

Joint Health and Safety Committee

May 5, 2020

3:00 pm – 4:00 pm

Online Meeting via Zoom

Minutes

Regrets: Frank Cappadocia, Elana Weber, Sree Kurissery

In Attendance: Chris Gouett, Shannon Scott, Carolyn Rimkey, Chris Glover, Theresa (T-Bird) Prisciak, John Siecker, Rosa Fabiano, Bernadette Pickles, Chris Murray, Tim Rowe, Vicki TeBrugge

Guest: N/A

1. Approval of Agenda

Approver: Bern

Seconder: T Bird

Moved

2. Approval of the Minutes from last JHSC meeting – February 24, 2020

Approver: T Bird

Seconder: Rosa

Moved

3. Items Arising from the Minutes (last meeting)

- HVAC at Heritage Place
 - Report received from Stantec
 - Being reviewed by Dean of Education and University Administration
 - Report has been shared with the Building Ownership
 - Will be shared with the JHSC in the future
 - Found increase in CO2 in classrooms in the afternoon during busy days. Stantec has made some suggestions regarding air quality. These results are being reviewed by the Building Ownership and they will follow up with Lakehead University in a timely manner
 - Lakehead University will encourage the Building Ownership to make any improvements during a time while students are not there
- Training Update
 - Increased the number of Orientation Sessions – also providing online sessions
 - Following up regarding missing training items

- Moving information to Elusion/Datatel so that it can be viewed by both Orillia and Thunder Bay Campuses
 - Fire Plan
 - Almost done fire plan
 - Getting feedback from Physical Plant
 - Ensuring that information is the same for all three buildings
 - Should be completed in time for the next JHSC meeting
 - Orillia Campus Health and Safety Website
 - Updated training part and lab website
 - Going through section by section to ensure it is up to date
 - Lab Related Waste Disposal
 - In Thunder Bay the costs are allocated through the Health and Safety budget and other cost centres.
 - In Orillia there is a cost centre for Health and Safety however there is no budget allocated to that centre at this time
 - Discussions are ongoing regarding how to allocate the cost of waste disposal
 - AED Defibrillator at Heritage Place Campus
 - Discussed at last meeting
 - Gift received would cover part of the cost
 - It has been recommended by the JHSC that an AED Defibrillator should be at Heritage Place
 - Discussion with Campus Administration is ongoing. JHSC will keep this item on the agenda for updates
4. Injury and Accident Report
- Staff
 - One staff twisted ankle while going downstairs
 - Employee in lab noticed unwanted microorganisms on plate. Moved plate to bio disposal area and destroyed. In the process some spilled on the floor. Cleaned the area with proper solution
 - Sports related
 - Student on basketball team went up for a ball and got elbowed in the head. Came off almost immediately with a headache. Sat for the rest of the day. Student has concussion. Will see a concussion specialist three times a week

- Students
 - Student fell on some ice at Heritage Place on parking lot near downstairs door. Student ripped pants and had a bloody knee. No follow up noted
 - Student was entering the front door when they slipped on the threshold between the door and vestibule. Fell on hip and elbow. No follow up noted
 - Student fell on some ice (tailbone) at Heritage Place. No follow up noted

5. Lab Update

- Worked hard at the end of term to complete the labs
- Labs were online via Zoom
- Went through the labs at the end of the semester to ensure items were safe, secure, cleaned, and locked down
- Consulted with Physical Plant regarding the closing of the lab
- One Graduate Student has decided to work from home and does not require access to the lab
- No issues since the closing of the lab. Security is keeping an eye on things

6. Items for Discussion

- COVID 19 Updates 19:30
 - Buildings/Grounds
 - Residence – students living in Residence consist of Student/Staff and International Students
 - Students living in Residences have been moved to floors where one Student/Staff is on the floor with the students
 - Housekeeping Staff have been cleaning and disinfecting on a regular basis
 - Residence is still on restricted access
 - Community Gardening
 - Community Gardens have been deemed an essential service
 - University is working with external and internal groups to determine how to proceed in terms of allowing access to the Community Garden on campus
 - Note to update at next meeting
 - Cafeteria Building is shut down for the time being. Regular checks of the building are occurring
 - Academic Building/Simcoe Hall

- Running ten hours a day for students and staff
- Custodial Staff during that time are consistently cleaning first floor washrooms and high touch areas
- Security
 - Self-assessment of Security Staff before they come into work – also taking temperature. If they are feeling unwell they are asked to stay home
 - Any visitors are asked pre-screening questions about their health – if they are feeling unwell they are asked to go home/back to Residence and call Tele Health Ontario
 - On average 2 to 5 students per day. The students have been practicing physical distancing
 - Getting more PPE for Security – hand sanitizer, gloves, masks, safety goggles
 - One medical call so far – was not COVID 19 related
- New AED pads have been delivered
- First Aid Training
 - Training deadline has been extended to September 30, 2020 for Province of Ontario
 - We are monitoring the situation
- Question regarding ergonomics
 - Question if the University provides ergonomic assessment
 - Human Resources had sent out some information regarding ergonomics a couple of weeks ago on how to set up a workplace
 - If anyone has questions about ergonomics in their home office they can contact Orillia Campus Human Resources for more information and assistance
- Campus Reopening Plan
 - Discussions are ongoing regarding how/when the campus will reopen
 - Once a plan is in place JHSC will meet in a special meeting to discuss

7. Adjournment/Next Meeting.

- Next meeting in August, 2020
- Meeting adjourned