# Lakehead University Pension Investment Fund Financial Statements For the year ended December 31, 2008

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**Auditors' Report** 

#### To the Administrator of Lakehead University Pension Investment Fund

We have audited the statement of net assets available for benefits of the Lakehead University Pension Investment Fund as at December 31, 2008 and the statement of changes in net assets available for benefits for the year then ended. These financial statements have been prepared to comply with Section 76 of Regulation 909 to the Pension Benefits Act of the Province of Ontario. These financial statements are the responsibility of the Fund's Administrator. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the net assets available for benefits of the Fund as at December 31, 2008 and the changes in net assets available for benefits for the year then ended in accordance with the basis of accounting described in note 2 to the financial statements.

These financial statements, which have not been, and were not intended to be, prepared in accordance with Canadian generally accepted accounting principles, are solely for the information and use of the Administrator of the Fund and the Financial Services Commission of Ontario for complying with Section 76 of Regulation 909 to the Pension Benefits Act of the Province of Ontario. These financial statements are not intended to be and should not be used by anyone other than the specified users or for any other purpose.

BDO Durwoody LLP Chartered Accountants, Licensed Public Accountants

Thunder Bay, Ontario August 5, 2009

BDO Dunwoody LLP is a Limited Liability Partnership registered in Ontario

# Lakehead University Pension Investment Fund Statement of Net Assets Available for Benefits

For the year ended December 31			2008	2007
	Professional and Administrative Staff Plan (Ontario Registration Number 246058)		Total	Total
Assets Cash Investments, at market value (Note 3) (Schedules 1 and 2)	\$ 3,610,675	\$ 523,372	\$ 4,134,047	\$ 2,215,442
(cost 2008- \$203,749,642; cost 2007- \$213,352,846)	150,794,517	21,484,108	172,278,625	223,394,271
GST receivable	61,365	8,895	70,260	55,107
Sponsor's contributions receivable Employees' contributions receivable	317,953 269,429	59,198 63,398	377,151 332,827	58,654 262,461
Employees contributions receivable	203,423	05,550	552,027	202,401
	155,053,939	22,138,971	177,192,910	225,985,935
Liabilities				
Accounts payable (Note 4)	290,524	44,713	335,237	439,125
Deferred pension contribution revenue		-	-	407,153
	290,524	44,713	335,237	846,278
Net assets available for benefits	\$ 154,763,415	\$ 22,094,258	\$ 176,857,673	\$ 225,139,657

On behalf of the Administrator

The accompanying notes are an integral part of these financial statements.

# Lakehead University Pension Investment Fund Statement of Changes in Net Assets Available for Benefits

For the year ended December 31			2008	2007
	Professional and Administrative Staff Plan (Ontario Registration Number 246058)	Lakehead University Employee Pension Plan (Ontario Registration Number 526921)	Total	Total
Income (loss) Investment income (Note 3) Net realized gains (losses) on investments Net unrealized change in market value of investments Other cash receipts – pension transfers (Note 5) Contributions - employees - sponsor	\$ 8,397,522 (5,522,039) (36,263,003) 468,482 1,846,838 2,261,472	\$ 1,254,825 (800,424) (5,256,350) 282 574,553 518,987	\$ 9,652,347 (6,322,463) (41,519,353) 468,764 2,421,391 2,780,459	\$ 10,513,941 20,976,749 (28,408,925) 130,355 2,205,049 2,507,138
	(28,810,728)	(3,708,127)	(32,518,855)	7,924,307
Expenses Administration and professional fees (Note 7)	1,281,789	179,731	1,461,520	1,331,082
Increase (decrease) in net assets before benefits paid	(30,092,517)	(3,887,858)	(33,980,375)	6,593,225
Benefits Paid Pension benefits and refunds (Note 6)	10,950,649	3,350,960	14,301,609	12,939,653
Decrease in net assets available for benefits	(41,043,166)	(7,238,818)	(48,281,984)	(6,346,428)
Net assets available for benefits, beginning of year	195,806,581	29,333,076	225,139,657	231,486,085
Net assets available for benefits, end of year	\$ 154,763,415	\$ 22,094,258	\$ 176,857,673	\$ 225,139,657

The accompanying notes are an integral part of these financial statements.

### December 31, 2008

#### 1. Description of Plans

The Lakehead University Pension Investment Fund ("the Fund") consists of two plans. The following description of the Professional and Administrative Staff Plan ("PP") and the Lakehead University Employee Pension Plan ("LUEPP") is a summary only. For more complete information, reference should be made to the Plan Agreements.

The assets of the Fund are held by Northern Trust. Advisory Research Inc., Brandes Investment Partners & Co., Addenda Capital (formerly Cooperators), Dimensional Fund Advisors Canada ULC, Gluskin Sheff & Associates Inc., Jarislowsky Fraser Limited, Letko, Brosseau & Associates Inc. and Wentworth, Hauser and Violich Investment Counsel act as managers for the Fund and have discretionary investment authority.

The Fund is a Registered Pension Trust as defined in the Income Tax Act and is not subject to income taxes.

#### **Professional and Administrative Staff Plan**

The Plan is a contributory defined contribution pension plan. The Plan provides for a defined benefit guarantee for service prior to January 1, 1997. Under the Plan, contributions of 6.5% (2007 – 6.5%) of earnings were made by faculty and librarians and 8.05% (2007 – 8.05%) by the Plan sponsor. For other members, contributions of 8.05% (2007 – 8.05%) of earnings were made by employees and 8.05% (2007 – 8.05%) by the Plan sponsor.

### Lakehead University Employee Pension Plan

The Plan is a contributory defined contribution pension plan. Under the Plan, employees contribute 7.9% (2007 - 7.9%) of their earnings, except for United Steelworkers of America employees and contracted employees who contribute 7.5% and 7.15% (2007 - 7.5% and 7.15%), respectively, of their earnings. The Plan sponsor matches employee contributions.

### 2. Significant Accounting Policies

### **Basis of Presentation**

These financial statements have been prepared in accordance with the significant accounting policies set out below to comply with the accounting requirements prescribed by the Financial Services Commission of Ontario for financial statements under Section 76 of Regulation 909 of the Pension Benefits Act of the Province of Ontario. The basis of accounting used in these financial statements materially differs from Canadian generally accepted accounting principles because it excludes the actuarial liabilities of the Plans. Consequently, these financial statements do not purport to show the adequacy of the Fund's assets to meet the Plan's pension obligations.

### December 31, 2008

#### 2. Significant Accounting Policies (cont'd)

#### **Financial Instruments**

All transactions related to financial instruments are recorded on a settlement date basis. The Fund classifies its financial instruments into the following categories based on the purpose for which the asset was acquired. The Fund's accounting policy for the categories is as follows:

#### Held-for-trading

This category is comprised of certain investments in equity and debt instruments, stand-alone derivatives, other than those designated as hedging items, and embedded derivatives requiring separation. They are carried on the statement of net assets available for benefits at fair value with changes in fair value recognized in the statement of changes in net assets available for benefits. Transaction costs related to instruments classified as held-for-trading are expensed as incurred. Realized gains on disposals of instruments classified as held-for-trading are the difference between the proceeds of disposition and the cost of the instrument. Unrealized gains on instruments classified as held-for-trading in the market value of the instrument. The Fund has classified its investments as held for trading.

# Loans and Receivables and Other Financial Liabilities

Loans and receivables and other financial liabilities are non-derivative financial assets with fixed or determinable repayment dates, usually with interest, that are not debt securities or instruments classified as held for trading on initial recognition. These instruments are initially recognized at fair value including direct and incremental transactions costs. They are subsequently valued at amortized cost using the effective interest method less any provision for impairment. The Fund has classified contributions receivable as loans and receivables. The Fund has classified accounts payable as other financial liabilities.

#### Investments

#### **Market Values**

All investments are stated at their estimated fair (market) value as at the statement date. Market values are determined as follows using listed market values where available:

- i) Publicly traded bonds, debentures and equities are valued at published mid-market quotations.
- ii) Mortgages, term deposits and guaranteed investment certificates are valued using current market yields.
- iii) Equity investments, including mutual funds and corporate shares, are valued at the closing sales price on the stock exchange where listed, or at the average of the closing bid and ask prices if the security did not trade on the valuation date.

#### December 31, 2008

### 2. Significant Accounting Policies (cont'd)

#### **Investments** (cont'd)

#### **Investment Income**

Dividend income is recognized as of the ex-dividend date. The purchase and sale of securities are recorded on a trade date basis.

Realized gains and losses from security transactions are based on the average cost of the security.

#### **Use of Estimates**

The preparation of financial statements in accordance with the accounting principles described in the significant accounting policies requires the Fund Administrator to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from the Fund Administrator's best estimates as additional information becomes available in the future.

#### **Foreign Currency Translation**

At the transaction date, each asset, liability, revenue and expense is translated into Canadian dollars by the use of the exchange rate in effect at that date. At the year-end date, monetary assets and liabilities are translated into Canadian dollars by using the exchange rate in effect at that date and the resulting foreign exchange gains and losses are included in income in the current period.

# 3. Investments and Investment Income

#### Investments

	Market Value	2008 Cost	Market Value	2007 <u>Cost</u>
Short term investments Canadian equities US equities Foreign equities Canadian unit trusts US unit trusts Canadian unit trust bonds US partnerships Accrued income	\$ - 12,647,182 3,879,902 4,541,406 72,451,404 5,140,865 66,598,082 6,975,814 43,970	\$ - 20,083,101 7,352,224 7,052,661 86,576,307 8,192,033 66,953,834 7,495,512 43,970	\$ 1,694,186 27,637,220 8,968,952 4,814,809 97,125,576 8,628,492 67,227,361 7,275,937 21,738	<pre>\$ 1,694,186 28,030,150 9,111,543 5,104,674 85,793,908 9,700,411 66,483,064 7,416,967 17,943</pre>
	\$ 172,278,625	\$ 203,749,642	\$223,394,271	\$213,352,846

## December 31, 2008

#### 3. Investments and Investment Income (cont'd)

Investment income		
	 2008	2007
Bonds and debentures - Canadian Corporate shares - Canadian Foreign - Global Short-term notes and treasury bills Other	\$ 3,667,043 3,214,503 2,503,742 67,502 199,557	\$ 2,981,308 7,548,919 410 117,622 (134,318)
	\$ 9,652,347	\$ 10,513,941

#### Individually significant investments

The cost or market value of the following investments exceeds 1% of the cost or market value of total pension fund investments at December 31, 2008:

	2008	2008 Market
	Cost	Value
Canadian Equity Fund		
Jarislowsky Fraser Investments - Equity Fund (1) \$	23,051,235	\$ 25,603,251
Letko Brosseau - RSP Equity Fund (2)	10,277,296	7,850,313
Bond Fund		
Addenda Capital (6)	40,903,985	41,063,884
Jarislowsky Fraser Investments Bond Fund (1)	26,049,849	25,534,198
Letko Brosseau - RSP Balanced Fund (2)	32,555,631	27,030,118
Foreign Equity Fund		
Advisory Research – Small Cap Value Fund II (3)	7,495,512	6,975,814
Brandes Pooled Investments - Global Equity Unit Trust (5)	19,973,624	11,217,403
Dimensional Fund Advisors - International Small Cap (4)	8,192,036	5,140,867
Miscellaneous – Other		
Gluskin Sheff - Canadian common stocks (7)	15,886,937	10,178,165
Wentworth, Hauser and Violich - Canadian common stocks (8)	, ,	2,494,338
Wentworth, Hauser and Violich - US common stocks (8)	6,831,913	3,738,107
Wentworth, Hauser and Violich - EAFE common stocks (8)	5,243,914	3,787,820

(1) Jarislowsky Fraser investments are pooled funds administered by Jarislowsky Fraser Limited.

(2) Letko Brosseau investments are pooled funds administered by Letko, Brosseau & Associates Inc.

(3) Advisory Research investments are pooled funds administered by Advisory Research Canada ULC.

(4) Dimensional Fund investments are pooled funds administered by Dimensional Fund Advisors Inc.

(5) The Brandes investment is a pooled fund administered by Brandes Investment Partners & Co.

(6) Addenda Capital (formerly Cooperators) investment is a pooled fund administered by Addenda Capital.

(7) The Gluskin Sheff investments are a segregated fund administered by Gluskin Sheff & Associates Inc.

(8) The Wentworth Hauser and Violich investments are a segregated fund administered by Wentworth, Hauser and Violich Investment Counsel.

# December 31, 2008

4.

•	Accounts Payable	 2008	2007
	Investment Management Addenda Capital Brandes Investment Partners & Co. Gluskin Sheff & Associates Inc,	\$ 21,799 28,470 54,447	\$ -
	Letko, Brosseau & Associates Inc. McLean Budden Jarislowsky Fraser Limited Wentworth, Hauser and Violich Investment Counsel	27,530 - 35,043 52,443	- 51,166 230,067 -
	Other BDO Dunwoody LLP – Audit Eckler Ltd. – Actuarial I3 Advisors Inc. – Investment Advisory Northern Trust – Custodial Services RBC Dexia – Custodial Services Ontario Pension Commission	 8,085 19,576 54,117 26,341 - 7,386	7,700 51,642 67,097 - 24,067 7,386
		\$ 335,237	\$ 439,125

### 5. Pension Transfers

The balance of pension transfers for the year includes pension transfers from Lakehead University Employee Pension Plan to the Professional and Administrative Staff Plan in the amount of \$ 468,764 (2007 - \$ 130,355). Funds are transferred for members of the LUEPP that transfer to the PP when changing benefit classification effective January 1, 2009.

# 6. Pension Benefits and Refunds

	 2008	2007
Pension benefits Refunds	\$ 7,630,701 6,670,908	\$ 7,401,130 5,538,523
	\$ 14,301,609	\$ 12,939,653

# December 31, 2008

# 7. Statutory Information

a) Description of the Plan Benefits

The following is a brief summary of the Plan benefits:

Actual benefits including conditions and limitations thereto are governed by the provisions of the Plans and reference should be made to the Plans for more detailed information. Generally, the Plans provide pension payments on death and/or retirement to eligible members and their spouses based on accrued gains during their actual number of years of service.

# b) Administrative and Professional Fees

	2008	2007
\$1,	077,809 \$	994,051
	83,487	185,383
	242,220	213,195
	20,517	(4,083)
	8,470	7,420
	89,143	3,074
	7,386	(18,872)
	2,772	6,018
	(70,284)	(55,104)
<u></u> \$1,	461,520 \$	1,331,082
		\$ 1,077,809 \$ 83,487 242,220 20,517 8,470 89,143 7,386 2,772 (70,284)

### 8. Related Party Transactions

The Pension Fund does not hold any securities of the employer sponsor or its related parties.

### 9. Income Taxes

The Fund is not subject to income tax since it is a Registered Pension Trust as defined by the Income Tax Act (Canada).

#### December 31, 2008

#### 10. Statement of Cash Flows

A statement of cash flows is not presented since the cash flow information is readily apparent from other financial statements or is adequately disclosed in the notes to the financial statements.

#### 11. Financial Instruments

The carrying value of GST, sponsor's and employees' contributions receivable, and accounts payable approximates their fair value because of their short-term nature.

Risks arising from financial instruments:

#### **Interest Rate Risk**

Interest rate risk refers to the adverse consequences of interest rate changes on the Fund's financial position and revenue. This risk arises from the Fund's investments whose returns are linked to interest rates. The Fund holds short term government debt instruments linked to interest rates. All of these government debt instruments will mature in the next year. The Plan also invests in pooled funds that may hold debt instruments linked to interest rates.

### **Foreign Currency Risk**

Foreign currency exposure arises from the Fund's holdings of foreign equity or debt instruments. The Fund invests in a mutual fund that may hold debt or equity instruments denominated in a foreign currency and as such would be exposed to fluctuations in currency risks. All of the Fund's investments are denominated in Canadian or US Dollars. US Dollar investments are translated into Canadian Dollars at the market rate at the end of the fiscal period. Investments denominated in foreign currencies are noted on the Schedule of Cost and Market Value of Investments by type (Page 13). An increase or decrease of 1% in the US exchange rate would result in an increase or decrease of net assets available for benefits of \$185,000.

#### **Market Risk**

Concentrations of market risk exist when a significant portion of the portfolio is invested in securities with similar characteristics and/or similar economic, political or other conditions that may prevail. The Fund Administrator believes that the investments the Fund invests in spreads the market risk over different market sectors. The Fund Administrator uses a variety of investment management companies to ensure the portfolio is balanced to help mitigate market risk. An increase or decrease of 1% of the Fund's investment portfolio would result in an increase or decrease of net assets available for benefits of \$1,700,000.

### **Credit Risk**

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The maximum credit exposure to the Fund is represented by the fair value of the contributions receivable and investments presented in the Statement of Net Assets Available for Benefits. A portion of the Fund's cash equivalents are invested in short term debt instruments guaranteed by the Federal and certain provincial governments.

#### December 31, 2008

#### 12. Capital Management

The Fund's capital is its net assets available for benefits. The Fund's objective when managing capital is to safeguard the Fund's ability to continue to provide pension and related payments to its members. The Fund is not exposed to any externally imposed capital restrictions.

#### 13. Actuarial Valuation

In the event that an actuarial valuation discloses a going concern unfunded liability or a solvency deficiency as defined by the Pension Benefits Act (1987), the University will be obligated to make additional contributions as required by the Act. The most recent actuarial valuation of the Plan at December 31, 2006, reported that based on then current provisions, the Plan was fully funded with no solvency deficiency and there was no requirement for additional University contributions. The next valuation is scheduled to be carried out no later than December 31, 2009.

#### 14. Adoption of New Accounting Standards

On January 1, 2008, the Plan adopted two new presentation and disclosure standards that were issued by the Canadian Institute of Chartered Accountants (CICA):

Handbook Section 3862, Financial Instruments - Disclosures, and Handbook Section 3863, Financial Instruments - Presentation.

#### Financial instruments - disclosures and presentation

Sections 3862 and 3863 replaced Handbook Section 3861, Financial Instruments - Disclosure and Presentation, revising and enhancing its disclosure requirements, and carrying forward unchanged its presentation requirements. These new sections place increased emphasis on disclosures about the nature and extent of risks arising from financial instruments and how the entity manages those risks.

#### Capital disclosures

Section 1535 specifies the disclosure of (i) an entity's objectives, policies and procedures and processes for managing capital; (ii) quantitative data about what the entity regards as capital; (iii) whether the entity has complied with any capital requirements; and (iv) if it has not complied, the consequences of such non compliance.

# Lakehead University Pension Investment Fund Schedule 1 – Cost and Market Value of Investments by Type

December 31, 2008

	Market value		Cost	
Equities				
Common stock				
Argentina - USD	\$	414,397	\$	757,464
Australia - CAD		30,856		244,755
Brazil - USD		308,334		806,529
Canada - CAD		10,152,843		16,137,979
Canada - USD		2,494,338		3,945,122
France - USD		119,279		181,662
Germany - USD		319,437		448,655
Netherlands - USD		381,868		452,620
Norway - USD		21,757		34,647
Switzerland - USD		1,315,739		1,475,846
United Kingdom - USD		1,629,741		2,650,484
United States - CAD		141,795		520,311
United States - USD		3,738,106		6,831,912
Total common stock		21,068,490		34,487,986
Unit trust equity				
Canada - CAD		72,451,404		86,576,307
United States - USD		5,140,865		8,192,033
Total unit trust equity		77,592,269		94,768,340
Total equities		98,660,759		129,256,326
Fixed Income Unit trust bonds Canada - CAD		66,598,082		66,953,834
	-	00,000,002		00,000,004
Partnerships United States - USD		6 075 914		7 405 512
United States - USD		6,975,814		7,495,512
		172,234,655		203,705,672
Accrued income		43,970		43,970
Total investments	\$	172,278,625	\$	203,749,642

# Lakehead University Pension Investment Fund Schedule 2 – Cost and Market Value of Investments by Investment Manager

For the year ended December 31	2	008	20	007
	Cost	Market Value	Cost	Market Value
Advisory Research Inc. Brandes Investment Partners & Co. Addenda Capital (formerly Cooperators) Dimensional Fund Advisors Canada ULC Gluskin Sheff & Associates Inc. Jarislowsky Fraser Limited Letko, Brosseau & Associates Inc. Wentworth, Hauser and Violich Investment Counsel	\$ 7,495,512 19,973,624 40,903,985 8,192,036 17,401,685 49,352,126 42,832,927 17,597,747	\$ 6,975,814 11,217,403 41,063,884 5,140,867 11,106,789 51,137,449 34,880,432 10,755,987	<pre>\$ 7,416,967 17,117,378 39,531,689 7,984,606 27,901,238 52,953,422 44,644,562 15,802,984</pre>	\$ 7,264,604 15,893,092 40,405,910 7,055,272 27,788,777 66,888,739 42,749,355 15,348,522
	\$ 203,749,642	\$ 172,278,625	\$213,352,846	\$ 223,394,271