

# Joint Health and Safety Committee

**October 10, 2018**  
**1:00 pm – 2:30 pm**  
**OA 2005**  
**500 University Avenue**

## Minutes

Regrets: Vicki TeBrugge, Frank Cappadocia, John Siecker, Chris Murray, Tim Rowe, Sree Kurissery, Jeff Tremblay, Bernadette Pickles

In Attendance: Elana Weber, Shannon Scott, Rosa Fabiano, Carolyn Rimkey, Theresa (T-Bird) Prisciak, Chris Gouett

1. Approval of Agenda

Approver: Elana

Seconder: Carolyn

Moved

2. Approval of the Minutes from last JHSC meeting – July 19, 2018

Approver: Rosa

Seconder: Chris

Moved

3. Items Arising from the Minutes (last meeting)

- Table Top Exercise in on hold until a new date can be determined
- Eyewash Station
  - Consultation in process to see if it is required or not
  - The choice is to either remove the materials that require an eyewash station to be present or put in the eyewash station
  - Installation of the station is not an issue – the issue is if it is required and where it can be put in
  - Possible location is the kitchen area
  - Will consult MSDS to see requirements

4. Injury and Accident Report (Note: Reviewed all injury and accidents from the last six months so that Shannon is aware of them)

- Student fell from bunk bed during school related trip. Was treated for injuries and released
- Individual that interacts with the campus fell off their long board while off campus. Came to campus and was treated by Security Staff

## 5. Items for Discussion

- Fire Drill at Heritage Place
  - Fire Drill went well
  - Some people did not leave quickly
  - Meet with staff/faculty
    - Blazecast
    - What to do in case of a fire
  - Fire alarm testing in residence is consistent
  - Future fire drills are being planned for buildings as required
- Confidentiality of lab incident reports in the lab
  - In a binder in a cabinet in the lab
  - Will ask the lab at the next meeting to follow up
- AED
  - To be replaced in 2022
  - Question of cost – which department pays for it
  - Should there be an AED at Heritage Place
    - Should speak with building management
  - Should there be an AED at the Cafeteria

## 6. Adjournment/Next Meeting.

- Next meeting in January, 2019
- Motion to adjourn
  - First: Carolyn
  - Second: Elana