

Joint Health and Safety Committee

Thursday April 20, 2017
11:00 am – 12:00 pm
OA 3041
500 University Avenue

Minutes

Regrets: Rosa Fabiano, Samantha MacLean, Elana Weber

In Attendance: Vicki TeBrugge, , Frank Cappadocia, John Siecker, Theresa (T-Bird) Prisciak, Cindy Tindal, Bernadette Pickles, Chris Murray, Tim Rowe, Carolyn Rimkey

Guest: Chris Gouett

1. Approval of Agenda

Approver: Frank

Secunder: John

Moved

2. Approval of the Minutes from last JHSC meeting – January 25, 2017

Approver: T-Bird

Secunder: Bernadette

Moved

3. Items Arising from the Minutes (last meeting)

- Security Cameras
 - Camera at the end of the main hallway in Orillia Academic Building moved back by the Custodial Room to cover more of the hallway
 - Camera installed by OA2011 to view two hallways
 - Camera installed in Student Services hallway near LUSU offices, 1st floor OA
 - Wires have been installed to be ready for a camera in the stairwell leading outside from the second floor of Orillia Academic to the front of the building
 - New cameras in the Office of the Principal
 - Proposed cameras in the elevators at Residence building due to a number of incidents of vandalism
 - The campus will continue to look at places to put cameras
 - An audit of Security Cameras on campus has been completed and passed on to the proper authorities

- Snow Removal
 - Challenging year for snow removal
 - Spring Cleanup has begun. This is a slow process
 - Meeting has been set with snow removal provider to review the service this year and discuss options
 - Hand Sanitizer
 - Installed hand sanitizer stations in Cafeteria, Alumni Commons, at main entrances or by elevator/centre stairs in the Academic Building
 - Residence has installed hand sanitizers
 - Goal achieved of installing hand sanitizers in entrances and near elevators of all buildings
 - Frank thanked John for ordering the hand sanitizers and arranging the installation
 - Custodial Staff will monitor the hand sanitizers and refill as required
4. Injury and Accident Report
- No Employee injuries
 - One Student sprained an ankle
 - One Custodial Staff Member scratched their hand on a glass fragment
5. Items for discussion
- Building Inspection
 - Extra boxes found in the loading area of the Bookstore – boxes there temporarily – have been moved
 - Other small items have been sent to John Siecker and addressed
 - Speakers for Blazecast
 - No speakers in Kitchen Area
 - Look to replace speakers that are not working
 - Storage Room in Basement of OA
 - Room is being cleaned and reorganized (getting rid of redundant items)
 - Shelving being installed
 - Smaller tote boxes being suggest – less strain on shelving
 - Locking totes suggested for those with sensitive material
 - Shelley Unwin to meet with groups using the storage room to discuss these items
 - WHMIS
 - WHMIS is changing to the Globally Harmonized System
 - Change is occurring in phases.

- Those staff members who use/come in contact with chemicals as part of their job will be required to train on the new system
- More information found on Lakehead website

6. Adjournment/Next Meeting.

- Next meeting will be scheduled for October, 2017