

**EXCEPTIONAL. UNCONVENTIONAL.**



**Lakehead**  
UNIVERSITY

# Academic Integrity

January 12, 2017



# Academic Integrity – Defined?

## Code of Student Behaviour and Disciplinary Procedures

- Lakehead University is dedicated to learning and the advancement of knowledge.
- The University expects and requires of its students behaviour compatible with its high standards of scholarship and conduct.
- By accepting admission to Lakehead University, every student accepts its policies and regulations and acknowledges the right of the University to take disciplinary action, including suspension or expulsion, for conduct judged unsatisfactory or disruptive and not in accordance with the principles of this preamble.
- Freedom to learn can be preserved only through respect for the rights of others, for the free expression of ideas, and for the law.
- University discipline is limited to behaviour incompatible with those standards and which adversely affects the University's attainment of its purposes and objectives.

# Academic Integrity – Defined?

- **Wikipedia**

**Academic integrity** is the moral code or ethical policy of academia. This includes values such as avoidance of cheating or plagiarism; maintenance of academic standards; honesty and rigor in research and academic publishing.

- **York University**

**Academic integrity** refers to a set of conventions that scholars follow in their work and which generates credibility, trust and respect within the academic community.

([http://www.yorku.ca/spark/academic\\_integrity/index.html](http://www.yorku.ca/spark/academic_integrity/index.html))

# Academic Misconduct – Defined

## Code of Student Behaviour and Disciplinary Procedures, Art. 1

- Academic misconduct includes, but is not limited to:
  - Plagiarism (University Regulation IX), including, but not limited to, submitting a work of which the student is not the author, in whole or in part, whether written, oral or in any other form (except for duly cited quotations or references). Such work may include a thesis, an academic paper, a seminar presentation, a test, an examination, a laboratory or technical report;
  - cheating of any kind; etc.

# Academic Misconduct – Defined

## University Regulation IX

Note: "Plagiarism" shall be deemed to include:

1. Plagiarism of ideas as where an idea of an author or speaker is incorporated into the body of an assignment as though it were the writer's idea, i.e. no credit is given the person through referencing or footnoting or endnoting.
2. Plagiarism of words occurs when phrases, sentences, tables or illustrations of an author or speaker are incorporated into the body of a writer's own, i.e. no quotations or indentations (depending on the format followed) are present but referencing or footnoting or endnoting is given.
3. Plagiarism of ideas and words as where words and an idea(s) of an author or speaker are incorporated into the body of a written assignment as though they were the writer's own words and ideas, i.e. no quotations or indentations (depending on format followed) are present and no referencing or footnoting or endnoting is given.

# Academic Integrity (Cont'd)

## Lakehead University Regulation IX Academic Misconduct

- The University takes a most serious view of offences against academic honesty such as plagiarism, cheating and impersonation. Penalties for dealing with such offences will be strictly enforced.
- The "Code of Student Behaviour and Disciplinary Procedures" including sections on plagiarism and other forms of misconduct may be found on the Lakehead University Senate website.
- Students disciplined under the Code of Student Behaviour and Disciplinary Procedures may appeal their case through the Judicial Panel.

# Academic Integrity

- The following rules shall govern the treatment of candidates who have been found guilty of attempting to obtain academic credit dishonestly.
  - (a) The minimum penalty for a candidate found guilty of plagiarism, or of cheating on any part of a course will be a zero for the work concerned.
  - (b) A candidate found guilty of cheating on a formal examination or a test, or of serious or repeated plagiarism, or of unofficially obtaining a copy of an examination paper before the examination is scheduled to be written, will receive zero for the course and may be expelled from the University.

# Academic Integrity

- Clearly academic misconduct can lead to serious consequences for students

.... And for instructors as well!

- The best defense therefore is a good offense! An ounce of prevention is better than a pound of cure!

# Your Role in Academic Integrity

- Put relevant sections of Regulation IX and the Code on course syllabus; links are ok but not as effective as text.
- Teach about common forms of academic dishonesty
  - Remind students in advance of assignments
  - Consider including a graded assignment on plagiarism
  - Go over the [IDC Academic Integrity Reference Guide](#) (USB drive)
    - There is a Quick Reference handout and Powerpoint slides for each campus.
    - You MAY have students from both campuses in an individual course

# The First Class

Set the stage right away!

Be explicit about your expectations!

- Aim high!
- Clarify expectations and evaluation techniques

# Academic Integrity at Lakehead

Where can I go for referencing or writing help online?

- **Chat live** with an Ontario university librarian, “ASK”  
<http://library.lakeheadu.ca/>
- Purdue **Online Writing Lab** (OWL)  
<https://owl.english.purdue.edu/owl/>
- **English as a Second Language** OWL  
<https://owl.english.purdue.edu/owl/section/5/>

# Academic Integrity at Lakehead

Where can I go for help on campus?

- If you need help **citing your sources** or don't know **where to start** your research, visit a Thunder Bay campus library
- Make an appointment with a **writing coach** at Lakehead's Writing Centre
- For **tutoring** and **academic support advising**, visit the Student Success Centre
- If you are **feeling overwhelmed** by your classwork, make an appointment at the Student Health and Counseling Centre
- For **impartial, independent** and **confidential** support, visit the Ombuds Office

# Academic Integrity at Lakehead

Where can I get more information about academic integrity at Lakehead?

- Student Responsibilities <https://www.lakeheadu.ca/academics/academic-support/skills-for-success/responsibilities>
- Code of Student Behaviour and Disciplinary Procedures <https://www.lakeheadu.ca/faculty-and-staff/policies/student-related/code-of-student-behaviour-and-disciplinary-procedures/node/1046>

# How can I avoid common mistakes?

1. Plagiarism: If you did not come up with the concept or idea yourself, it should be referenced (in-text citation, footnote, endnote, quotations, indentations).

## Quick tips

- Keep track of references throughout your work from the beginning. Don't wait until your assignment is near completion to go through and add in-text citations or foot or endnotes.
- Talk to a librarian about quick and easy ways to track references.

# How can I avoid common mistakes?

2. Inappropriate collaboration is when you work with classmates on an assignment, test or exam that you were told is to be completed alone.

## Quick tips

- If you aren't sure whether collaboration is allowed, ask the instructor.
- Never share answers or essay material with classmates because allowing your material to be copied is also a violation.
- Watch Brock University's Academic Integrity Tutorial for more tips, <https://brocku.ca/academic-integrity/studying-with-integrity/>

# How can I avoid common mistakes?

## 3. Cheating, some examples include;

- accessing test or exam banks directed for instructors only,
- purchasing or selling tests or exams,
- having answers written on an object or your person during a test,
- accessing papers or electronic information during a test,
- copying answers from another student's test.

## Quick tips

- Confirm with the instructor what materials or information are allowed at the exam/test.
- Contact the Student Success or Writing Centres about tutoring or a writing coach.
- Contact the Student Health and Counselling Centre if you are feeling overwhelmed.

# Dealing with Academic Dishonesty

Despite our/your best efforts, you identify a situation that involves plagiarism/cheating/falsification/etc.

Now what?

- Speak with the student about your concern
- If you decide you need to take action.....
- File a written report with a Judicial Officer (your Dean)
- Judicial officer makes the decision

Consult with your Department Chair/Director or Faculty Dean about common practice in your unit.

# Academic Integrity

## Student Code of Behaviour and Disciplinary Procedures

There are important timelines (e.g. report shall be filed within 20 working days after the incident has come to the attention of the complainant) that can derail a complaint.

- Article II outlines the sanctions
- Article III outlines the complaint procedures
- Article IV outlines the student appeal procedures

# Thank you!

Contact the IDC to connect you to Teaching and Learning Resources and Support

[IDC website](#)

Email [idc@lakeheadu.ca](mailto:idc@lakeheadu.ca)

Phone (807) 343-8554

Contact: Breanne Neufeld, Coordinator