LAKEHEAD UNIVERSITY

FACULTY OF SOCIAL SCIENCES AND HUMANITIES
WOMEN'S STUDIES

CHANGE REQUEST REPORT

Change Request Tracking Number: 2018-SOC-6510

Title of Change Request: Courses-Modification-Women's Studies-addition of offering information

Status of Change Request: In Workflow

Change Request can't be split

CHANGE REQUEST CONTENTS

#	Type	Title
1.	New Version of a Course	Special Topics

CHANGE REQUEST HISTORY

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Women's Studies Department	Yes	Submitted to workflow	01/17/2018, 09:10 AM
Submission Review (Academic & Curriculum Development Coordinator)	Approved	Submission Review	Yes	Okay to move forward in the workflow	01/18/2018, 08:48 AM

SUPPORTING DOCUMENTS

None.

SUPPORTING DOCUMENTS AUDIT TRAIL

None.

CHANGE REQUEST COMMENTS

None.

1.	New Version of a Course	Special Topics

Justification
this information is not currently on the calendar

COURSE DETAILS

MODIFY COURSE FORM - The following is information that will be displayed in the University Calendar

Course Code:	Women's Studies 3111 The code is the 'subject' plus the course number (e.g. "Biology 1110").
Title of Course:	Special Topics
Course Description:	The content of this course will vary from year to year to suit student needs and faculty expertise. The topic will be announced in advance by the Women's Studies Department.
Credit Weight of this	0.5 Example 0.25, 0.5, 1.0, 1.5 etc

Course:	
Offering (Hours of instruction):	3-0; or 3-0 Example 3-0
List any prerequisites for this course here:	Two FCE in Women's Studies, including at least one half-course at the second-year level, or permission of the instructor and Chair of the Department
List any corequisites for this course here:	
List any special notes or restrictions for this course here:	The course may be taken more than once, provided that each section covers a different topic.Women's Studies Core Course or Women's Studies Group 1 Course Will appear in the Calendar. For example: A course fee for field activities may be required.
What is the Grade Scheme?:	
Is this a Special Topics course?:	• Yes
Is this course cross listed with another? If so, enter the other course code here:	
Course Classification(s):	• Type A: Humanities • Type B: Social Sciences

The following is information for Committee Review

Faculty or Institution Unit:	• Lakehead University • Faculty of Social Sciences and Humanities
Calendar Start Term. When this change should be displayed in the Calendar:	20152019-1620
Calendar End Term. When is the last calendar year this should be displayed?:	No Specified End Date Use No Specified End date unless you are removing it from the calendar.
Academic Level:	Undergraduate
Is this a required course, or an elective?:	• Elective
What is the pedagogical rationale for this request? Why are you submitting this request?:	The department is noting our course categories in the Calendar Listings, instead of on the information page to help students identify the required courses at each year level, and has changed the previous Group A and B Women's Studies to 1 and 2 to avoid confusion when the University implements Groups A-D . We are also making our pre-requisites consistent in Core Courses at each year level. For example, is this change

	courses at each year level. For example, is this change required for accreditation?
Learning Outcomes:	
Associated Changes - List all other requests that are associate with this change (enter request number or title):	

The following is information for Senate Budget Committee Consideration

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this request impact student enrolment in another program within the same faculty/unit?:	No impact anticipated.
Will this request impact student enrolment in another program in a different faculty/unit?:	No impact anticipated.
Will additional resources be required (space, staff, equipment, etc)?:	No additional resources required.
How will this impact existing teaching loads within this faculty/unit?:	No impact anticipated.
What is the impact on the demand for teaching support services (library, computers, staff, etc)? :	No impact anticipated.
Will this course require outside support? If yes, please outline the amount and timing of the funding:	No outside support required.