

Social Sciences and Humanities Undergraduate Research Internship Call for Letters of Intent

Purpose

The purpose of the Social Science and Humanities Undergraduate Research Internship (SSHURI) is to support undergraduate students who undertake research during the summer under the direct supervision of a faculty member. The expectation is that students contribute to the professor's research agenda while gaining useful academic research skills through their research experience.

The Faculty of Social Sciences and Humanities will provide two Social Sciences and Humanities Undergraduate Research Internship awards, available to students at both campuses, each with a value of \$4000.

The purpose of the SSHURI is to engage undergraduate students in a high level of scholarship, enhancing their research skills and knowledge of their fields, and providing mentorship from their supervising professors. Research faculty gain assistance from their students with their ongoing research programs.

Student Eligibility

To be eligible for SSHURI students must:

- be enrolled in a full-time, undergraduate program at the third year level in the Faculty of Social Sciences and Humanities;
- be returning to undergraduate studies in Fall 2018 in the Faculty of Social Sciences and Humanities at Lakehead.

Benefits for the Student

- engage in a high level of scholarship, valuable in preparation for graduate studies;
- gain skills related to methods of inquiry in their discipline;
- receive academic mentorship from a faculty member.

How the Program Works

1. Interested SSH faculty members are encouraged to respond to the call with a brief letter of intent that outlines the nature and scope of the research project, the benefits that the student will gain by engaging in the research and a timeline of completion (i.e., between the end of June until the end of August). Faculty must confirm in advance the student's interest and ability to participate before the application is submitted;
2. Internships will be completed by the end of August 2018 and students will be expected to dedicate 250 hours to their Research Internship.

The Role of the Student

The student's role is to support the research of their supervising professor by undertaking a specific research internship project. At the start of the project term, students must meet with their supervisor to outline expectations and responsibilities, including:

- A student internship plan and project timeline;
- A meeting schedule between student and professor;
- A weekly schedule, including expected days and hours of work;
- The student should maintain a time log.

Award recipient responsibilities

- SSHURI recipients must submit a final report and feedback form at the end of their internship discussing their learning over the summer;
- A final research poster (or presentation piece appropriate to the discipline) must be produced at the end of the internship;
- SSHURI recipients are asked to submit an application to participate in the Annual Undergraduate Research Conference as a part of the annual Research and Innovation Week in March.

The Role of the Faculty Member

In preparing the letters of intent, faculty members are asked

- to identify potential applicants for this program;
- to prepare a brief submission describing the specific work that the student they choose to mentor will undertake, the benefits that she/he will gain in engaging the research and a timeline of completion.

Faculty Mentor Responsibilities:

- Faculty members will make themselves available for regularly scheduled meetings with the student intern in order to provide ongoing feedback and research mentorship;
- At the end of the summer, participating faculty members will be requested to provide a report providing feedback concerning their experience with the student and with the program as a whole.

Award Payment

The award will be disbursed in four instalments over the summer, between July 1st and August 31st.

Adjudication of the Letters of Intent

Letters of intent are to be submitted to the attention of the Acting Dean of the Faculty of Social Sciences and Humanities by **4:30 pm on Monday, March 26th, 2018** and will be adjudicated by a committee of faculty members selected by the Acting Dean comprised of members from both the Orillia and Thunder Bay campuses. All applicants will be notified of the results of the adjudication by **Friday, March 30th, 2018**.

Please feel free to contact the Acting Dean of Social Sciences and Humanities at 807.343.8167 or rkoster@lakeheadu.ca if there are any outstanding questions about this competition.