

Job ID: #SCHII-24-08
Job Title: Knowledge Broker
Department: Centre for Education and Research on Aging & Health (CERAH)
Campus: Thunder Bay, ON
Status: Full Time, Contract until March 31, 2025
Job Category: Schedule II

Date Posted: January 19, 2024
Closing Date: February 2, 2024

Why Lakehead University?

Thunder Bay is one of Canada's top emerging cities. Here you will find a mix of modern city living and the best of nature – all on your doorstep. Thunder Bay provides small city affordability, big city opportunities and the bonus of a superior lifestyle. When it comes to location, nature and cost of living, Thunder Bay is one of the best places to live in Canada. For more on the vibrant city of Thunder Bay, visit thunderbay.ca.

At Lakehead University we challenge the conventional to provide a university experience that's far from ordinary. Your unique ideas will be respected and encouraged. Join our thriving academic community where you can make a real difference through innovation and collaboration.

Lakehead is a comprehensive University with a reputation for innovative programs and cutting-edge research. In 2022, for the third year in a row, Lakehead University was included in the top 100 of the Times Higher Education Impact Rankings. Lakehead is the highest ranked university in the world with under 10,000 students. Maclean's has once again included Lakehead University among Canada's top 10 primarily undergraduate universities in the magazine's 2023 University Rankings.

About this Job

The Centre for Education and Research on Aging & Health (CERAH) has an opening for a full-time equivalent (FTE) Knowledge Broker.

Under the general direction of the CERAH Director, the incumbent will work to enhance community capacity through communications, knowledge translation, and networking. The position will be responsible for providing communications support to CERAH staff, including, production of reports, social media presence, e-newsletters, website maintenance, the annual report, and other communications. The incumbent will assist with planning, developing, coordinating and evaluating education for interprofessional health and social care providers (with a specialized focus in Northwestern Ontario), family care providers, and people with lived experience, to increase community capacity to provide support for an aging population. The incumbent will also assist with the development of evidence-based health & aging related education curriculum.

Duties also include collaboration and establishing partnerships with community agencies, providers and local communities, and seeking new opportunities for program growth areas.

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Qualifications

- ☐ Master's degree with training in Aging, Health, Gerontology, Dementia, Palliative Care, or related field
- ☐ Knowledge and experience in adult education, curriculum development, and education event planning is an asset
- ☐ Experience in evaluation and evidence appraisal
- ☐ Demonstrated ability to organize workload, set priorities and work within deadlines
- ☐ Excellent verbal and written communication skills
- ☐ Knowledge of community partners and resources
- ☐ Proficiency in use of applications and technology that support communications, teaching, learning, and curriculum development
- ☐ Solid judgment, critical thinking, and negotiation skills
- ☐ Excellent interpersonal skills
- ☐ Flexibility in a changing environment and varied demands
- ☐ Ability to form and maintain relationships through teamwork and networking

Working Conditions

- Office environment

What do We Offer?

This position offers a competitive remuneration package including salary, comprehensive benefits package, life insurance, pension plan, and tuition waiver.

Lakehead University has a commitment to supporting employees and providing opportunities for flexible and diverse work arrangements. We are proud to share the [Alternate Work Arrangement Guideline](#) as a step to creating innovative schedules that work for our employees to promote a quality work-life balance. Please inquire with the hiring manager if this position is eligible for an Alternate Work Arrangement.

How to Apply

Interested applicants may apply by clicking on this link to [this Google Form](#) and attaching your cover letter and resume in word or PDF format.

If you are experiencing any issues with the Google Form, please email careers@lakeheadu.ca for assistance.

We appreciate your interest; however, only those selected for an interview will be notified. Lakehead University is committed to creating a diverse and inclusive environment and welcomes applications from all qualified individuals including women, racialized persons, Indigenous people, persons with disabilities and other equity-seeking groups. All qualified candidates are encouraged to apply; however, Canadian



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citizens and permanent residents will be given priority. This is in accordance with Canadian immigration requirements.

Lakehead University is committed to supporting an accessible environment. Applicants requiring accommodation during the interview process should contact the Office of Human Resources at (807) 343.8010 ext. 8334 or human.resources@lakeheadu.ca to make appropriate arrangements.