

# CoVid-19 Resources

## 1 Remote Working.

- Employees should only attend work on campus at this time when necessary. Work that can be conducted remotely should continue.
- Continue to have regular communications with your team using electronic or remote means.
- Support worker's ergonomic health at home:  
[Home Office Ergonomics Information Sheet](#)

## 2 Mitigating Risks for On-Campus Work.

- Supervisors must evaluate work to be conducted on campus with the following principles in mind.  
[Hierarchy of Controls](#)
- Workers must complete the [Ontario Government's Online Assessment](#) daily, prior to attending work on campus.
- Facial coverings (masks) are required in public areas on campus and anytime when 2m of physical distance cannot be maintained. Acceptable face coverings include medical or multi-layer non-medical masks that securely covers the nose, mouth, and chin and fits securely to the head with ties or ear loops. Neck coverings and/or gators are not permitted. Exhalation valves are not permitted. For additional information go to [Public Health Agency of Canada](#).

## 3 CoVid-19 Awareness and Job Specific Training.

- All personnel must complete CoVid-19 Awareness prior to returning to work on-campus.
- Training is available on <https://mycourselink.lakeheadu.ca>
- Training supplied on CoVid-19 procedures by the Supervisor must be documented. Checklists can be found at: <https://www.lakeheadu.ca/faculty-and-staff/departments/services/hr/health-safety/tb/policies-procedures>

Ontario Government Self Assessment: <https://covid-19.ontario.ca/self-assessment/>

Lakehead CoVid Updates, Resources & Information: <https://www.lakeheadu.ca/about/coronavirus>

CoVid-19 Posters for Print: <https://www.lakeheadu.ca/about/branding/templates/physical-distancing-signage>

CoVid Awareness Training:  
<https://www.lakeheadu.ca/sites/default/files/uploads/63/How%20to%20find%20CoVid-19%20Awareness%20Site.pdf>

Health and Safety Website: <https://www.lakeheadu.ca/safetytb>

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## 4 What if a Worker Becomes Ill on Campus, or Tests Positive for CoVid-19?

If worker becomes ill at work:

- Worker must isolate until they can leave campus
- Complete [online self assessment](#)
- Await further direction from the District Health Unit ([Thunder Bay](#) or [Simcoe-Muskoka](#))
- Ensure you have a list of close contacts and places visited in the last 14 days for contact tracing available
- Contact Physical Plant to discuss cleaning needs and options
- Coworkers who have had close contact should monitor for symptoms while awaiting direction from District Health Unit

If a worker reports a potential or positive CoVid-19 test result:

- Complete [online self assessment](#)
- Await further direction from the District Health Unit ([Thunder Bay](#) or [Simcoe-Muskoka](#))
- Ensure you have a list of close contacts and places visited in the last 14 days for contact tracing available
- Contact Physical Plant to discuss cleaning needs and options
- Coworkers who have had close contact should monitor for symptoms while awaiting direction from District Health Unit

## 5 Return to work Following CoVid-19 illness

- Persons who test positive for CoVid-19 may not return to work on-campus until advised by the local Health Unit to do so

## 6 What if There is a Work Refusal?

- As with any other H&S related concern, work with the employee to mitigate the hazard.
- Contact the Manager, Health & Safety and Wellness for assistance.

## 7 Working Alone On-Campus.

- Working alone or after hours, employees should Keep In Touch (K.I.T.) with Security Services.

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**Questions?** For inquiries or guidance on Health and Safety related matters, contact:

umacдона@lakeheadu.ca —Thunder Bay or sscott9@lakeheadu.ca - Orillia