Degree Checklist
Honours Bachelor of Commerce
Business Analytics and Information Systems Major

LAKEHEAD UNIVERSITY | Faculty of **Business Administration**

Program Requirements as Per the 2020/2021 Academic Calendar

Date: _____   Student Name: _____   Student Number: _____

Year 1

Core Courses	
☐ BUSI 1011/1511	☐ BUSI 1012/1512
☐ BUSI 1013/1513	☐ BUSI 1031
☐ BUSI 1056	☐ BUSI 1076
☐ ECON 1100	
☐ 0.5 FCE Open Non-Business Elective**_____	
☐ OR BUSI 1036 (See Note 1)	
☐ 0.5 FCE Open Non-Business Elective**_____	
Year 1 Average _____	☐ Total FCEs: 5.0
Continuation Requirement* Met? ☐ Yes ☐ No	

Year 2

Core Courses	
☐ BUSI 2012	☐ BUSI 2014
☐ BUSI 2016	☐ BUSI 2019
☐ BUSI 2031	☐ BUSI 2033
☐ BUSI 2034	☐ BUSI 2038
☐ BUSI 2039	☐ BUSI 2051
Year 2 Average _____	☐ Total FCEs: 5.0
Continuation Requirement* Met? ☐ Yes ☐ No	

Year 3

Core Courses	
☐ BUSI 3016	☐ BUSI 3017
☐ BUSI 3058	☐ BUSI 3071
Business Analytics and Information Systems Major Courses	
☐ BUSI 3013	☐ BUSI 3213
☐ BUSI 3413	☐ BUSI 3533
Pick 1.0 FCE Open Electives**	
☐ _____	☐ _____
Pick 0.5 FCEs Open Non-Business Elective	
☐ _____	
Year 3 Average _____	☐ Total FCEs: 5.5
Continuation Requirement* Met? ☐ Yes ☐ No	

Year 4

Core Course		
☐ BUSI 4071		
Business Analytics and Information Systems Major Courses		
☐ BUSI 4016	☐ BUSI 4218	☐ BUSI 4253
Pick Two (2) Courses from Note 2 Below		
☐ BUSI _____	☐ BUSI _____	
Pick 1.0 FCE Open Business Electives**		
☐ BUSI _____	☐ BUSI _____	
Pick 1.0 FCE Open Electives**		
☐ _____	☐ _____	
Year 4 Average _____	☐ Total FCEs: 5.0	
Graduation Requirement* Met? ☐ Yes ☐ No		

Notes
1) BUSI 1036 is required only if indicated as such in your Offer of Admission as a condition of your admission to the HBComm program.
2) Pick two (2) courses from the list below: ▪ BUSI 4079   ▪ BUSI 4094   ▪ BUSI 4098   ▪ BUSI 4179   ▪ BUSI 4232   ▪ BUSI 4733

* Continuation and Graduation Requirements
Year 1 → 2: Completion of Year 1 HBComm with an overall average of at least 60% based on all Year 1 courses.
Year 2 → 3: Completion of Year 2 HBComm with an overall average of at least 70% based on all Year 2 courses.
Year 3 → 4: Completion of Year 3 HBComm with an overall average of at least 70% based on all Year 3 courses.
Graduation: Completion of Year 4 HBComm with an overall average of at least 70% based on all Year 4 courses.

Additional Information

** Definition of Electives
Open Non-Business Elective ▪ Any course offered by a department or faculty other than the Faculty of Business Administration at Lakehead University
Open Business Elective ▪ Any course offered by the Faculty of Business Administration that is not part of your declared major's program requirements.
Open Elective ▪ Any course, Business or non-Business, offered by Lakehead University ▪ As per University Regulations Section I(l), you cannot use a first-year course in the final year of your program

Repeating Courses
Lakehead University Regulations - Section V: (h) Repeating Courses - A student is permitted to repeat a course only twice. All attempts will appear on the student's transcript. Only the last attempt will be included in the average, unless specified otherwise in the Faculty Regulations. Students do not have the option of choosing which attempt will be included.

Failed Year
Faculty of Business Administration Regulations: 4. A student is deemed to have failed the year if: (a) the student has failed more than two full courses or their equivalent; or (b) the student has failed more than one full course or equivalent with marks of less than 40%; or (c) the student attains an overall average of less than 50% in all courses; or (d) the student has a failure of more than one full course or its equivalent after special examinations have been given, whether the student writes them or not. 5. In a failed year, course credit is retained for only those courses in which a minimum mark of 60% has been attained. 6. A student having failed no more than one full course (or its equivalent) of the year's work after special examinations will be permitted to take courses in the succeeding year of the program. 7. A student who has failed a year is eligible to apply for re-admission to the University. A student will normally be granted the privilege of repeating one year only.

This Degree Checklist is for reference only. The ultimate decision on degree completion is based on the formal Degree Audit completed by Lakehead University.

Each Business student is responsible for completeness and correctness of course selection, for compliance with and completion of program and degree requirements, and for the adherence to regulations and deadlines. Academic advising and guidance are available from the Undergraduate Chairs and the Faculty of Business Administration office, but it is the responsibility of the student to be familiar with program requirements and regulations in Lakehead University's Academic Calendar.