

Joint Health and Safety Committee

August 20, 2019
10:30 am – 12:00 pm
OA 3041
500 University Avenue

Minutes

Regrets: Frank Cappadocia, Elana Weber, Sree Kurissery, Chris Murray, Sarah Batley, Lynn Fortney

In Attendance: Rosa Fabiano Shannon Scott Vicki TeBrugge, Carolyn Rimkey, Bernadette Pickles, Theresa (T-Bird) Prisciak, Chris Gouett, John Siecker, Tim Rowe

Guest: Rob Munroe

1. Approval of Agenda

Approver: Shannon

Secunder: Vicki

Moved

2. Approval of the Minutes from last JHSC meeting – May 14, 2019

Approver: Rosa

Secunder: Bern

Moved

3. Items Arising from the Minutes (last meeting)

- AED
 - No further information at this time
- Residence Health and Safety Board is up
- First Aid
 - List is up to date
 - First Aid Kits are being updated
 - One Large First Aid Kit will be at Security and at Heritage Place
 - Smaller First Aid Kits will be at various places on Campus
 - Question regarding First Aid Kits at Georgian College
 - Georgian College responsible for their own First Aid Kits
 - Joint Health and Safety Group will contact Georgian College to follow up regarding First Aid Kits

4. Injury and Accident Report

- Lab
 - Two Incidents of cut fingers. Band-aids applied
 - Residence staff – handling of box that contained a spilled item. Washed hands

5. Lab Update

- Lab Package incident
 - UPS arrived with a package that was wet as a result of a bottle containing a chemical breaking
 - UPS driver had noted fumes
 - Residence staff member called Lab
 - Lab called Health and Safety in Thunder Bay for advice. Unable to reach Health and Safety they left a message, obtained Safety Data Sheets (SDS) and proceeded to Residence
 - UPS Driver left the package and drove away
 - Residence staff had handled the package. They washed their hands for 15 minutes
 - Lab called Transport Canada to report the incident
 - Package brought to the Lab and placed in the Fume Hood
 - Security documented the incident
 - Telephone number on the box was called to report the incident and seek advice
 - Called UPS to advise them of the incident – noted that the driver should have stayed as they were aware of the spill and the fumes
 - UPS followed up. Driver is safe
- Lab Package incident recommendations
 - Residence staff should be trained on WHMIS
 - Package handling memo be created

6. Items for Discussion

- Security
 - Presentation regarding the need of a personal protective vest for Security Staff at Lakehead, Orillia
 - The use of a vest when participating in activities such as Safe Walk and responding to incidents would lessen the chance of injury of Security Staff
 - Lakehead is one the few universities in Ontario where Security Staff does not wear a personal protective vest
 - After the presentation the committee discussed the need for personal protective vests

Motion: *Recommend through the Director of Security Services that Lakehead Orillia Security initiate a pilot project to provide all Orillia Security Staff with personal protective vests.*

First: Vicki

Second: Bern

Motion carried.

7. Adjournment/Next Meeting.

- Next meeting in November, 2019
- Motion to adjourn
 - First: Bern
 - Second: Shannon