



**LAKEHEAD UNIVERSITY**

**FACULTY OF SOCIAL SCIENCES AND HUMANITIES  
OUTDOOR REC~ PARKS & TOURISM**

**CHANGE REQUEST REPORT**

Change Request Tracking Number: 2019-SOC-7217

Title of Change Request: School of ORPT Changes to General Regulations

Status of Change Request: In Workflow

**Change Request can't be split**

**CHANGE REQUEST CONTENTS**

#	Type	Title
1.	New Version of a Regulation or Admission Requirement	School of Outdoor Recreation, Parks and Tourism Regulations

**CHANGE REQUEST HISTORY**

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Annette Graham	Yes	Submitted to workflow	12/18/2019, 11:21 AM
Submission Review (Academic & Curriculum Development Coordinator)	Approved	Submission Review	No	Okay to move forward in the workflow	12/18/2019, 11:54 AM

**SUPPORTING DOCUMENTS**

None.

**SUPPORTING DOCUMENTS AUDIT TRAIL**

None.

**CHANGE REQUEST COMMENTS**

Date	User	Change Request Comment
12/18/2019, 11:20 AM	Annette Graham	General Regulation changes for ORPT

1.	New Version of a Regulation or Admission Requirement	School of Outdoor Recreation, Parks and Tourism Regulations
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**Justification**

General Regulation changes to 1.(a) and 1. (d).

**PROGRAM DETAILS**

**Regulation (Modify)**

Code:	REG.SSH.UG.OUTD
Title:	School of Outdoor Recreation, Parks and Tourism Regulations
Academic Level:	Undergraduate

Institution Unit:

- Lakehead University
- Faculty of Social Sciences and Humanities

Calendar Start Term: ~~2016~~2020-1721

Calendar End Term. When is the last calendar year this should be displayed?: No Specified End Date Use No Specified End date unless you are removing it from the calendar.

Calendar Entry:

GENERAL REGULATIONS

1. All students in an Honours Bachelor of Outdoor Recreation degree program are required to:

(a) provide a copy of their completed Standard First Aid/CPR certification (or higher), in their ~~first~~ second year of the program, at the beginning of the first term to the School of Outdoor Recreation's Administrative Assistant. Students who do not have this completed will not be allowed to remain registered in OUTD ~~1150-2270~~ and OUTD ~~1310~~2350;

(b) maintain as active the certification attained in 1 (a) for the remainder of the program;

(c) be prepared to attend instruction given at a nominal number of weekends throughout the academic year;

(d) pay a fee ~~at the beginning of each academic year to defray the costs of practica and field trips~~ upon registration in a course with field-based learning. This non-refundable fee is used to defray costs of transportation, safety, and accommodation. Fees will vary depending on the activities, location, and number of days. (In addition to this fee, ~~feed, travel and accommodation expenses~~ further charges for field ~~trips~~-based learning in years 3 and 4 will depend on the ~~nature~~activities, location, and number of days ~~of the particular trip.~~);

(e) complete all degree requirements as specified within the calendar for each degree program.

2. Accident Insurance - The University does not carry any form of personal accident insurance. Students are responsible for any medical or hospital costs that they may incur as a result of an accident on or off campus. Those students who are not covered by medical and hospital insurance plans are advised to obtain some form of accident coverage. All students who participate in school activities are required to have adequate insurance coverage.

ACADEMIC REGULATIONS

In addition to the University Regulations, and the Faculty of Social Sciences and Humanities Regulations, the following regulations of the School of Outdoor Recreation, Parks and Tourism also apply to students in these programs.

1. A student who successfully completes the courses as indicated in his/her program of study will have his/her year level incremented as follows:

Year 1 = < 5 full course equivalents

Year 2 = 5 to < 12 full course equivalents

Year 3 = 12 to < 17 full course equivalents  
Year 4 = 17 >

2. (a) To proceed without condition to the succeeding year of a program, a student must:

- (i) attain at least a D grade in each of the courses taken during the academic year
- (ii) maintain a minimum overall average of 60% in all courses in each year
- (iii) maintain a minimum 70% weighted average in all Outdoor Recreation, Parks and Tourism courses (for students entering an HBOR program in September 2000 or later).

(b) A student carrying additional courses must count those courses, for regulation purposes, as part of his/her academic load.

3. A student who has failed a course or courses may write a special examination as outlined in Regulation VII (Special Examinations).

4. A student is deemed to have failed the year if:

- (a) the student has failed more than two full courses or their equivalent; or
- (b) the student has failed more than one full course or equivalent with marks of less than 40%; or
- (c) the student attains an overall average of less than 50% in all courses; or
- (d) the student has a failure of more than one full course or its equivalent after special examinations have been given, whether the student writes them or not.

5. In a failed year, course credit is retained for only those courses in which a minimum mark of 60% has been attained.

6. A student having failed no more than one full course (or its equivalent) of the year's work after special examinations will be permitted to register for the succeeding year of the program.

7. A student who has failed a year is eligible to apply for re-admission to the University. A student will normally be granted the privilege of repeating one year only.

8. First class standing is granted on the basis of the weighted average of all Outdoor Recreation courses.

In the computation of a First Class Standing average, in addition to having attained a minimum overall average of A in the transfer credit courses, students who have completed credits at another institution must have completed a minimum of 2/3 of the courses used in the calculation of the First Class Standing average at Lakehead University.

• Rationale: Why are you submitting this request?:

The School is moving to a new model of per course cost recovery for field-based courses rather than the current per year charge.







