

Joint Health and Safety Committee

May 2, 2023

1:00 pm – 2:00 pm

Online Meeting via Zoom

Minutes

Regrets: Nanda Kanavillil, Chris Glover, Rosa Fabiano, Hannah Campbell

In Attendance: Theresa (T-Bird) Prisciak, Chris Gouett, John Siecker, Allison Brooks, Carolyn Rimkey, Tim Rowe, Vicki TeBrugge, Tiffany Moore (Thunder Bay Health and Safety),

Guest: Sara Corcoran

1. Approval of Agenda

Approver Chris Gouett

Seconder T Bird

Moved

2. Approval of the Minutes from last JHSC meeting – February 7, 2023

Approver T Bird

Seconder Carolyn

Moved

3. Housekeeping Item:

- Sara Corcoran will be attending future meetings to talk about Student Health and Wellness. Thank you, Sara.
- COVID related items will be discussed in future meetings as required

4. Student Health and Wellness (Sara Corcoran)

- Health and Wellness Services at the Wellness Centre have concluded for the academic year
- Students taking classes on campus during the summer months can still request counselling services and will be connected with a counsellor
- The focus is on virtual appointments. On campus appointments are still possible
- If a student is not currently enrolled and requests counselling services we will work with them to connect with a counsellor, either here or in the student's home community

- Overall health and counselling requests go down. Student Health and Wellness Services is still available as required
- In September all services are set to resume as usual
- Working with the hospital and the Couchiching Family Health Team to develop a service agreement where a Nurse Practitioner would be on campus one day week. Will update the committee at the next meeting if successful
- Health Promotion Updates
 - Shift from In Person Events to more asynchronous and passive events. This allows for more participation from employees
 - It's your move 100-hour strata challenge – beginning May 15th for employees and students to help promote physical activity over the summer
 - Partner with Indigenous Initiatives to support Birch Tree Gardens Afternoons. Every Friday during the summer from 1-4pm to promote mental, physical and spiritual benefits of gardening
 - Looking to begin Safe Talk training for employees and students
 - Four-hour training so that the participant becomes Suicide Alert
 - Recognize and engage with someone who is thinking about suicide
 - Overcome attitudes that act as barriers to get help
 - Talk openly about suicide
 - Connect with intervention resources for further support
 - Safe Talk Training does not teach intervention techniques. Safe Talk Training teaches how to connect someone who requires help with someone who has suicide intervention training
 - The Security Team is a great resource for suicide awareness and intervention. The purpose of the Safe Talk training is for participants to be more aware of resources and become more comfortable making a warm hand off to the Security Team. They can also bring these principals in any other communities they exist in

5. Items Arising from the Minutes (last meeting)

- Fire Plan
 - Human Resources will be working with Physical Plant regarding any outstanding items and finalizing the plan
 - Hannah will update at the next meeting

- AED at Heritage Place
 - AED is ordered and awaiting delivery
 - Door Cards Update
 - New door card system is in
 - The system is stand-alone. Anyone who needs to get access will visit Security to manually enter in the system
 - Only Security can enter and delete access
 - In the event of employee turnover, Security will be advised by Human Resources so they can change access
 - Lab Access is updated from the Lab Access List supplied to Security
 - There are new two “Lockdown Buttons” on Campus
 - Workplace Violence Prevention Program
 - Lakehead University has a Workplace Violence Prevention Policy. Lakehead University is in the process of creating a Program to accompany the Policy
 - Documents were sent to the Joint Health and Safety Committee to review
 - Health and Safety Department is looking for feedback from the Joint Health and Safety Committee
 - The Joint Health and Safety Committee will send any comments received so far to the Health and Safety Department. Any further comments from the Committee can be sent to the Health and Safety Department directly
 - Question was asked if the employees who work at Georgian College as part of the Lakehead Georgian Partnership would fall under this program as well. That question will be forwarded to Health and Safety Department
 - This question has been responded to. Regardless of where the employee works if they encounter workplace violence they should report it to Lakehead University as per the policy
 - Campus Snow Removal and Sidewalks
 - The contractor came and cleaned up the piles of sand on campus after the snow melted
 - Some repairs to complete on campus as a result of snow removal (signed that were knocked over while removing snow) – Security will be following up with the contractor
6. Injury and Accident Report
- Staff

- Accident with an injury – medical aid. Employee twisted knee while trying to catch self going down stairs. Knee felt tight during the day but not sore. Became sore overnight. It was suggested that the employee seek medical advice. Employee saw a Doctor regarding the injury. Employee had an MRI that showed they broke a bone near the knee. Employee is resting the knee and applying ice and heat. They appear to be fine and have a follow up appointment. Paperwork has been filed with the Health and Safety Department
- Employee – Accident with injury, no medical aid. Residence employee accidentally let go of a vacuum canister and it fell on their foot. There was bruising and swelling on the right foot. No further update.
- Sports related
 - None to report at this time
- Contractors
 - Contractor – Accident with injury, no medical aid. Kiosk Clerk with Food Services Contractor was getting out of their truck, slipped on some ice, fell. Their left arm above elbow, lower back, and rear end were sore. They used over the counter pain medication. No further update.
 - Contractor – Accident with an injury – medical aid. Cleaner was cleaning windows using a step stool. They mis stepped and fell off the step stool. They suffered a concussion and neck sprain. They went to the hospital. No further update.
- Students
 - None to report at this time

7. Lab Update

- Labs have been completed for this academic year
- In the process of storing everything back where it belongs
- Starting inventory of various pieces of equipment and chemicals
- Starting inventory of chemical waste for pick up
- Also have COVID swab tests that need to be picked. Will coordinate so that the tests and chemical waste can be picked up at the same time
- Tiffany Moore will be visiting to complete a Bio Safety Walkthrough for the Labs
- Working towards getting things running properly
 - Water system in OA 3002 – waiting for parts so it can be repaired. Water system in OA 3001 works and is being used in the interim
- Neutralizing tank in the basement will be inspected this week. It is inspected every year
- Fume hoods certifications are being scheduled
- Several projects students using the labs this summer
- Researchers and Faculty will be using the lab through the summer

8. Items for Discussion

- Workplace inspections – Are scheduled for May

- Bat in office – there is currently a bat in the Security Office. The advice given is to close the office and open other exits (windows) for the bat to escape
 - Our pest removal vendor had suggested a specialist regarding live bat removal when the Residence had a similar issue in the past – will look into that
 - Suggested that housekeeping go through and clean the office thoroughly after the bat has left

- 9. Adjournment/Next Meeting.
 - Next meeting August 1, 2023
 - Interest shown regarding meeting in person again. Will look into the possibility to booking meeting rooms in advance
 - Meeting adjourned