

Joint Health and Safety Committee

November 3, 2020

3:00 pm – 4:00 pm

Online Meeting via Zoom

Minutes

Regrets: Sree Kurissery, Vicki TeBrugge,

In Attendance: Bernadette Pickles, Chris Gouett, Rosa Fabiano, Theresa (T-Bird) Prisciak, John Siecker, Elana Weber, Frank Cappadocia, Shannon Scott, Tim Rowe, Carolyn Rimkey, Chris Murray

Guest: N/A

1. Approval of Agenda

It has been decided for the time being for COVID 19 Updates will be moved to number 3 of the agenda.

Approver: John

Seconder: Bern

Moved

2. Approval of the Minutes from last JHSC meeting – August 11, 2020

Approver: Elana

Seconder: Shannon

Moved

3. COVID 19 Updates

- General

- Ontario has hit highest number of new cases recently
- Helpful website from Simcoe Health Unit discussing cases and information
- It has been noted that people from GTA are going to Barrie and people from Barrie are traveling to Orillia for some medical procedures causing influx to local hospital

- Security

- No issues with people following policies. No recent medical issues.

- Buildings

- New COVID 19 related signage on campus
- New information on COVID 19 screening

- Cleaning is continuing as normal. New misting unit will be arriving on campus soon for common/higher traffic areas
- Working on Campus
 - Lakehead University has been working with the Ministry of Labour regarding a screening requirement for return to work
 - Will have to screen when arriving on campus
 - a. Security is working on App Armor app
 - b. Employee would use screening tool and confirm with Security they are cleared to be on campus
 - c. Working on rolling out the system – hopefully in the next couple of weeks
 - Working on documentation requirements
 - a. Asking what to do with all the screening information once Lakehead has received it – what to do with the information, how long to keep it, who has access to it, what to do with the information, etc.
 - To work on campus a risk assessment is required. This is completed and kept by the supervisor in case there are questions or concerns. Information is on the website.
- Working Alone Policy
 - There is a procedure for the Thunder Bay Campus with information regarding
 - Check in with supervisor
 - Numbers to call (Security)
 - Do not believe that Lakehead Orillia requires a policy. A procedure similar to Thunder Bay Campus would be beneficial to the Orillia Campus.
 - Use language in Thunder Bay procedure and add information regarding the Orillia Campus
 - Make the procedure applicable for either the Heritage Place or the 500 University site
 - Will work with Security regarding the procedure and prepare for the next JHSC meeting to review

4. Items Arising from the Minutes (last meeting)

- Fire Plan
 - Almost Done – sent for final review by the committee
- AED Defibrillator at Heritage Place Campus
 - No update at this time

- Will update at the next JHSC meeting
- Campus Re-opening Plan Update
 - Decision regarding the winter term has been made
 - Review of services such as the cafeteria are ongoing – may have to change depending on usage
 - Continuation of 'business as usual' with procedures in place regarding campus use
 - Moving towards enforcement of the plan. Security is involved with this. Orillia campus is not as much of a concern as Thunder Bay campus. Thunder Bay has multiple buildings with multiple entrances which presents a challenge to enforce the COVID plan

5. Injury and Accident Report

- Staff
 - None to report
- Sports related
 - None to report
- Students
 - None to report

6. Lab Update

- No report for this meeting

7. Items for Discussion

- First Aid Certification
 - WSIB has updated their website to reflect that “people with First Aid/CPR certificates that would have expired as of March 1, 2020 are now extended until June 30, 2021” (<https://www.wsib.ca/en/firstaid>)
 - First Aid list has been updated to reflect this information and distributed
- Health and Wellness has opened a fitness centre in the first floor of the Residence containing cardio and strength equipment for students
 - Health and Wellness is working with Residence to open the space safely for students
 - At this time the centre is only for student use
 - The YMCA in Orillia has closed and the students can no longer utilize their memberships there

8. Adjournment/Next Meeting.

- Next meeting in February, 2021
- Meeting adjourned