

Consent Form (OGS)

Last updated: 10/27/2018

Please read all information.

Notice, Consents, Declaration and Signature of Applicant

Your personal information provided on this application form, in the required documentation, and in all other communications related to your application and award of an Ontario Graduate Scholarship (OGS), including previous applications and awards of OGS, will be used by Lakehead University to administer and finance the program.

Under the Freedom of Information and Protection of Privacy Act, Lakehead University has responsibilities respecting the proper collection, retention, use, and disclosure of personal information. The personal information on this form is collected in accordance with Section's 38(2) and 41(1) of the Freedom of Information and Protection of Privacy Act (FIPPA), R.S.O. 1990, c. F.31 as amended. The information provided will not be used for any purposes other than those stated upon this form unless the applicant provides expressed consent. Should you have any questions concerning your personal information, please contact the Faculty of Graduate Studies. Lakehead University is fully compliant with FIPPA and endeavors at all times to treat your personal information in accordance with this law.

Administration includes: determining your eligibility for an OGS; verifying your application; verifying your OGS award; considering any requests for review; maintaining and auditing your file; collecting overpayments and repayments; public reporting on the administration and financing of the OGS program; planning, delivering, evaluating and monitoring the OGS program for quality and improvements in both content and delivery; conducting risk management; error management; audit and quality assessment activities; conducting inspections or investigations; and conducting policy analysis; evaluation, and research related to all aspects of the OGS program. Financing includes: planning, arranging or providing funding of the OGS program.

Applicant's Consent to the Indirect Collection and Disclosure of Personal Information

I agree that Lakehead University may, without limitation, collect, use and disclose personal information about me that is relevant to the administration and financing of OGS with: its authorized financial administration agents and auditors; my academic references; SSHRC; NSERC; CIHR; bodies identified on this application form and other bodies, including government bodies within and outside Canada that administer scholarships for graduate study or student loans; the ministry's contractors, auditors and third party administrators; Ministry of Government Services and collection agencies it operates or retains; and consumer reporting agencies.

* I agree that Lakehead University can, without limitation, collect, use and disclose personal information about me that is relevant to the consideration of my OGS application and its report to the Minister with respect to the granting of the OGS with: the ministry, my academic references and the selection panel it appoints to assess my application.

Applicant's Declaration

* I have given complete and true information on this application form and in the required supporting documentation.

* I understand that I am responsible for providing all required supporting documentation as indicated on my application or as directed by the ministry or Lakehead University in respect of my eligibility for an OGS.

* I understand that information I provide will be verified and audited and the ministry may also conduct inspections and investigations. I will keep a copy of my application and all required supporting documentation in the event that I am required to produce this information for audit, verification, inspection or investigation purposes.

* I will promptly notify Lakehead University in writing of any changes to the information that I have provided and of any changes to my eligibility for an OGS, including ceasing to be enrolled in an eligible program at an eligible Ontario institution; receiving a NSERC, SSHRC, CIHR, Vanier, Trillium or QEIII-OGSST or becoming employed for more than an average of 10 hours per week.

* I understand that any change to the information I provide and any change resulting from verification and audit will result in a reassessment.

* I understand that if my application is reassessed, it may affect my eligibility and the amount of my OGS and, if required by the Minister I will promptly repay all or part of my OGS.

I have read and understood this section, including the notice of collection, use, and disclosure of my personal information and my signature attests to my consent to the indirect collection, use and disclosure of my personal information and that my declaration is complete and true. I understand that any fraudulent or misleading statement may result in proceedings for academic misconduct.

Signature: