LAKEHEAD UNIVERSITY

FACULTY OF SOCIAL SCIENCES AND HUMANITIES
ENGLISH

CHANGE REQUEST REPORT

Change Request Tracking Number: 2016-SOC-6010

Title of Change Request: Program minor modifications - UG- English - Writing

Status of Change Request: In Workflow

Change Request can be split

CHANGE REQUEST CONTENTS

#	Type	Title
1.	New Version of a Degree	Minor Program in Writing
2.	New Version of a Degree	Specialization in Writing

CHANGE REQUEST HISTORY

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Cindy Haggerty	Yes	Submitted to workflow	12/09/2016, 09:24 AM
Submission Review (Academic & Curriculum Development Coordinator)	Approved	Submission Review	Yes	Approved	12/10/2016, 05:56 PM

SUPPORTING DOCUMENTS

None.

SUPPORTING DOCUMENTS AUDIT TRAIL

None.

CHANGE REQUEST COMMENTS

None.

1.	New Version of a Degree	Minor Program in Writing

Justification
to add new 3rd year course to program

DEGREE DETAILS

MODIFY A PROGRAM FORM (less significant changes).

	NOTE TO USER about this form:
	This "Modify a Program" form is used to make less significant modifications to a program. If you plan to make a major modification to a program, please use the form "Major Modification to Program". Visit this link to learn more about Major Modifications

The following is information that is displayed in the University Calendar

Title of Program:	Minor Program in Writing
Program Requirements:	An overall average of at least 60% is required in 3 FCEs in English:

a) One FCE in English at the first-year level, including at least one of English 1015 and English 1016 (English 1238 and 1807 do not count for purposes of fulfilling this requirement).

b) English 2817 and English 2818.

c) One FCE selected from English 3017, English 3031, English 3035, English 3036, and English ~~3036.~~3011

Note: Courses may not be double-counted towards both English and Writing minors. English Majors may not receive the Minor in Writing. |

The following is information for Committee Review

Program Code:	MINOR.WRIT
Calendar Start Term. When this change should be displayed in the Calendar:	~~2016~~2017-~~17~~18
Calendar End Term. When is the last calendar year this should be displayed?:	No Specified End Date Use No Specified End date unless you are removing it from the calendar.
Faculty or Institution Unit:	• Lakehead University • Faculty of Social Sciences and Humanities
Academic Level:	Undergraduate
Total number of credits for the degree:	3.00
Transcript Title of Program:	Minor in Writing
Degree Type:	
Pedagogical rationale for this proposal. Why are you submitting this request?:	~~The Department made substantial changes to its curriculum last year, but neglected to update the Writing Minor to reflect these changes.~~To include ENGL 3011 in the program requirements
Associated Changes - List all other requests that are associate with this change (enter request number or title):	

The following is information for Senate Budget Committee Consideration

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the

	calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this program impact student enrolment in another program within the same faculty/unit?:	No.
Will this program impact student enrolment in another program in a different faculty/unit?:	No.
Will additional resources be required (space, staff, equipment, etc.)?:	No.
How will this impact existing teaching loads within this faculty/unit?:	No impact.
What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:	No ̶impact
Will this require outside support? If yes, please outline the amount and timing of the funding:	No.

2.	New Version of a Degree	Specialization in Writing

Justification

to add new 3rd year course to program

DEGREE DETAILS

MODIFY A PROGRAM FORM (less significant changes).

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Title of Program:	Specialization in Writing
Program Requirements:	In order to receive a Specialization in Writing, English Majors must successfully complete: (a) English 1015 or English 1016 (b) English 2817 and English 2818 (c) One and one-half FCEs chosen from English 3017, 3031, 3035, 3036, and ~~3036~~3011 Courses counted towards the Specialization can also be counted towards English program requirements. The Specialization in Writing is available only to English majors.

The following is information for Committee Review

Program Code:	SPEC.WRIT
Calendar Start Term. When this change should be displayed in the Calendar:	~~2016~~2017-~~17~~18
Calendar End Term. When is the last calendar year this should be displayed?:	No Specified End Date Use No Specified End date unless you are removing it from the calendar.
Faculty or Institution Unit:	• Lakehead University • Faculty of Social Sciences and Humanities
Academic Level:	Undergraduate
Total number of credits for the degree:	
Transcript Title of Program:	
Degree Type:	
Pedagogical rationale for this proposal. Why are you submitting this request?:	~~The Department has increased the number of writing courses offered in response to student demand. A Specialization in Writing will be a value-added program element that will help with recruitment into our English programs. The Department's long-term goal is to develop a Concentration in Writing.~~To include new special topics course ENGL 3011 in course requirements.
Associated Changes - List all other requests that are associate with this change	

(enter request number or title):	

The following is information for Senate Budget Committee Consideration

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this program impact student enrolment in another program within the same faculty/unit?:	No.
Will this program impact student enrolment in another program in a different faculty/unit?:	No.
Will additional resources be required (space, staff, equipment, etc.)?:	No. ~~The courses in the Specialization are already part of our curriculum.~~
How will this impact existing teaching loads within this faculty/unit?:	No impact.
What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:	None.
Will this require outside support? If yes, please outline the amount and timing of the funding:	No.