

Medical Emergency Preparedness:

First Aid and CPR Training:

- First aid and cardiopulmonary resuscitation (CPR) courses are arranged through the Office of Human Resources.
- Recertification courses are also available through the Office of Human Resources.
- Contact Human Resources, extension 8022, for more information.
- Check the City of Thunder Bay publication, “The Key”, for community first aid and CPR opportunities.

First Aid Kits:

- First aid kits should be accessible to all personnel. To obtain a kit for your area contact the Office of Human Resources, 8022.
- Know the location of the closest first aid kit.
- Contents are refilled at no charge by contacting the Office of Human Resources, 8334.

Designated First Aiders:

- Designated first aiders (DFA) are employees who have volunteered to act as first aiders.
- DFAs provide first aid to students, employees or members of the public who are injured in the vicinity of their first aid station.
- DFAs are not necessarily “department-specific”, rather they may serve an area — generally a floor of a building or a section of a floor.
- Standard first aid training and first aid kits are provided to the DFAs at no charge.
- The size of the first aid kit is determined by the average number of people served in the DFAs area.
- DFA vacancies do arise from time to time. Individuals wishing to become DFAs should check with Human Resources (343-8671 or 343-8022) for further information on DFA vacancies.