



LAKEHEAD UNIVERSITY
FACULTY OF SOCIAL SCIENCES AND HUMANITIES
CHANGE REQUEST REPORT

Change Request Tracking Number: 2026-SOC-9305
Title of Change Request: UG Certificate – Small changes to French
Certificates
Status of Change Request: In Workflow
Change Request can be split

CHANGE REQUEST CONTENTS

#	Type	Title
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1.	New Version of a Degree	Certificate in French Proficiency for Non-French Majors – Advanced
2.	New Version of a Degree	Certificate in French Proficiency for Non-French Majors – Basic
3.	New Version of a Degree	Certificate in French Proficiency for Non-French Majors – Intermediate

CHANGE REQUEST HISTORY

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Languages Department	Yes	Submitted to workflow	06/25/2026, 11:21 AM
Submission Review (Manager of Curriculum Development)	Approved	Submission Review	Yes	Ok to move forward in workflow.	07/30/2026, 12:55 PM

SUPPORTING DOCUMENTS

None.

SUPPORTING DOCUMENTS AUDIT TRAIL

None.

CHANGE REQUEST COMMENTS

None.

1.	New Version of a Degree	Certificate in French Proficiency for Non-French Majors – Advanced
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DEGREE DETAILS

MODIFY A CERTIFICATE FORM – The following is information that is displayed in the Calendar

Location:

- Thunder Bay Campus

Title of Certificate: Certificate in French Proficiency for Non-French Majors – Advanced

Transcript Title: French Profic Cert Adv

Description of Certificate:**Requirements:**

The Department of Languages offers the Certificate of French Proficiency at three levels: 1. Basic Oral and Written Proficiency, 2. Intermediate Oral and Written Proficiency, and 3. Advanced Proficiency. The requirements for the Advanced Proficiency level are:

ADMISSION REQUIREMENTS

This certificate is open to new and current Lakehead University students. —Students may register in the certificate only. —Applicants must meet Lakehead University's general admission requirements. Students must

have Grade 12 U English or equivalent before beginning the program.

ACADEMIC REGULATIONS

In order for a Certificate to be granted a student must:
 (a) be registered in the certificate prior to the completion of 50% of the course requirements for the course of study; completing two FCEs;
 (b) successfully complete all three FCEs with a minimum overall average of 70%60%;
 (c) ~~successfully complete a standard Proficiency Examination upon successful completion take at least two of the three FCEs , and achieve a score corresponding to the level he/she is applying for; and,~~ (d) take all courses required for the Certificate from Lakehead University. The third FCE must be taken at Lakehead Univeristy.

Students can only be enrolled in one level (Basic, Intermediate, or Advanced) at a time. **The Certificate cannot be combined with a Minor or a Major in French.** Only one Certificate of French Proficiency will be granted. Students who complete additional levels (i.e. Intermediate, Advanced) will have that noted on their transcript.

DESCRIPTION

With the introduction of second year grammar and oral courses, students will deepen their understanding and use of the French language. —Upon successful completion of the courses, students will reach level B2 of CEFR*, "Independent User/Upper Intermediate: can understand main ideas of complex text on both concrete and abstract topics". (*Common European Framework of Reference for Languages)

COURSES

French 1510, 1511

French ~~1511~~2110, 2111

French ~~2101~~2212, French ~~2201~~2213

Students will need to successfully complete the prerequisites, French ~~1200 or 1204~~1210, 1211 before taking these courses.*Common European Framework of Reference for Languages

The following is information for Committee Review:

Certificate Code : CERT.FREN.ADV

Faculty or Institution

Unit:

- Lakehead University
- Faculty of Social Sciences and Humanities

Department Name: Languages

Calendar Start Term. When this change should be displayed in the Calendar: ~~Fall 2014~~2027-28

Calendar End Term. When is the last calendar year this should be displayed?: No Specified End Date

Academic Level: Undergraduate

Certificate Type:

- Credit Certificate

Learning Outcomes: housekeeping changes

Include clear rationale for the specific course requirements. If courses are offered by other academic units, attach confirmation of their support:

In order for students to practice oral French as soon as their first year of the Certificate of French Proficiency – 1) Deleting of 0.5 FCE Fren 1110 "French Civilization I: Heritage" and replaced (not offered any more) by 1 FCE oral French at level 1.2) Deleting of 0.5 FCE Fren 1130 "French Civilization II: Contemporary France" (not offered any more) and replaced by 1 FCE oral French at level 1. 3) Adding of 0.5 FCE French 1510 "Oral French I" for the Certificate of French Proficiency: The course is already compulsory for students majoring in French. 4) Adding of 0.5 FCE French 1511 "Oral French II" for the Certificate of French Proficiency. The course is already compulsory for students majoring in French.

Student Enrolment: n
Indicate who this program is open to and if there are any restrictions:

Is this program offered by other institutions? If yes, and if possible, include weblinks: n

Length of the program (e.g., 3-terms): n
Indicate if there is a maximum time and/or sequencing for students to complete this program:

Mode(s) of Delivery.
Select all that apply.:

- Online
- Hybrid/Blended
- Lecture

Rationale for Modes of Delivery: n

Location and Rationale (e.g. specify on-campus or off-campus): n

The following is information for Senate Budget Committee Consideration:

Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

Will this program impact student enrolment in another program within the same faculty/unit?: The proposed changes will not affect student enrolment.

Will this program impact student enrolment in another program in a different faculty/unit?: Student enrolment in other units will not be affected.

Will additional resources be required (space, staff, equipment, etc.)?: No additional resources required.

How will this impact existing teaching loads within this faculty/unit?: Existing teaching loads will not be affected.

What is the impact on the demand for teaching support services (library, computers, staff, etc.)? : No increase in teaching support services.

Will this require outside support? If yes, please outline the amount and timing of the funding: No outside support required.

2.	New Version of a Degree	Certificate in French Proficiency for Non-French Majors – Basic
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DEGREE DETAILS

MODIFY A CERTIFICATE FORM – The following is information that is displayed in the Calendar

Location:

- Thunder Bay Campus

Title of Certificate: Certificate in French Proficiency for Non-French Majors – Basic

Transcript Title: French Profic Cert Bas

Description of Certificate:

Requirements:

The Department of Languages offers the Certificate of French Proficiency at three levels: 1. Basic Oral and Written Proficiency, 2. Intermediate Oral and Written Proficiency, and 3. Advanced Proficiency. The requirements for the Basic Oral and Written Proficiency level are:

ADMISSION REQUIREMENTS

This certificate is open to new and current Lakehead University ~~Students~~students. —Students may register in the certificate only. —Applicants must meet Lakehead University's general admission requirements. —Students must have Grade 12 U English or equivalent before beginning the program.

ACADEMIC REGULATIONS

In order for a certificate to be granted a student must:
(a) be registered in the certificate prior to the completion

~~of 50% of the course requirements for the course of study~~ completing two FCEs;
 (b) successfully complete all three FCEs with a minimum overall average of ~~70%~~60%;
 (c) ~~successfully complete a standard Proficiency Examination upon successful completion take at least two of the three FCEs , and achieve a score corresponding to the level he/she is applying for; and,~~ (d) take all courses required for the Certificate from Lakehead University. The third FCE must be taken at Lakehead University.

Students can only be enrolled in one level (Basic, Intermediate, or Advanced) at a time. —The **Certificate cannot be combined with a Minor or a Major in French.**

~~Only one Certificate of French Proficiency will be granted. Students who complete additional levels (i.e. Intermediate, Advanced) will have that noted on their transcript.~~

DESCRIPTION

Introduction to basic written and spoken French through the learning of simple vocabulary, comprehension and expression of daily situations. Upon successful completion of the courses, students will reach level A2 of CEFR*, "Basic User / Elementary: can understand sentences and frequently used expressions." (Common European Framework of Reference for Languages)

COURSES

~~French 0500 and French , 1000~~

~~French 1200 or French 1204, 1210, 1211~~

~~There are no prerequisite courses . *Common European Framework of Reference for Languages~~for French 0500

The following is information for Committee Review:

Certificate Code : CERT.FREN.BAS

Faculty or Institution

- Unit:**
- Lakehead University
 - Faculty of Social Sciences and Humanities

Department Name: Languages

Calendar Start Term. When this change should be displayed in the Calendar: ~~2017~~2027–1828

Calendar End Term. When is the last calendar year this should be displayed?: No Specified End Date

Academic Level: Undergraduate

Certificate Type:

- Credit Certificate

Learning Outcomes: The certificate will provide students with the chance to learn the basic written and speaking skills in French through the learning of simple vocabulary, expression, basic grammar in order to acquire the ability to deal with simple, straightforward information and begin to express oneself in familiar contexts (level A2 of the Common European Framework

of Reference for Languages). Formal lectures as well as labs are the main components of the courses.

Include clear rationale for the specific course requirements. If courses are offered by other academic units, attach confirmation of their support:

In a bilingual Canada and in a world with growing international exchanges, it is important for students to have the opportunity to learn French at the beginner level besides their Major.

Student Enrolment: Indicate who this program is open to and if there are any restrictions:

This program is open to new and current Lakehead University students.

Is this program offered by other institutions? If yes, and if possible, include weblinks:

N/A

Length of the program (e.g., 3-terms): Indicate if there is a maximum time and/or sequencing for students to complete this program:

3 FCES

Mode(s) of Delivery. Select all that apply.:

Rationale for Modes of Delivery:

N/A

Location and Rationale (e.g. specify on-campus or off-campus):

On-campus

The following is information for Senate Budget Committee Consideration:

Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

Will this program impact student enrolment in another program within the same faculty/unit?:

The proposed changes will not affect student enrolment.

Will this program impact student enrolment in another program in a different faculty/unit?:

Student enrolment in other units will not be affected.

Will additional resources be required (space, staff, equipment, etc.)?:

No additional resources required.

How will this impact existing teaching loads within this faculty/unit?:

Existing teaching loads will not be affected.

What is the impact on the demand for teaching support services (library, computers, staff, etc.)? :

No increase in teaching support services.

Will this require outside support? If yes, please outline the amount and timing of the funding:

No outside support required.

3.	New Version of a Degree	Certificate in French Proficiency for Non-French Majors - Intermediate
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DEGREE DETAILS

MODIFY A CERTIFICATE FORM - The following is information that is displayed in the Calendar

Location:

- Thunder Bay Campus

Title of Certificate: Certificate in French Proficiency for Non-French Majors - Intermediate

Transcript Title: French Profic Cert Int

Description of Certificate:

Requirements:

The Department of Languages offers the Certificate of French Proficiency at three levels: 1. Basic Oral and Written Proficiency, 2. Intermediate Oral and Written Proficiency, and 3. Advanced Proficiency. The requirements for the Intermediate Oral and Written Proficiency level are:

ADMISSION REQUIREMENTS

This certificate is open to new and current Lakehead University students. —Students may register in the certificate only. —Applicants must meet Lakehead University's general admission requirements. —Students must have Grade 12 U English or equivalent before beginning the program.

ACADEMIC REGULATIONS

In order for a Certificate to be granted a student must:
 (a) be registered in the certificate prior to the completion of 50% of the course requirements for the course of study; completing two FCEs;
 (b) successfully complete all three FCEs with a minimum overall average of 70%60%;
 (c) successfully complete a standard Proficiency Examination upon successful completion take at least two of the three FCEs , and achieve a score corresponding to the level he/she is applying for; and, (d) take all courses required for the Certificate from Lakehead University. The third FCE must be taken at Lakehead University.

Students can only be enrolled in one level (Basic, Intermediate, or Advanced) at a time. **The Certificate cannot**

be combined with a Minor or a Major in French.

~~Only one Certificate of French Proficiency will be granted. Students who complete additional levels (i.e. Intermediate, Advanced) will have that noted on their transcript.~~

DESCRIPTION

Written exercises and oral interaction at a higher expectation than for the Basic Level. —Upon successful completion of the courses, students will reach level B1 CEFR*, "Independent User/Intermediate: can understand the main point of clear standard input on familiar matters". (*Common European Framework of Reference for Languages)

COURSES

~~French 1000, French~~

~~French 1510, 1511~~

~~French 1511, and French 1200 or French 1204~~ 1210, 1211

Students will need to successfully complete the prerequisites, French 0500 or grade 11 U French, before taking these courses. *Common European Framework of Reference for Languages French 1000.

The following is information for Committee Review:

Certificate Code : CERT.FREN.INT

Faculty or Institution

- Unit:**
- Lakehead University
 - Faculty of Social Sciences and Humanities

Department Name: Languages

Calendar Start Term. When this change should be displayed in the Calendar: ~~Fall 2014~~ 2027-28

Calendar End Term. When is the last calendar year this should be displayed?: No Specified End Date

Academic Level: Undergraduate

Certificate Type:

- Credit Certificate

Learning Outcomes: housekeeping

Include clear rationale for the specific course requirements. If courses are offered by other academic units, attach confirmation of their support:

In order for students to practice oral French as soon as their first year of the Certificate of French Proficiency –

- 1) Deleting of 0.5 FCE Fren 1110 "French Civilization I: Heritage" and replaced (not offered any more) by 1 FCE oral French at level 1.2) Deleting of 0.5 FCE Fren 1130 "French Civilization II: Contemporary France" (not offered any more) and replaced by 1 FCE oral French at level 1. 3) Adding of 0.5 FCE French 1510 "Oral French I" for the Certificate of French Proficiency: The course is already compulsory for students majoring in French. 4) Adding of 0.5 FCE French

1511 "Oral French II" for the Certificate of French Proficiency. The course is already compulsory for students majoring in French.

Student Enrolment: n
Indicate who this program is open to and if there are any restrictions:

Is this program offered by other institutions? If yes, and if possible, include weblinks:

Length of the program (e.g., 3-terms): Indicate if there is a maximum time and/or sequencing for students to complete this program:

Mode(s) of Delivery.
Select all that apply.:

- Online
- Hybrid/Blended
- Lecture

Rationale for Modes of Delivery: varied

Location and Rationale housekeeping
(e.g. specify on-campus or off-campus):

The following is information for Senate Budget Committee Consideration:

Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

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Will this program impact student enrolment in another program in a different faculty/unit?: Student enrolment in other units will not be affected.

Will additional resources be required (space, staff, equipment, etc.)?: No additional resources required.

How will this impact existing teaching loads within this faculty/unit?: Existing teaching loads will not be affected.

What is the impact on the demand for teaching support services (library, computers, staff, etc.)? : No increase in teaching support services.

Will this require outside support? If yes, please outline the amount and timing of the funding: No outside support required.