



LAKEHEAD UNIVERSITY

FACULTY OF SOCIAL SCIENCES AND HUMANITIES
LANGUAGES

CHANGE REQUEST REPORT

Change Request Tracking Number: 2016-SOC-5817

Title of Change Request: Programs-Discontinuing-UG-Languages-Delete
certificates

Status of Change Request: In Workflow

Change Request can be split

CHANGE REQUEST CONTENTS

#	Type	Title
1.	Discontinued Program	Certificate of Finnish Proficiency
2.	Discontinued Program	Certificate of Italian Proficiency
3.	Discontinued Program	Certificate of Spanish Proficiency

CHANGE REQUEST HISTORY

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Languages Department	Yes	Submitted to workflow	07/25/2016, 04:00 PM
Submission Review (Academic & Curriculum Development Coordinator)	Approved	Submission Review	No	Approved	07/26/2016, 02:46 PM

SUPPORTING DOCUMENTS

None.

SUPPORTING DOCUMENTS AUDIT TRAIL

None.

CHANGE REQUEST COMMENTS

None.

1.	Discontinued Program	Certificate of Finnish Proficiency
----	----------------------	------------------------------------

DEGREE DETAILS**REMOVE CERTIFICATE FROM CALENDAR FORM**

Title of Certificate:	Certificate of Finnish Proficiency
Description of the Certificate:	Finnish Proficiency Cert
Requirements:	ADMISSION REQUIREMENTS This certificate, consisting of three full course equivalents, is open to new and current Lakehead University students. Those students interested in the certificate should consult with the Chair of the Department. Students may register in the certificate only. Applicants must meet Lakehead University's general admission requirements. Students must have Grade 12 U

English or equivalent before beginning the program.

ACADEMIC REGULATIONS

1. In order for a Certificate to be granted a student must successfully complete all three FCEs with a minimum overall average of 70%.

COURSES

(a) Finnish 1000

(b) Finnish 2001 and Finnish 2401

The following is information for Committee Review:

Certificate Code :	CERT.FINN
Calendar Start Term.:	2015-16
Calendar End Term. When is the last calendar year this should be displayed?:	2016-17
Pedagogical rationale for this proposal. Why are you submitting this request?:	
Academic Level:	Undergraduate
Faculty or Institution Unit:	• Lakehead University
Department Name:	Languages
Certificate Type:	Credit Certificate
Learning Outcomes:	Learn to understand others and express themselves in a basic spoken and written Finnish, Spanish or Italian depending on the certificate. Upon successful completion of the courses, students will reach level A2 of CEFR.
Include clear rationale for the specific course requirements. If courses are offered by other academic units, attach confirmation of their support:	Minors in Finnish and Spanish are not popular as students take a first year course and don't pursue in second and third year. The Certificate of French Proficiency is very popular therefore, we would like to offer a Certificate of Finnish Proficiency and of Spanish Proficiency as it seems more approachable for students as no third year is required (1 FCE language course year 1 + 1 FCE language course year 2 + 1 FCE culture and civilization course year 2). It would also be very useful for students who would go on exchange. The second year culture and civilization course will be given in English (no requirement) so any students could take it, bringing more students into the course. Include a clear rationale for the proposed certificate program and indicate how this certificate is likely to advance the university's Strategic Plan. Its alignment with the home Academic Unit's or Academic Units' goals/objectives should be included here as well.
Student Enrolment: Indicate who this program is open to	No restrictions.

and if there are any restrictions:	---
Is this program offered by other institutions? If yes, and if possible, include weblinks:	No
Length of the program (e.g., 3-terms): Indicate if there is a maximum time and/or sequencing for students to complete this program:	6 terms -the certificate should be completed in the same time as the Major. -For students not registered in a Major, the certificate should be completed in a maximum of 6 years.
Mode(s) of Delivery. Select all that apply.:	
Rationale for Modes of Delivery:	Every language course is delivered with lectures and labs.
Location and Rationale (e.g. specify on-campus or off-campus):	on-campus

The following is information for Senate Budget Committee Consideration:

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this program impact student enrolment in another program within the same faculty/unit?:	This certificate will not impact student enrolment in another program in the same faculty.
Will this program impact student enrolment in another program in a different faculty/unit?:	This certificate will not impact student enrolment in another program in a different faculty.
Will additional resources be required (space, staff, equipment, etc.)?:	No additional resources will be required.
How will this impact existing teaching loads within this faculty/unit?:	This certificate will not impact existing teaching loads.
What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:	There will be no increased demand for teaching support services.
Will this require outside support? If yes, please outline the amount and	No outside support will be required.

Outline the amount and timing of the funding:

2.	Discontinued Program	Certificate of Italian Proficiency
----	----------------------	------------------------------------

DEGREE DETAILS

REMOVE CERTIFICATE FROM CALENDAR FORM

Title of Certificate:	Certificate of Italian Proficiency
Description of the Certificate:	Italian Proficiency Cert
Requirements:	<p>ADMISSION REQUIREMENTS This certificate, consisting of three full course equivalents, is open to new and current Lakehead University students. Those students interested in the certificate should consult with the Chair of the Department. Students may register in the certificate only. Applicants must meet Lakehead University's general admission requirements. Students must have Grade 12 U English or equivalent before beginning the program.</p> <p>ACADEMIC REGULATIONS 1. In order for a Certificate to be granted a student must successfully complete all three FCEs with a minimum overall average of 70%.</p> <p>COURSES (a) Italian 1010 and Italian 1030 (b) Italian 2001, Italian 2510 and Italian 2530</p>

The following is information for Committee Review:

Certificate Code :	CERT.ITAL
Calendar Start Term.:	2015-16
Calendar End Term. When is the last calendar year this should be displayed?:	2016-17
Pedagogical rationale for this proposal. Why are you submitting this request?:	
Academic Level:	Undergraduate
Faculty or Institution Unit:	• Lakehead University
Department Name:	Languages
Certificate Type:	Credit Certificate

Learning Outcomes:	Learn to understand others and express themselves in a basic spoken and written Finnish, Spanish or Italian depending on the certificate. Upon successful completion of the courses, students will reach level A2 of CEFR.
Include clear rationale for the specific course requirements. If courses are offered by other academic units, attach confirmation of their support:	Rationale not included. Include a clear rationale for the proposed certificate program and indicate how this certificate is likely to advance the university's Strategic Plan. Its alignment with the home Academic Unit's or Academic Units' goals/objectives should be included here as well.
Student Enrolment: Indicate who this program is open to and if there are any restrictions:	No restrictions.
Is this program offered by other institutions? If yes, and if possible, include weblinks:	No
Length of the program (e.g., 3-terms): Indicate if there is a maximum time and/or sequencing for students to complete this program:	6 terms: -the certificate should be completed in the same time as the Major -For students not registered in a Major, the certificate should be completed in a maximum of 6 years.
Mode(s) of Delivery. Select all that apply.:	
Rationale for Modes of Delivery:	Every language course is delivered with lectures and labs.
Location and Rationale (e.g. specify on-campus or off-campus):	on-campus

The following is information for Senate Budget Committee Consideration:

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
Will this program impact student enrolment in another program within the same faculty/unit?:	This certificate will not impact student enrolment in another program in the same faculty.
Will this program impact student enrolment in another program in a different faculty/unit?:	This certificate will not impact student enrolment in another program in a different faculty.

Will additional resources be required (space, staff, equipment, etc.)?:	No additional resources will be required.
How will this impact existing teaching loads within this faculty/unit?:	This certificate will not impact existing teaching loads.
What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:	There will be no increased demand for teaching support services.
Will this require outside support? If yes, please outline the amount and timing of the funding:	No outside support will be required.

3.	Discontinued Program	Certificate of Spanish Proficiency
----	----------------------	------------------------------------

DEGREE DETAILS

REMOVE CERTIFICATE FROM CALENDAR FORM

Title of Certificate:	Certificate of Spanish Proficiency
Description of the Certificate:	Spanish Proficiency Cert
Requirements:	<p>ADMISSION REQUIREMENTS This certificate, consisting of three full course equivalents, is open to new and current Lakehead University students. Those students interested in the certificate should consult with the Chair of the Department. Students may register in the certificate only. Applicants must meet Lakehead University's general admission requirements. Students must have Grade 12 U English or equivalent before beginning the program.</p> <p>ACADEMIC REGULATIONS 1. In order for a Certificate to be granted a student must successfully complete all three FCEs with a minimum overall average of 70%.</p> <p>COURSES (a) Spanish 1000 (b) Spanish 2001, Spanish 2431 and Spanish 2451</p>

The following is information for Committee Review:

Certificate Code :	CERT.SPAN
Calendar Start Term.:	2015-16

Calendar End Term. When is the last calendar year this should be displayed?:	2016-17
Pedagogical rationale for this proposal. Why are you submitting this request?:	
Academic Level:	Undergraduate
Faculty or Institution Unit:	• Lakehead University
Department Name:	Languages
Certificate Type:	Credit Certificate
Learning Outcomes:	Learn to understand others and express themselves in a basic spoken and written Finnish, Spanish or Italian depending on the certificate. Upon successful completion of the courses, students will reach level A2 of CEFR.
Include clear rationale for the specific course requirements. If courses are offered by other academic units, attach confirmation of their support:	Minors in Finnish and Spanish are not popular as students take a first year course and don't pursue in second and third year. The Certificate of French Proficiency is very popular therefore, we would like to offer a Certificate of Finnish Proficiency and of Spanish Proficiency as it seems more approachable for students as no third year is required (1 FCE language course year 1 + 1 FCE language course year 2 + 1 FCE culture and civilization course year 2). It would also be very useful for students who would go on exchange. The second year culture and civilization course will be given in English (no requirement) so any students could take it, bringing more students into the course. Include a clear rationale for the proposed certificate program and indicate how this certificate is likely to advance the university's Strategic Plan. Its alignment with the home Academic Unit's or Academic Units' goals/objectives should be included here as well.
Student Enrolment: Indicate who this program is open to and if there are any restrictions:	No restrictions.
Is this program offered by other institutions? If yes, and if possible, include weblinks:	No
Length of the program (e.g., 3-terms): Indicate if there is a maximum time and/or sequencing for students to complete this program:	6 terms -the certificate should be completed in the same time as the Major. -For students not registered in a Major, the certificate should be completed in a maximum of 6 years.
Mode(s) of Delivery. Select all that apply.:	

Rationale for Modes of Delivery:	Every language course is delivered with lectures and labs.
----------------------------------	--

Location and Rationale (e.g. specify on-campus or off-campus):	on-campus
--	-----------

The following is information for Senate Budget Committee Consideration:

	NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.
--	---

Will this program impact student enrolment in another program within the same faculty/unit?:	This certificate will not impact student enrolment in another program in the same faculty.
--	--

Will this program impact student enrolment in another program in a different faculty/unit?:	This certificate will not impact student enrolment in another program in a different faculty.
---	---

Will additional resources be required (space, staff, equipment, etc.)?:	No additional resources will be required.
---	---

How will this impact existing teaching loads within this faculty/unit?:	This certificate will not impact existing teaching loads.
---	---

What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:	There will be no increased demand for teaching support services.
--	--

Will this require outside support? If yes, please outline the amount and timing of the funding:	No outside support will be required.
---	--------------------------------------

