



LAKEHEAD UNIVERSITY

FACULTY OF SOCIAL SCIENCES AND HUMANITIES

GENDER AND WOMEN'S STUDIES

CHANGE REQUEST REPORT

Change Request Tracking Number: 2024-SOC-8585

Title of Change Request: Course-New and Discontinuing-UG-Gender and Women's Studies-WOME 4012 and WOME 4010 special topic with SOCJ

Status of Change Request: In Workflow

Change Request can be split

CHANGE REQUEST CONTENTS

#	Type	Title
1.	Discontinued Course	Women, Gender, and Social Justice

2.	New Course	Special Topics in Gender and Social Justice
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CHANGE REQUEST HISTORY

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Women's Studies Department	Yes	Submitted to workflow	08/14/2024, 02:02 PM
Submission Review (Manager of Curriculum Development)	Approved	Submission Review	No	Ok to move forward.	09/13/2024, 03:14 PM

SUPPORTING DOCUMENTS

None.

SUPPORTING DOCUMENTS AUDIT TRAIL

None.

CHANGE REQUEST COMMENTS

Date	User	Change Request Comment
07/25/2024, 01:37 PM	Women's Studies Department	Removing WOME-4010 and adding a new course, WOME 4XXX (Special Topics in Gender and Social Justice)

1.	Discontinued Course	Women, Gender, and Social Justice
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Justification

WOME-4010 has been used as a special topics course with the thematic focus changing each year: There have been administrative challenges for students trying to count WOME-4010 more than once despite the WOME-4010 courses being different in thematic focus.

COURSE DETAILS

REMOVE A COURSE FROM CALENDAR FORM – The following is information that is displayed in the University Calendar

You may remove this course from the University Calendar, it will sit dormant in Curriculum Navigator and is available to be put back into the calendar anytime.

**Course Code:** Gender and Women's Studies 4010 The code is the 'subject' plus the course number (e.g. "Biology 1110").

**Title of Course:** Women, Gender, and Social Justice

**Course Description:** Advanced colloquium for fourth-year Gender and Women's Studies students. Contemporary issues in the field of gender and women's studies will be explored. The specific thematic focus of the course will be negotiated annually in relation to student interests.

**Credit Weight of this Course:** 0.5 Example 0.25, 0.5, 1.0, 1.5 etc

**Offering (Hours of instruction):** 3-0; or 3-0 Example 3-0

**List any prerequisites for this course here:** Two FCE in Gender and Women's Studies, including one half-course at the third-year level, or permission of the Chair of the Department of Gender and Women's Studies

**List any corequisites for this course here:**

**List any special notes or restrictions for this course here:** Gender and Women's Studies Core Course or Gender and Women's Studies Group 1 Course Will appear in the Calendar. For example: A course fee for field activities may be required.

**What is the Grade Scheme?:**

**Is this a Special Topics course?:**

**Is this course cross listed with another? If so, enter the other course code here:** Social Justice 5010

**The following is information for Committee Review**

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**Faculty or Institution Unit:** • Lakehead University

**Calendar Start Term. :** 2021-22

**Calendar End Term. When is the last calendar year this should be displayed?:** 2024-25 Use No Specified End date unless you are removing it from the calendar.

**Academic Level:** Undergraduate

**Is this a required course, or an elective?:**

**Pedagogical rationale for this proposal. Why are you submitting this request?:** Request to remove WOME 4010. This course, WOME-4010, has been used as a special topics course with the thematic focus changing each year: There has been administrative challenges for students trying to count WOME-4010 more than once despite the WOME-4010 courses being different in thematic focus. To resolve this issue, a special topics course is being created (one that is a calendared crosslist with Social Justice Studies).

**Associated Changes - List all other requests that are associate with this change (enter request number or title):** 2024-SOC-8603

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**REQUIRED FIELD - Course Experiential Learning Types:** • Applied Research  
• Case Studies

**The following is information for Senate Budget Committee Consideration:**

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NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed

in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

- Will this program impact student enrolment in another program within the same faculty/unit?:

None
- Will this program impact student enrolment in another program in a different faculty/unit?:

None
- Will additional resources be required (space, staff, equipment, etc.)?:

No additional resources required
- How will this impact existing teaching loads within this faculty/unit?:

No impact
- What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:

No impact
- Will this require outside support? If yes, please outline the amount and timing of the funding:

No outside support required

2.	New Course	Special Topics in Gender and Social Justice
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**Justification**

Course addition is to resolved the administrative challenges faced by WOME-4010 on student transcripts. The solution is to make the new course officially a special topics course.

COURSE DETAILS

NEW COURSE FORM – The following is information that will be displayed in the University Calendar

- What is the new Course Code? (provided by Manager of Curriculum Development):

Gender and Women's Studies 4012 The code is the 'subject' plus the course number (e.g. "Biology 1110").
- Title of New Course:

Special Topics in Gender and Social Justice
- Course Description:

The specific focus within the field of gender and social justice will vary from year to year to suit student needs and faculty expertise. The topic will be announced in advance by the Department of Gender and Women's Studies.

**Credit Weight of this Course:** 0.5 Example 0.25, 0.5, 1.0, 1.5, etc.

**Offering (Hours of instruction):** 3-0; 3-0 Example 3-0

**List any prerequisites for this course here:** Two FCE in Gender and Women's Studies, including one half-course at the third-year level, or permission of the Chair of the Department of Gender and Women's Studies

**What is the Grade Scheme?:**

**Is this a Special Topics course?:** Yes

**Is this course cross listed with another? If so, enter the other course code here:** Social Justice 5017

**Course Classification(s):**

- Type A: Humanities
- Type B: Social Sciences

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**The following is information for Committee Review**

**Faculty or Institution Unit:** • Lakehead University

**Calendar Start Term. When this change should be displayed in the Calendar:** 2025-26

**Information for Timetable: When will this be first offered?:**

**Calendar End Term. When is the last calendar year this should be displayed?:** No Specified End Date Use No Specified End date unless you are removing it from the calendar.

**Academic Level:** Undergraduate

**Is this a required course, or an elective?:** Elective

**What is the pedagogical rationale for this request? Why are you submitting this request?:** WOME-4010 has been used as a special topics course with the thematic focus changing each year: There has been administrative challenges for students trying to count WOME-4010 more than once despite the WOME-4010 courses being different in thematic focus. For example, is this change required for accreditation?

**Associated Changes - List all other requests that are associate with this change (enter request number or title):** 2024-SOC-8603

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**The following is information for Senate Budget Committee Consideration**

NOTE: Complete each section and provide full explanations

for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

**Will this request impact student enrolment in another program within the same faculty/unit?:**

Yes: This request will allow Social Justice Studies graduate students a wider variety of course options. This will also impact the Gender and Women's Studies undergraduate students who will be able to take a wider variety of courses but also decrease the probability of the course getting axed due to lower enrolment numbers (the participation of graduate students will help increase enrolment numbers).

**Will this request impact student enrolment in another program in a different faculty/unit?:**

No: This request impact student enrolment in another program in a different faculty/unit.

**Will additional resources be required (space, staff, equipment, etc)?:**

No additional resources be required.

**How will this impact existing teaching loads within this faculty/unit?:**

No: This will not impact existing teaching loads within this faculty/unit.

**What is the impact on the demand for teaching support services (library, computers, staff, etc)? :**

No: There is no impact on the demand for teaching support services.

**Will this course require outside support? If yes, please outline the amount and timing of the funding:**

No: This course will not require outside support.