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## INTERNAL RELATIONS COMMITTEE MEETING MINUTES

January 21, 2020  
2:30 – 3:30 p.m.  
ATAC 5035

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**Attendance:** Chair: Adam Shaen, (Human Resources); Jason Freeburn (LUTA); Kathy Pozihun (VP Administration & Finance); Jack Drewes (IUOE); Ellen Vieira for Connor Jones (GSA);

**Regrets:** Masoud Manzouri (LUSU); Gautam Das (LUFA); Cristina Ross-Caicedo (CUPE); Bernie Chasse (USW); TBD (UNIFOR); David Barnett (Provost & VP Academic); Alexis Paulusma (COPE); Pat Larin (SchII); Dave Andreason (OPSEU)

**Recorder:** Kylie Williams (Human Resources)

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### 1. Approval of the Agenda

**Moved** by Jason Freeburn that the agenda be approved  
**Seconded** by Jack Drewes. All in favour.

**Carried**

### 2. Approval of the Minutes of the previous meeting of December 17, 2019

**Moved** by Jason Freeburn that the minutes be approved.  
**Seconded** by Kathy Pozihun. All in favour.

**Carried**

### 3. Business Arising from the Minutes

There was no business arising from the minutes.

### 4. Roundtable

Ellen Vieira (GSA) – Election preparations are underway for the next GSA board of directors. Ellen also mentioned two events GSA is hosting in the coming month. These include an event on February 12<sup>th</sup> to showcase all the services the Library has to offer. There will also be an event on February 14<sup>th</sup> for Valentine's Day.

Jason Freeburn (LUTA) – As of December 17, 2019 Jason has been elected as the President of LUTA.

Jack Drewes – Reported that 41/60 loop has run into a snag which they anticipate will be addressed during the May electrical shutdown. Jack also revisited the Kaministiquia

volunteer fire department's proposal to install an antenna on the 6<sup>th</sup> floor of the Library to boost emergency alert signals for 1st responders. The proposal included a small space for the antenna, power and internet access. Kathy will advise TSC to expect to be contacted by the volunteer fire department to discuss the details of the proposal.

Kathy Pozihun (VP Administration & Finance) – David Barnett has been officially selected as the University's Provost & Vice-President, Academic. Kathy also advised that the Executive Team is in the middle of board meetings and budget development is ongoing. Since the December meeting OUAC data on enrollment and departmental budget submissions have been received.

Adam Shaen (Human Resources) - The Wellness strategy is progressing with the advisory committee working on a draft to present to senior administration. Adam also reported that results from the Employee Experience Survey will be distributed shortly to the senior team. The next steps will be to disseminate the results to each team and engage staff in development of action plans. The Office of Human Resources remains busy with onboarding of new employees and automation projects.

## **5. Questions for Senior Administration**

A question regarding the status of the EDI action plan was posed. Adam confirmed that the EDI action plan has been approved and a task force struck to implement the plan. Dylan Mazur, Director of Human Rights and Equity, will be invited to present these updates to the Internal Relations Committee.

The committee asked what the implications of Bill 124 were to existing collective agreements. Adam confirmed that any existing collective agreement renewals at Lakehead fall within the three-year moderation period. It was also confirmed that the economic increase is limited by the Bill but movement within a salary grid is not.

The numbers for International Student enrollment was discussed and Kathy confirmed international enrolment remains strong.

## **6. Other Business**

There was no other business to discuss.

## **7. Adjournment**

Meeting was adjourned at 3:02 pm.