

---

## INTERNAL RELATIONS COMMITTEE MEETING MINUTES

June 20, 2017  
2:30 p.m.

---

**Attendance:** Chair: Sherry Herchak, (Human Resources); Kathy Pozihun (VP Administration & Finance); Roy Teniuk (OPSEU); Heather Spivak (Unifor); Courtney Moore (GSA); Patrick Larin (Sch. II); Gautam Das (LUFA); Jack Drewes (IUOE); Lindsey Kelly (LUSU); Rob Bell (COPE);

**Regrets:** Moira McPherson (Provost and VP Academic); Jason Freeburn (LUTA); Eric Searle (CUPE);

**Recorder:** Karen Ramsdale (Human Resources)

---

### 1. Approval of the Agenda

**Moved** by Courtney Moore that the Agenda be approved.

**Seconded** by Roy Teniuk. All in favour.

**Carried**

### Approval of the Minutes of the previous meeting of May 16, 2017

Item 4.4 in the previous minutes should read, "It is hopeful that negotiations will start within the next two weeks..."

**Moved** by Roy Teniuk that the Minutes be approved as amended.

**Seconded** by Heather Spivak. All in favour.

**Carried**

### 2. Business Arising from the Minutes

2.1 Rob mentioned that the Law Library and Dean's office have panic buttons that are not working. Sherry advised Rob to have them contact Security to look at the alarms.

### 3. Questions for Senior Administration

3.1 Roy asked Kathy for an update on the external tech review. Kathy said that they were waiting to announce the new CIO before sharing the results of the review. She said she believes that Andrew Brigham is planning a full team presentation with all TSC staff this fall. Some of the concerns in the review have already been implemented, e.g. ERP server.

Roy asked if there were any funds in the new budget for TSC for retrofits & updates. Kathy indicated that \$100,000 has been allocated to the server this year and there will be further wifi expansion in the Nursing/Braun Building, ATAC labs have been refurbished, which is a large investment, 80 new computers for the library and a significant investment in technology.

#### 4. Round Table Discussion

- 4.1 Jack Drewes (IUOE)** – Ten men have done over 10,300 hours of work on 2,769 work orders. Jack asked about the status of the Co-Gen project. Kathy indicated that the price has escalated from the original estimate, and she continues to work with Johnson Controls on the project.

Jack gave an example of a call they received regarding one office on the sixth floor of ATAC. When the system was changed from heat to cool, there was a complaint that it was too cold and they wanted the heat turned back on. Dealing with individual complaints makes it difficult, and Plant cannot accommodate such requests.

Jack also reported that the fluorescent lights in ATAC are now 13 years old and ballast is no longer available for these fixtures so they must be replaced.

- 4.2 Rob Bell (COPE)** – In celebration of COPE's 13-year anniversary on campus the union provided free butter tarts in the Agora.

There are still some ongoing concerns regarding the Student Central employees.

Rob noted that new benefits will take effect for some employees on July 1<sup>st</sup>, and asked if this included COPE members. Sherry indicated that it would not and that enhancements to benefits must be addressed during Collective Agreement negotiations. Heather mentioned that previously all groups received benefits enhancements. She mentioned the Benefits Committee that used to be in place. Sherry indicated that the Committee was in place when there was a total overhaul in benefits with a new carrier, it did not meet regarding updates. At the time it was a university-wide review and affected all groups. Further enhancements would be negotiated through the collective bargaining process. Jack added that he thought there would be savings to the University if benefits for all groups were the same.

Patrick noted that there is only one benefits links currently on the HR website. Sherry indicated the updates are in transition and there will be booklets for all employee groups.

Patrick mentioned that Schedule II employees don't need to negotiate benefits so how is it decided what they get? Kathy responded that the Executive Team acts on their behalf with a formal request to the Board of Governors.

- 4.3 Roy Teniuk (OPSEU)** – Wireless installation is underway in the Nursing building; Student Central is coming along nicely and computers in the Library are being upgraded. Release printing on the new copiers/printers is now functional on the Thunder Bay campus. Roy will be attending the OPSEU conference in Ottawa next week.

- 4.4 Gautam Das (LUFA)** – no report.

- 4.5 Heather Spivak (Unifor)** – Grounds are looking good. There is good camaraderie with the new manager and employees are enjoying their work. Conference Services is busy.

- 4.6 **Courtney Moore (GSA)** – Planning GSA orientation but trying to make it low cost. Also holding a GSA lunch on Tuesday and a community kayak event for fall.
- 4.7 **Patrick Larin (Schedule II)** – No new report. Staff members are taking vacations.
- 4.8 **Lindsey Kelly (LUSU)** – LUSU is doing orientation planning and revising the GMA, which will be sent to their lawyers. A draft should be ready in December.
- 4.9 **Kathy Pozihun (Sr. Admin)** – The last Board of Governors meeting for the year took place in Orillia and the meetings will resume in September. The AGM will be held in October and Kathy noted that there will be some turnover to Board members.

At the BOG meeting in Orillia, the Board signed an official agreement with Georgian College in Barrie for a degree/diploma partnership. There is a three-to-five year plan to expand, with two programs starting this fall. Hopefully this will help with enrolment.

Four convocation ceremonies took place – three in Thunder Bay and one in Orillia. All were well attended. Kathy reported that everything went seamlessly! New Chancellor, Lyn McLeod, attended all ceremonies.

Kathy offered congratulations to Andrew Brigham, the new CIO.

The new Dean of Social Sciences and Humanities has been announced, Betsy Birmingham, who is coming to us from North Dakota and will assume her role on July 1, 2018.

Student Central work is on track.

Parts of the Agora will be refurbished with new paint, and the flags will be moved from the ceiling to be mounted on the walls. The flags representing all the counties of students attending LU, will be all the same size.

Starbucks is taking over from Tim's in the Agora effective August 4<sup>th</sup>. They will ultimately be moving where the Bistro is but coffee will be served in the current Tim's space. There will also be a small version of Starbucks in CASES while ATAC will have a Persian Man kiosk.

Work on CASES is progressing. An architect has been secured for the Teaching Commons on the fifth floor of the Library and the project should start soon.

Shad Valley, the Can-Mex Conference and NWOSSA will be holding large events on campus this summer. Roy mentioned that the Aboriginal Conference went well in the Hangar.

Wifi is being updated in the Nursing/Braun Building and should be done by fall and options are being reviewed for the Ryan Building.

When asked for an update of the Presidential search, Kathy indicated that an RFP closes this week for the search firm. A formal search committee has been struck.

**5. Other Business**

Kathy will follow up with Kevin Schlyter regarding the potholes in the makeshift road in Lot G3. The work should be done by the contractor.

When Courtney asked for clarification about “after hours” regarding grad students working in labs, Sherry indicated any hours outside of 8:30am – 4:30pm are considered “after hours”.

**6. Motion to Adjourn at 3:15 p.m.**

**Moved** by Heather Spivak.

**Seconded** by Rob Bell. All in Favour.

**Carried**