



Ogimaawin Indigenous Education Council (OIEC) Nominating Committee – Terms of Reference

Approved by: Ogimaawin Indigenous Education Council

Established: October 17, 2022;

Revised: None

PURPOSE

The OIEC Nominating Committee is a Standing Committee of the Lakehead University Ogimaawin Indigenous Education Council (OIEC), with the primary role of assisting the OIEC in its nomination and recruitment responsibilities. Its two main roles to that end are:

1. To develop internal and external communications, in conjunction with the University's Media Relations department, to assist in the recruitment process.
2. To recruit, screen and recommend for consideration to the OIEC candidates for appointment to the OIEC and its Standing Committees.
3. To recruit, screen and recommend for consideration to the OIEC candidates for appointment to other University committees and governance bodies, such as the Board of Governors and the Senate.

SCOPE

Without limiting the general responsibilities as described above, the Nominating Committee shall:

- Determine OIEC vacancies;
- Propose nominees to fill OIEC vacancies;
- Propose nominees to serve on all Standing Committees of the OIEC;
- Propose nominees for the positions of OIEC Chair and OIEC Vice-Chair; and
- Prepare a Report for the OIEC.

COMPOSITION

- OIEC Chair
- OIEC Vice-Chair
- President and Vice-Chancellor

- Vice-Provost Indigenous Initiatives
- At least one external member of the OIEC
- Other OIEC members who may be chosen by the OIEC, such as the Chair, OIEC Advisors Committee

The Chair will be elected by the Committee every two years, from amongst its membership.

Quorum: A majority of all filled positions.

Resources:

- *OIEC Secretary or designate, who shall act as the secretary for the Committee*
- *Others chosen by the OIEC*