-214)
- Business 3373 (2012-BUS-215)
- Business 4379 (2012-BUS-216)
- Business 4338 (2012-BUS-217)
- Business 2318 (2012-BUS-218)
- Business 2312 (2012-BUS-219)
- Business 2336 (2012-BUS-220)
- Business 3312 (2012-BUS-221)
- Business 4316 (2012-BUS-222)

- Business 3335 (2012-BUS-223)
- Business 3315 (2012-BUS-224)
- Business 4315 (2012-BUS-225)
- Business 4318 (2012-BUS-226)
- Business 4317 (2012-BUS-227)
- Business 4333 (2012-BUS-228)
- Business 3336 (2012-BUS-229)
- Business 3352 (2012-BUS-230)
- Business 3374 (2012-BUS-231)
- Business 3354 (2012-BUS-232)
- Business 4354 (2012-BUS-233)
- Business 4332 (2012-BUS-234)
- Business 4359 (2012-BUS-235)
- Business 4313 (2012-BUS-236)
- Business 4378 (2012-BUS-237)
- Business 4358 (2012-BUS-238)
- Business 4336 (2012-BUS-239)
- Business 2356 (2012-BUS-240)
- Business 2351 (2012-BUS-241)
- Business 2033 (2013-BUS-460)

CARRIED

7. Approval of Graduate Calendar Changes

MOVED (P. Hicks/B. Dadgostar) that the following Graduate Calendar Changes be approved:

Faculty of Health and Behavioural Sciences

- Kinesiology 5130 (2013-HBS-463)

CARRIED

8. Faculty of Graduate Studies Council Report

MOVED (P. Hicks/R. Koster) that the Faculty of Graduate Studies Report be accepted.

CARRIED

9. Joint Senate Committee for NOSM Report

- 9.1 MOVED (R. Berg/P. Berger) that the revisions to the NOSM Undergraduate General Academic Medical Education Regulations be accepted.

CARRIED

9.2 MOVED (R. Berg/P. Berger) that the revised Terms of Reference for the Joint Senate Committee for NOSM be referred to the Senate Organization Committee.  
CARRIED

9.3 MOVED (R. Berg/P. Berger) that the Joint Senate Committee for NOSM Report be accepted.  
CARRIED

10. Senate Teaching and Learning Committee Report

10.1 MOVED (J. Nicholas/R. Koster) that the procedures for administering the existing instrument for student evaluation of teaching be conducted online through the Lakehead University website using myInfo with faculty members having the option to continue to use paper-based evaluations by annually opting out of the online process.

The Chair of the Senate Teaching and Learning Committee noted that the motion had been revised to include a clause to allow faculty members to continue to use paper based evaluations if they so chose.

Lakehead University Technical Services will report back to the Teaching and Learning Committee annually on the security and storage of the student evaluations data.

A Senator requested two amendments to the motion 1) to change the wording “opting out” to “opting in” and 2) to have the entirety of the data results erased annually.

Dr. Jane Nicholas did not consider the “opting in” as a friendly amendment to the motion since that would compromise the benefits and immediacy of going online. Additionally, the erasure of the data would no longer allow faculty to ask Institutional Analysis for an another copy at a later date when seeking this information for Promotion, Tenure, and Renewal.

MOVED (A. Serenko/A. Van Tuyl) that the motion be divided two motions and that the following amendments be proposed:

1) that faculty have the opportunity “to opt in” to the online student

evaluation of teaching conducted through the Lakehead University website using myInfo.

and

2) to have the entirety of the data results erased annually.

The motion was stated as-

MOVED (A. Serenko/A. Van Tuyl) that the procedures for administering the existing instrument for student evaluation of teaching be conducted online through the Lakehead University website using myInfo for faculty members who want to “opt in” to the online process.

Following statements by Senators expressing their concerns about this motion, the Chair called the question.

The amendment was  
DEFEATED

MOVED (A. Serenko/A. Van Tuyl) that after the results have been distributed to the instructor and to the Office of Institutional Analysis, the data collected (both statistical and comments) be completely erased consistent with the law.

The Director of Technical Services noted that although the security of electronic data is never guaranteed as secure, Lakehead University takes this security very seriously and has instituted measures to provide security. The Director of Risk Management and Access to Information advised Senate that personal information is controlled by FIPPA legislation and it must be retained for at least one year unless the individual agrees to the destruction of the data prior to one year.

The Chair called the question.

The motion was  
DEFEATED

The Chair reminded Senate that it was now considering the original motion.

A Senator suggested a friendly amendment to the original motion that included “Senate revisit the student evaluation process in two years.”

Following a discussion, the mover and seconder agreed to amend the motion to read as follows:

MOVED (J. Nicholas/R. Koster) that the procedures for administering the existing instrument for student evaluation of teaching be conducted online through the Lakehead University website using myInfo with faculty members having the option to continue to use paper-based evaluations by annually opting out of the online process and that Senate revisit the student evaluation process in three years.  
CARRIED

- 10.2 MOVED (J. Nicholas/R. Koster) that the Senate Teaching and Learning Committee's proposed Transition Plan be accepted.

A Senator suggested a friendly amendment to the motion to revisit the Transition Plan in three years.

The mover and seconder from the original motion agreed.

MOVED (J. Nicholas/R. Koster) that the Senate Teaching and Learning Committee's proposed Transition Plan be accepted and revisited in three years.  
CARRIED

- 10.3 MOVED (J. Nicholas/R. Koster) that the proposed regulation on timely feedback be referred to the Senate Academic Committee.  
CARRIED

- 10.4 MOVED (J. Nicholas/R. Koster) that the Senate Teaching and Learning Committee Report be accepted.  
CARRIED

11. Senate Library Committee Report

Dr. Adam Van Tuyl reported that no changes will be made to the navigational structure of the Library's webpage until Fall 2013. He encouraged all Senators, faculty, and staff to contact the Web Steering Committee (chaired by Marian Ryks-Szelekovszky, Vice-Provost, Student Affairs) to voice their concerns.

MOVED (A. Van Tuyl/A. Deighton) that the Senate Library Committee Report be accepted.



CARRIED

12. Senate Undergraduate Scholarships and Bursaries Committee Report

- 12.1 MOVED (C. Jiao/B. Dadgostar) that Senate approve the awarding of major medals, the Governor General's Silver Medal, the Governor General's College Bronze Medal, Chancellor's Medal, Vice-Chancellor's Medal on the basis of cumulative average instead of "the required work of the final year."

CARRIED

- 12.2 MOVED (C. Jiao/B. Dadgostar) that the Senate Undergraduate Scholarships and Bursaries Committee Report be accepted.

CARRIED

13. Senate Organization Committee Report

- 13.1 MOVED (A. Carastathis/A. Van Tuyl) that the revised Terms of Reference for the Senate Library Committee be accepted.

CARRIED

- 13.2 MOVED (A. Carastathis/A. Van Tuyl) that the Senate Organization Committee report be accepted.

A Senator expressed concern that the Senate Organization Committee did not recommend approval of the proposed revisions to the Senate Research Committee's Terms of Reference.

The Chair of the Senate Organization Committee responded that there was no compelling reason to make the proposed changes to the Senate Research Committee Terms of Reference, and that the present composition is reflective of the number of CIHR eligible faculty members currently at Lakehead University.

CARRIED

14. Senate Nominations Committee Report

- 14.1 MOVED (A. Puddephatt/J. Roth) that the attached list of faculty members be appointed to Senate Standing Committees for the terms listed.

CARRIED

- 14.2 MOVED (A. Puddephatt/P. Hicks) that the Senate Nominations

Committee report be accepted.  
CARRIED

15. Senate Meeting Schedule for 2013-2014

MOVED (P. Hicks/D. Ivison) that the Senate and Senate Executive Meeting Schedule 2013-2014 be approved.  
CARRIED

16. Approval of Adjunct Professor

16.1 MOVED (G. Siddall/J. Roth) that the following Adjunct Professor for the Faculty of Social Sciences and Humanities be approved:

- Dr. Thorold Tronrud as an External Adjunct Professor to the Department of History for the term commencing July 1, 2013 through June 30, 2017.

CARRIED

16.2 MOVED (A.P. Dean/A. Mallik) that the following Adjunct Professor for the Faculty of Science and Environmental Studies be approved:

- Dr. Greg Pyle as an External Adjunct Professor to the Department of Biology for the term commencing January 1, 2013 through December 31, 2016.

CARRIED

16.3 MOVED (J. O'Meara/P. Berger) that the following Adjunct Professor for the Faculty of Education be approved:

- Dr. Jan Oakley as an Internal Adjunct Professor to the Faculty of Education for the term commencing July 1, 2013 through June 30, 2017.

CARRIED

17. Nominations for the Three (3) Faculty Representatives on Senate

It was noted that no motion was required.

An Interest to Serve was posted to fill three vacancies for Faculty Representatives on Senate for the term July 1, 2013 through June 30, 2016. The acclaimed Faculty Representatives on Senate are:

- Dr. David Richards (2013-2016)
- Dr. Sree Kurissery (2013-2016)
- Dr. Brian McLaren (2013-2016)

#### ITEMS FOR INFORMATION

18. Report of the COU Academic Colleague

The COU Academic Colleague report was posted to the website with the Senate meeting materials.

19. President's Report

Dr. Stevenson thanked and congratulated the Lakehead University's Steel Bridge Building Team. They placed first overall against eight other teams in the annual competition.

The President's Report was posted to the website with the Senate meeting materials.

20. Report of the Provost & Vice-President (Academic)

Dr. Rod Hanley reported that a Lakehead University delegation travelled to China to explore transfer agreements, short-term opportunities, and exchanges for students and faculty for Lakehead's English Language Program.

In 2012-2013, 1203 students have self-declared as Aboriginal at Lakehead - a 5.5% increase of the projected 1175. Dr. Hanley congratulated the staff of Aboriginal Initiatives and recruiting offices in both Thunder Bay and Orillia.

The Provost & Vice-President (Academic) Report was posted to the website with the Senate meeting materials.

21. Report of NOSM

There was no report from NOSM.

22. Report of the Ogimaawin – Aboriginal Governance Council

The Ogimaawin – Aboriginal Governance Council Report was posted to the website with the Senate meeting materials.

23. Notice of Motion By-law Revisions

The Senate Organization Committee was unable to complete its review of the Senate by-laws and therefore will be bringing the recommended revisions to the May Senate meeting.

A motion to approve the revised Senate By-laws will be brought forward to the Senate at the May 14th, 2013 Senate Meeting.

ADJOURN

MOVED (P. Hicks/J. Roth) that the meeting be adjourned.

CARRIED

---

Dr. Brian Stevenson, President

---

Ms. Karen Roche, Secretary