Refund Policy:

It is the responsibility of the student to familiarize themselves with University Fees (Schedule of Academic Fees), Payment Deadline Dates, Fees Policies, and the Refund Policy and Schedules. All students agree to abide by these policies by the act of registration.

To be eligible for full or partial refund, the student must first drop courses and or withdraw from their program.

All charges and outstanding fees accrued to the drop date or date of withdrawal will remain due and payable on the student's account. The partial or total reimbursement of tuition fees depends on the official date of withdrawal as registered on the student's file. Any eligible refund will be issued to the original payer and to the original method in which it was paid.

No refund of Compulsory Student Fees will be given after the final date to register in the term. Please see the Academic Schedule of Dates (Registration and Withdrawal Dates) for a list.

Field Trip or other Departmental charges may be refunded at the request of the Department only.

For courses shorter than 3 weeks, there is no refund after the second day of classes. No withdrawal without academic penalty will be allowed after the second day of classes.

Students withdrawing from audit courses are not eligible for any refund of fees.

For students enrolled in Undergraduate courses/programs, the amount of the tuition adjustment will be determined by the date on which the course has been dropped and whether the course load drops below or is less than **4.0 FCEs**. The amount will be adjusted based on the section term of the course and will be pro-rated in accordance with the **Undergraduate Refund Schedule** below.

For students enrolled in Masters or PhD Degree courses/programs, the amount of the tuition adjustment will be determined by the date on which the course or program has been dropped. The amount will be adjusted will be pro-rated in accordance with the **Masters & PhD Refund Schedule** below. Aside from withdrawal from the program, Masters & PhD Students must register and pay per term, *until graduation*.

Students withdrawing from **Audit Courses** are not eligible for any refund of fees.

Students registered in **Co-operative Education courses** are entitled to a full adjustment of the Co-op Program Participation Fee if the withdrawal occurs prior to the published financial withdrawal date listed in the Undergraduate Schedule.

Course withdrawal dates for Fall, Fall/Winter, Winter and February terms without academic penalty for Distance Education courses are the same as those for the regular academic session below.

Undergraduate Refund Schedule Spring & Summer 2014

Spring Session (May 1 to June 30, 2014)

For students withdrawing from a program or dropping courses:

Withdrawal Period

First Term Spring Courses (May 1 - May 22, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 01, 2014	May 05, 2014	100%
May 06, 2014	May 09, 2014	50%
May 10, 2014		no refund

Second Term Spring Courses (May 26 - June 12, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 26, 2014	May 30, 2014	100%
May 31, 2014	June 03, 2014	50%
June 04, 2014		no refund

Full Term Spring Courses (May 1 - June 12, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 01, 2014	May 05, 2014	100%
May 06, 2014	May 22, 2014	50%
May 23, 2014		no refund

Summer Session (July 2 to August 31, 2014)

For students withdrawing from a program or dropping courses:

Withdrawal Period

First Term Summer Courses (July 2 - July 22, 2014):

From	*To*	*Tuition Adjustment & Refund*
July 02, 2014	July 07, 2014	100%
July 08, 2014	July 11, 2014	50%
July 12, 2014		no refund

Second Term Summer Courses (July 23 - August 13, 2014):

From	*To*	*Tuition Adjustment & Refund*
July 23, 2014	July 28, 2014	100%
July 29, 2014	Aug 01, 2014	50%
Aug 02, 2014		no refund

Full Term Summer Courses (July 2 - August 13, 2014):

From	*To*	*Tuition Adjustment & Refund*
July 02, 2014	July 07, 2014	100%
July 08, 2014	July 23, 2014	50%
July 24, 2014		no refund

Distributed Learning Courses (May to August 2014)

Withdrawal Period

DL Spring Courses (May 1 - June 13, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 01, 2014	May 12, 2014	100%
May 13, 2014		no refund

DL Spring Courses First Term (May 1-May 22, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 01, 2014	May 05, 2014	100%
May 06, 2014		no refund

DL Spring Courses Second Term (May 26 - June 13, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 26, 2014	May 28, 2014	100%
May 29, 2014		no refund

DL Spring/Summer Full Term Courses (May 1 - July 22, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 01, 2014	May 12, 2014	100%
May 13, 2014	May 26, 2014	50%
May 27, 2014		no refund

DL Summer Courses (July 2 - July 22, 2014):

From	*To*	*Tuition Adjustment & Refund*
July 02, 2014	July 04, 2014	100%
July 05, 2014		no refund

DL Summer Courses (July 2 - August 14, 2014):

From	*To*	*Tuition Adjustment & Refund*
July 02, 2014	July 11, 2014	100%
July 12, 2014		no refund

Additional Qualifications (AQ, ABQ, HSQ) - Professional Development in Education Courses (May to July 2014)

Withdrawal Period

Spring Course (May 5 - June 20, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 05, 2014	May 12, 2014	100%
May 13, 2014		no refund

Spring/Summer Course (May 5 - July 25, 2014):

From	*To*	*Tuition Adjustment & Refund*
May 05, 2014	May 12, 2014	100%
May 13, 2014	May 26, 2014	50%
May 27, 2014		no refund

Summer Course (July 2 to July 30, 2014):

From	*To*	*Tuition Adjustment & Refund*
July 02, 2014	July 04, 2014	100%
July 05, 2014		no refund

Engineering Transition Courses (July 2 to August 29, 2014)

Withdrawal Period

Engineering Transition Course (July 2 – July 30, 2014):

From	*To*	*Tuition Adjustment & Refund*
July 2, 2014	July 8, 2014	100%
July 9, 2014	July 15, 2014	50%
July 16, 2014		no refund

Engineering Transition Courses (Beginning July 31 - August 29, 2014):

From	*To*	*Tuition Adjustment & Refund*
July 31, 2014	Aug 07, 2014	100%
Aug 08, 2014	Aug 14, 2014	50%
Aug 15, 2014		no refund

Natural Resources Management Transition Courses (July 29 - August 29, 2014):

Withdrawal Period

From	*To*	*Tuition Adjustment & Refund*
July 29, 2014	Aug 1,2014	100%
Aug 2, 2014	Aug 8, 2014	50%
Aug 9,2014		no refund

Graduate Refund Schedule (Masters & PhD)
Spring & Summer 2014

Full-time, Full-time (Flex), Part-time

Spring/Summer Term 2014 (May-August):

From	*To*	*Tuition Adjustment & Refund*
May 01, 2014	May 09, 2014	100%
May 10, 2014	May 30, 2014	75%
May 31, 2014	June 30, 2014	50%
July 01, 2014		no refund