

XI SENATE ORGANIZATION COMMITTEE

Approved by Senate: April 1999; December 4, 2009; February 15, 2013

Quorum: Unless otherwise stated in the approved terms of reference, quorum for Senate and all Senate committees is a simple majority of all filled positions. Committee members whose positions are listed as ** shall not be included in the total when quorum is counted.

Seven (7) days notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the Committee are able to be present and/or consent thereto.

Composition

1. Provost & Vice-President (Academic)** , if the Provost is absent, the Deputy Provost may attend meetings as a voting member.
2. One Dean (appointed from and by the Deans' Council)**
3. Four full-time faculty members who are or have been Senators, elected by Senate on the recommendation of the Senate Nominations Committee
4. One student elected by Senate on the recommendation of LUSU
5. Secretary of Senate (non-voting)**

Terms of Office

- 1 ex officio
- 2 one-year term (renewable)
- 3 three-year terms (renewable)
- 4 one-year term (renewable)
- 5 ex officio

Organization

1. Chair: to be elected annually by the Committee from among those members holding academic appointment
2. Secretary: Secretary of Senate

3. Administrative Office: University Secretariat

Terms of Reference

1. To review the ~~composition~~, terms of reference and ~~procedures~~ of each of the Senate standing committees and ~~Senate~~ every three years.
2. To make recommendations to Senate regarding proposed changes to Senate standing committees, ~~as well as to the Senate~~ **except for changes to the Senate Organization Committee, which are referred to the Senate Executive Committee.**
3. To review any matter relating to the formation of ad hoc committees or working groups, etc., referred by Senate.
4. To review the Senate by-laws every five years **and make recommendations to Senate regarding proposed changes.**