

Joint Health and Safety Committee

May 14, 2019
10:30 am – 12:00 pm
OA 3007
500 University Avenue

Minutes

Regrets: Frank Cappadocia, Elana Weber, Rosa Fabiano, Sree Kurissery

In Attendance: Shannon Scott, Vicki TeBrugge, Carolyn Rimkey, Bernadette Pickles, Theresa (T-Bird) Prisciak, Chris Murray, Chris Gouett, John Siecker, Tim Rowe

1. Approval of Agenda

Approver: Shannon

Secunder: T-Bird

Moved

2. Approval of the Minutes from last JHSC meeting – February 12, 2019

Approver: Shannon

Secunder: Tim

Moved

3. Items Arising from the Minutes (last meeting)

- Eyewash Station
 - Project Complete
- AED
 - The recommendation by the JHSC has been forwarded to Administration for further discussion

4. Injury and Accident Report

- Lab
 - Biological Spill – small sample of soil bacteria was spilled - was cleaned up properly using protocols
- Backpack
 - Individual was getting something out of their backpack when they cut themselves – treated
- Slips, trips, and falls
 - One individual fell in parking lot
 - One individual rolled their ankle on uneven sidewalk

- Physical Plant will examine the area

5. Lab Update

- Lab has two visiting researchers
- Staff is currently updating inventory
- More equipment coming to the lab – looking for more space to store it
- Lab is quieter at the moment
- Floor cleaning is being arranged
 - Physical Plant to speak with new cleaning company to set a process
- Lab staff are currently organizing the lab for the next academic year
- Discussion regarding lab space is ongoing

6. Items for Discussion

- Security
 - Tactical and handcuff training
 - Renew every two years
 - Safety for staff/students/security during escalated incidents
 - Staffing realignment is ongoing
 - Dr.. McPherson to meet and discuss security for both campuses
 - Discuss policies and procedures
 - Heritage Place
 - Currently on summer shut down
 - Discussing procedures for Heritage Place
- Custodian
 - Bid process completed
 - Single contract for campus
 - Each building will have a Team Lead
 - In Residence the Residence Manager is the Team Lead
 - Currently using up old cleaning products. New cleaning company will provide their own product after old product is used up
 - New cleaning products will be eco-friendly

- Residence
 - New Manager has been hired
 - All residence employees are now Lakehead employees
 - Health and Safety Bulletin Board is being created for residence
 - First Aid Certification of staff
 - Bernadette is going to check
 - First Aid Kit
 - Ned to fill
 - Bernadette is going to check supplies and request more if required
 - Shannon to ask who supplies first aid related supplies
 - Residence employees are required to complete Lakehead University Health and Safety Training

7. Adjournment/Next Meeting.

- Next meeting in August, 2019
- Motion to adjourn
 - First: Vicki
 - Second: Carolyn