

# Joint Health and Safety Committee

Wednesday April 29, 2015

9:00 pm – 11:00 am

OA 3041

500 University Avenue

## A G E N D A

Regrets: Samantha McLean, Victoria Te Brugge, Kelli MacCulloch

1. Approval of Agenda

Approver: Rosa Approves

2. Approval of the Minutes from last JHSC meeting – December 10, 2014

Approval: Rosa Approvals

3. Items Arising from the Minutes (last month)

- First Aid Kit Inventory
- Hand Wash and Sanitize
- John will continue to work on emergency plan for each classroom
- Jenny and T-Bird put up Fire Escape : John suggested to put notices in a frame on the back of the doors to make them look better
- Fire drills are successful this year
- The “Green” roof is getting a revamp to ensure its clean and still efficient

4. Injury and Accident Report (Jenny)

- No Employee injuries
- One student injury – fell down stairs; student went to hospital and is now well.

5. Items for discussion

- Workplace Inspection
  - Penthouse Suite in the cafeteria had a gas smell: Power Vent: not an issue.
- Cracks and uneven pavement from cafeteria to residence (Kelli)
  - Thunder Bay Sr. Admin knows about this issue: Advised that there is no money to fix the pavement
  - Deferred Maintenance: Frank and John will discuss this again at the end of May.
- Employee safety regarding students (T-Bird)
  - Looking in to Training Plans for Staff and Faculty
  - Tim: an Online Resources sent out to them, video.
  - Faculty Mandatory H&S Training.
  - Even in a Union: is H&S Training Mandatory: It needs to be added on to the Union Training
- Conference Services and Health and Safety (T-Bird and Jenny)
  - Alumni Student Send off Day Ball Pit was a H&S issue and risk management was not processed.
  - **The committee has identified that this event as a concern. T-Bird, Jenny, Frank and John will follow up with those involved in organizing the event to discuss.**
  - In future, any events on campus, they need approval and risk management if necessary.
  - Frank may be deputy here on campus for Risk Management approvals for the approval

6. Adjournment/Next Meeting

Motion to adjourn: Frank Cappadocia

### JOINT HEALTH & SAFETY COMMITTEE

#### MEMBERSHIP:

#### Worker Representative(s):

Christopher Murray  
Carolyn Rimkey  
Tim Rowe  
Samantha McLean  
Theresa Prisciak  
Victoria Te Brugge  
Elana Martins  
Rosa Fabiano

#### Management Representative(s):

Frank Cappadocia  
John Siecker  
Jenny Gomes  
Kelli MacCulloch