

## Joint Health and Safety Committee

**April 27, 2022**

**2:30 pm – 3:30 pm**

**Online Meeting via Zoom**

### Minutes

Regrets:, Chris Glover, Allison Brooks, John Siecker, Sree Kurissery,

In Attendance: , Chris Gouett, Theresa (T-Bird) Prisciak, Carolyn Rimkey, Tim Rowe, Elana Weber, Chris Murray, Rosa Fabiano, Vicki TeBrugge, Tiffany Moore (Thunder Bay Health and Safety), Hannah Campbell

Guest: N/A

1. Approval of Agenda

Approver T Bird

Secunder Elana Weber

Moved

2. Approval of the Minutes from last JHSC meeting – February 1, 2022

Approver T Bird

Secunder Elana Weber

Moved

3. Housekeeping Item: Hannah Campbell, the new Human Resources Business Partner for the Orillia Campus is joining the Joint Health and Safety Committee. Welcome Hannah.

4. COVID 19 Updates

- Campus

- Vaccine mandate to be lifted at the end of April, 2022
- Mask mandate is currently set to be lifted at the end of May, 2022

- Buildings

- No new updates at this time

- Security

- Security had been performing checks on vaccination passports at the entrance to Simcoe Hall during the winter semester

- This program went well
4. Items Arising from the Minutes (last meeting)
- Fire Plan
    - A couple minor things to address
    - Security and Human Resources will look at the plan during the summer
  - Student Health and Wellness
    - No updates – continue to provide services virtually
    - Hoping to welcome all practitioners back in the fall
  - AED at Heritage Place
    - Physical Plant and Building Representative did a walk through of the building to find a location for the AED
    - It has been suggested to put it in an enclosed area so it is accessible by Lakehead University and those who live in the building. If it is put in a hallway there is concern that it may be stolen.
    - Building Representative will discuss with Building Ownership regarding providing funds towards the purchase of the AED
5. Injury and Accident Report
- Staff
    - Lab – Incident no injury: Upon inventory of the chemical supplies for Sessional Chemistry Instructors it was noted that an HDPE bottle labelled as Anthone Solution, prepared for one of the teaching labs was deformed. A side of the bottle sucked in. The technical staff was immediately informed by the sessional instructor. The bottle was attended quickly and shifted to the OA 3001 fume hood adopting appropriate precaution, safety measures and PPE. The lid was slowly opened to release the pressure inside and the bottle was left in the fume hood for two days. After two days the contents were transferred to a correct container and labeled properly. The old bottle was disposed of properly.
    - Lab – Incident no injury: The cabinet shelf in one of the front top lab cabinets (beside the sink at the entrance door) came off the side supporting knobs. Nothing was damaged and nobody got hurt. The materials stored on that shelf were carefully removed and temporarily stored on lab side benches. The Orillia Physical Plant was informed about the incident. Peter Rosewell (Orillia Physical Plant) came and checked the cabinet and shelves. Since the lab cabinets were near the lab sink, the increased humidity resulted in slight bulging of the cabinet sides and thus the shelves came off the knobs. Physical Plant recommended that we put some strong cardboard pieces at the side to keep the shelves at the centre. The lab is in the process of getting lab materials re-organized to facilitate easy access to teaching lab supplies and avoiding heavy material storage on these lab shelves. It was determined a more permanent solution was required. Physical Plant replaced all of the original shelf support pegs with new shelf supports that are affixed with self-tapping screws on the bottom of the shelf. If the shelf needs to be moved in the future the Lab is to contact Physical Plant.

- Simcoe Hall – Incident no injury: Fire alarm triggered due to smoke from room. Cause appeared to be electrical. Building cleared, Fire Department arrived, Fire Department along with Physical Plant, Security and Technology Services investigated. Contactor called to investigate and correct issue. Room to be monitored until they arrive. Building reopened. Full incident report submitted by Security and saved. Will be reviewed by JHSC, Human Resources, and Administration. Upon review actionable steps will be taken to improve current system
- Incident – no injury: Freezing rain - employee was caught off guard and slipped on the way back to the vehicle. No follow up indicated.
- Sports related
  - None to report
- Contractors
  - Reliable Cleaning – Accident with injury – medical aid: Cleaning the checked. Tried to close computer port. Slipped and hit wrist causing a cut as well as bruising and swelling of the vein. Injury cleaned by Security and applied a bandage.
  - Dana Foods – Accident with injury – medical aid: A sheet pan crashed on her neck from a rack and roll located inside the walk-in cooler. Developed neck pain/dizziness/nauseous/vomiting/redness and swelling. Went to hospital for medical attention. Returning to work with modified duties
- Students
  - Accident with injury – medical aid: Student was pouring soup into a bowl however spilt some on their left hand. Applied cold water and ice to left hand followed by burn treatment, gauze, and bandage.

## 6. Lab Update

- All in person labs have finished for the term
- Had a number of labs occurring – labs were quite busy
- No incidents occurred during in person labs
- Organizing the lab space and preparing for waste disposal
- Ongoing research is occurring in the labs – summer research as well as ongoing research

## 7. Items for Discussion

- Committee Housekeeping
  - Chris Murray is stepping down as Co Chair of the committee and leaving the committee.
  - The committee will be looking for a new Co Chair and check to see if another member is required
  - Thank you, Chris Murray for your participation on the committee
- Orillia Campus Fitness Room
  - Staff and Faculty will be allowed to use the room for a fee (\$8.00 per month, purchase by the term or \$96 for the year)
  - Part of the overall Health and Wellness Strategy for the campus
  - Starting May 1, 2022
  - There will be a waiver to sign in order use the facility

8. Adjournment/Next Meeting.
  - Next meeting August 2, 2022
  - Meeting adjourned