



**LAKEHEAD UNIVERSITY**

**FACULTY OF SOCIAL SCIENCES AND HUMANITIES**

**CHANGE REQUEST REPORT**

Change Request Tracking Number: 2020-SOC-7321

Title of Change Request: Course Changes for the Lakehead University  
Indigenous Transition Year Program

Status of Change Request: In Workflow

**Change Request can be split**

**CHANGE REQUEST CONTENTS**

#	Type	Title
1.	New Course	University Transition I
2.	New Course	University Transition II
3.	Discontinued Course	University Transition I
4.	Discontinued Course	University Transition II

**CHANGE REQUEST HISTORY**

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Susan Viitala	No	Submitted to workflow	04/28/2020, 01:52 PM
Submission Review (Academic & Curriculum Development Coordinator)	Approved	Submission Review	No	Okay to move forward in the workflow	04/28/2020, 01:58 PM
Dean and Faculty Council Review Stage	Approved	Susan Viitala	No	These calendar changes are in conjunction with the submission of the major modification for NAP. (Request number 2020-SOC-7312.)	04/28/2020, 03:28 PM
Senate - Referral Stage	Relegated	Senate Admin	No	Relegating back to initiator per email from Deputy Provost earlier today.	04/29/2020, 02:37 PM
Initiator	Approved	Susan Viitala	No	Name change request for the LU ITYP in keeping with the major modification approved in May/2020.	10/07/2020, 02:20 PM
Submission Review (Academic & Curriculum Development Coordinator)	Approved	Submission Review	No	Okay to move forward in the workflow	10/07/2020, 04:28 PM

**SUPPORTING DOCUMENTS**

File Name	Uploaded By	Upload Date	Size
Proposal Brief - NAP Name change_Final 1-1.docx	Susan Viitala	04/28/2020, 01:51 PM	446 KB

**SUPPORTING DOCUMENTS AUDIT TRAIL**

File Name	User	Date	Action
Proposal Brief - NAP Name change_Final 1-1.docx	Susan Viitala	04/28/2020, 01:51 PM	Uploaded

CHANGE REQUEST COMMENTS

None.

1.	New Course	University Transition I
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COURSE DETAILS

NEW COURSE FORM - The following is information that will be displayed in the University Calendar

What is the new Course Code? (provided by Academic & Curriculum Development Coordinator):	Indigenous Transition Year Program 1191 The code is the 'subject' plus the course number (e.g. "Biology 1110").
Title of New Course:	University Transition I
Course Description:	Traditional Indigenous and contemporary learning styles and evaluation will introduce students to critical thinking, reading and writing for academia, library research skills, and the use of technology in academic contexts. Campus and community orientation, student life skills, and Indigenous cultural knowledge make up the personal development content of the program.
Credit Weight of this Course:	0-0 Example 0.25, 0.5, 1.0, 1.5 etc
Offering (Hours of instruction):	3-0; 0-0 Example 3-0
List any special notes or restrictions for this course here:	A non-credit required course restricted to Indigenous Transition Year Program students. Will appear in the Calendar. For example: A course fee for field activities may be required.
What is the Grade Scheme?:	
Is this a Special Topics course?:	
Is this course cross listed with another? If so, enter the other course code here:	
Course Classification(s):	<ul style="list-style-type: none"> <li>Type E: Indigenous Content</li> </ul>

The following is information for Committee Review

Faculty or Institution Unit:	• Lakehead University
Calendar Start Term. When this change should be displayed in the Calendar:	2021-22
Information for Timetable: When will this be first offered?:	
Calendar End Term. When is the last calendar year this should be displayed?:	No Specified End Date Use No Specified End date unless you are removing it from the calendar.
Academic Level:	Undergraduate
Is this a required course, or an elective?:	
What is the pedagogical rationale for this request? Why are you submitting this request?:	See attached proposal brief. For example, is this change required for accreditation?

The following is information for Senate Budget Committee Consideration

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this request impact student enrolment in another program within the same faculty/unit?:	No.
Will this request impact student enrolment in another program in a different faculty/unit?:	No.
Will additional resources be required (space, staff, equipment, etc)?:	No.
How will this impact existing teaching loads within this faculty/unit?:	No.
What is the impact on the demand for teaching support services (library, computers, staff, etc)? :	No.
Will this course require outside support? If yes	

Outside support: if yes, please outline the amount and timing of the funding: No.

2.	New Course	University Transition II
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**COURSE DETAILS**

**NEW COURSE FORM** - The following is information that will be displayed in the University Calendar

What is the new Course Code? (provided by Academic & Curriculum Development Coordinator):	Indigenous Transition Year Program 1192 The code is the 'subject' plus the course number (e.g. "Biology 1110").
Title of New Course:	University Transition II
Course Description:	Advanced studies in skill development, building on content in University Transition I, will build student capacity in successful transition into full time university study. More focused attention in university program planning, portfolio development, computing skill development, presentations, and complex library work will prepare students for future independence within the university setting. Contemporary and traditional Indigenous values and cultural practices on wellness and stress management are explored.
Credit Weight of this Course:	0.0 Example 0.25, 0.5, 1.0, 1.5 etc
Offering (Hours of instruction):	3-0; 3-0 Example 3-0
List any special notes or restrictions for this course here:	A non-credit required course restricted to Indigenous Transition Year Program students. Will appear in the Calendar. For example: A course fee for field activities may be required.
What is the Grade Scheme?:	
Is this a Special Topics course?:	
Is this course cross listed with another? If so, enter the other course code here:	
Course Classification(s):	<ul style="list-style-type: none"><li>• Type E: Indigenous Content</li></ul>

The following is information for Committee Review

Faculty or Institution Unit:	<ul style="list-style-type: none"><li>• Lakehead University</li></ul>
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Calendar Start Term. When this change should be displayed in the Calendar:	2021-22
Information for Timetable: When will this be first offered?:	
Calendar End Term. When is the last calendar year this should be displayed?:	No Specified End Date Use No Specified End date unless you are removing it from the calendar.
Academic Level:	Undergraduate
Is this a required course, or an elective?:	
What is the pedagogical rationale for this request? Why are you submitting this request?:	The NAP has changed its name to the Lakehead University Indigenous Transition Year Program. For example, is this change required for accreditation?
Associated Changes - List all other requests that are associate with this change (enter request number or title):	2020-SOC-7312

The following is information for Senate Budget Committee Consideration

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	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this request impact student enrolment in another program within the same faculty/unit?:	No.
Will this request impact student enrolment in another program in a different faculty/unit?:	No.
Will additional resources be required (space, staff, equipment, etc)?:	No.
How will this impact existing teaching loads within this faculty/unit?:	No.
What is the impact on the demand for teaching support services (library, computers, staff, etc)? :	No.

Will this course require outside support? If yes, please outline the amount and timing of the funding: No.

3.	Discontinued Course	University Transition I
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**COURSE DETAILS**

REMOVE A COURSE FROM CALENDAR FORM - The following is information that is displayed in the University Calendar

	You may remove this course from the University Calendar, it will sit dormant in Curriculum Navigator and is available to be put back into the calendar anytime.
Course Code:	Native Access 1191 The code is the 'subject' plus the course number (e.g. "Biology 1110").
Title of Course:	University Transition I
Course Description:	Traditional Aboriginal and contemporary learning styles and evaluation will introduce students to critical thinking, reading and writing for academia, library research skills, and the use of technology in academic contexts. Campus and community orientation, student life skills, and Aboriginal cultural knowledge make up the personal development content of the program.
Credit Weight of this Course:	0.0 Example 0.25, 0.5, 1.0, 1.5 etc
Offering (Hours of instruction):	3-0; 0-0 Example 3-0
List any prerequisites for this course here:	
List any corequisites for this course here:	
List any special notes or restrictions for this course here:	A non-credit required course restricted to Native Access students. Will appear in the Calendar. For example: A course fee for field activities may be required.
What is the Grade Scheme?:	
Is this a Special Topics course?:	
Is this course cross listed with another? If so, enter the other course code here:	

THE FOLLOWING IS INFORMATION FOR COMMITTEE REVIEW

Faculty or Institution Unit:	• Lakehead University
Calendar Start Term. :	Fall 2012
Calendar End Term. When is the last calendar year this should be displayed?:	2020-21 Use No Specified End date unless you are removing it from the calendar.
Academic Level:	Undergraduate
Is this a required course, or an elective?:	
Pedagogical rationale for this proposal. Why are you submitting this request?:	The NAP is changing its name to the Lakehead University Indigenous Transition Year Program. (See attached proposal brief.)
Associated Changes - List all other requests that are associate with this change (enter request number or title):	Major Modification - 2020-SOC-7312.

THE FOLLOWING IS INFORMATION FOR SENATE BUDGET COMMITTEE CONSIDERATION:

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this program impact student enrolment in another program within the same faculty/unit?:	No.
Will this program impact student enrolment in another program in a different faculty/unit?:	No.
Will additional resources be required (space, staff, equipment, etc.)?:	No.
How will this impact existing teaching loads within this faculty/unit?:	No.
What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:	No.
Will this require outside	



support? If yes, please outline the amount and timing of the funding: No.

4.	Discontinued Course	University Transition II
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**COURSE DETAILS**

REMOVE A COURSE FROM CALENDAR FORM - The following is information that is displayed in the University Calendar

	You may remove this course from the University Calendar, it will sit dormant in Curriculum Navigator and is available to be put back into the calendar anytime.
Course Code:	Native Access 1192 The code is the 'subject' plus the course number (e.g. "Biology 1110").
Title of Course:	University Transition II
Course Description:	Advanced studies in skill development, building on content in University Transition I, will build student capacity in successful transition into full time university study. More focused attention in university program planning, portfolio development, computing skill development, presentations, and complex library work will prepare students for future independence within the university setting. Contemporary and traditional Aboriginal values and cultural practices on wellness and stress management are explored.
Credit Weight of this Course:	0.0 Example 0.25, 0.5, 1.0, 1.5 etc
Offering (Hours of instruction):	3-0; or 3-0 Example 3-0
List any prerequisites for this course here:	
List any corequisites for this course here:	
List any special notes or restrictions for this course here:	A non-credit required course restricted to Native Access students. Will appear in the Calendar. For example: A course fee for field activities may be required.
What is the Grade Scheme?:	
Is this a Special Topics course?:	
Is this course cross listed with another? If so, enter the other course code here:	

The following is information for Committee Review

Faculty or Institution Unit:	• Lakehead University
Calendar Start Term. :	Fall 2012
Calendar End Term. When is the last calendar year this should be displayed?:	2020-21 Use No Specified End date unless you are removing it from the calendar.
Academic Level:	Undergraduate
Is this a required course, or an elective?:	
Pedagogical rationale for this proposal. Why are you submitting this request?:	The NAP is changing its name to the Lakehead University Indigenous Transition Year Program.
Associated Changes - List all other requests that are associate with this change (enter request number or title):	2020-SOC-7312 - Major Modification.

The following is information for Senate Budget Committee Consideration:

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this program impact student enrolment in another program within the same faculty/unit?:	No.
Will this program impact student enrolment in another program in a different faculty/unit?:	No.
Will additional resources be required (space, staff, equipment, etc.)?:	No.
How will this impact existing teaching loads within this faculty/unit?:	No.
What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:	No.
Will this require outside	

support? if yes, please  
outline the amount and  
timing of the funding:

No.

















