



NORTHERN ONTARIO SCHOOL OF MEDICINE JOINT SENATE COMMITTEE FOR NOSM

Report to the Lakehead and Laurentian University Senates From: Joint Senate Committee for NOSM October 15, 2014 Report

The Joint Senate Committee for NOSM met on October 15, 2014, the membership was confirmed (below) and the Committee appointed Dr. Michel Beaulieu as Chair for the 2014-2015 Academic Year.

Joint Senate Committee for NOSM		1
Constituency	Members	Term Length
Lakehead Members:		
Provost and Vice-President (Academic) (Acting)	Dr. Moira McPherson	ex-officio
Chair or a delegate from the Senate Undergraduate Studies Committee (appointed for the year by SUSC, if different from the chair)	Dr. Wayne Melville	ex-officio
One student selected by the Lakehead University Student Union (LUSU)	vacant	
One Faculty member	Dr. Paolo Sanzo	2014-2015
One faculty member who is a Senator elected by Senate	Dr. Michel Beaulieu	2014-2017
One individual from Lakehead University with expertise in a health related area, elected by Lakehead Senate. (This individual may qualify through a teaching or research specialization.)	vacant	
Secretary of Senate (non-voting)	Ms Karen Roche	ex-officio
NOSM Appointment (non-voting)	Dr. Penny Moody-Corbett	ex-officio
Laurentian Members:		
Vice-President, Academic and Provost (Dr. Robert Kerr)	Dr. Sheila Cote Meek (designate)	ex-officio
One representative from NOSM	Dr. David Marsh	2014
Three faculty members	Dr. Abdel Omri	2015
	Dr. Mazen Saleh	2015
	vacant	
One NOSM student	Tin Li	2014
Secretary of Senate (non-voting)	Serge Demers	ex-officio

The following items are presented to the Senates for approval:

- 1. Academic Curriculum Schedule and Calendar of Events 2015-2016
- 2. NOSM UME Course Descriptions 2015-2016
- 3. Academic Council Constitution (revised)
- 4. Professor or Associate Professor Honorarius Policy (amended)
- 5. Professor, Associate Professor or Librarian Emeritus Policy (amended)

Recommendation #1: Academic Curriculum Schedule and Calendar of Events 2015-2016

Action/Motion:

MOVED that the Senate approve Academic Curriculum Schedule and Calendar of Events 2015-2016 as presented.

Background/Rationale:

Each year the UME Academic Calendar of Events is required to be presented to, and approved by, Academic Council, Joint Senate, and Senates before the Office of UME is able to begin planning logistics for the relevant academic year.



UME ACADEMIC CALENDAR OF EVENTS ~ 2015-2016 ACADEMIC YEAR

May 4 to May 8, 2015	Year 4 (E2012) Orientation to Phase 3
May 11, 2015	Year 4 (E2012) Program begins
May 18, 2015	Victoria Day
July 1, 2015	Canada Day
August 24 to August 28, 2015	Year 1 Orientation
August 24, 2015	Year 2 Modules/Courses begin
August 31, 2015	Year 1 Modules/Courses begin
August 31 to September 4, 2015	Year 3 Orientation in CCC communities
September 7, 2015	Labour Day
September 7, 2015	Year 3 Program begins
October 12, 2015	Thanksgiving
December 18, 2015	Last day of instruction before Winter Recess
December 21, 2015 to January 1, 2016	Winter Recess for all Phases
January 4, 2016	Years 1, 2, and 3 Modules/Courses/Clerkships resume
January 4 to January 8, 2016	Year 4 Academic Week 1
January 11 to January 15, 2016	Year 4 Academic Week 2
January 18 to February 5, 2016	Year 4: Interview Process (re CaRMS)
February 15, 2016	Family Day
March 7 to March 11, 2016	Years 1, 2: Academic Week
March 14 to March 18, 2016	Years 1, 2: Reading Week
March 25, 2016	Good Friday
March 28, 2016	Easter Monday
April 4 to April 22, 2016	Year 4 Review in preparation for LMCC exam Part 1
April 18 to April 29, 2016	Year 3 Travel and Study Weeks
April 18 to April 22, 2016	Year 2 Study/OSCE
April 25 to April 29, 2016	Year 2 Orientation to Year 3 (CCC) – on campus
May 2 to May 6, 2016	Year 3 Study/OSCE Week
May 2, 2016	Year 2 Electives begin
May 9 to May 13, 2016	Year 4 (E2013) Orientation to Phase 3 (AY 2016-2017)
May 16, 2016	Year 4 (E2013) Program begins (AY 2016-2017)
May 23, 2016	Victoria Day
May 23 to May 27, 2016	Year 1 Completion Week
May 2016 (Date TBA)	Year 4 (E2012) LMCC Exam Part 1
Late May/Early June 2016 (Date TBA)	Lakehead University Convocation/MD Hooding Ceremony (E2012)
Late May/Early June 2016 (Date TBA)	Laurentian University Convocation/MD Hooding Ceremony (E2012)

*Important Note to Learners: Weeks include all holidays. You may be required to work during those holidays, please correspond with your coordinator or other authority to confirm if you are required to be present on those

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Version Date Authors/Comments/Amendments/Approvals		Authors/Comments/Amendments/Approvals
V1.0	25 April 2015	Developed from duly reviewed and signed off straw man
	05 June 2014	Approved by UMEC after two readings
	04 September 2014	Presented to Academic Council for vote on approval

Recommendation #2: NOSM UME Course Descriptions 2015-2016

Action/Motion:

MOVED that the Senate approve NOSM UME Course Descriptions 2015-2016 as presented.

Background/Rationale:

Each year the NOSM UME Course Descriptions are required to be presented to, and approved by, Academic Council, Joint Senate, and Senates so that they can be included in the host universities' course offerings (calendar).



Undergraduate Medical Education Course Descriptions 2015-2016

Phase 1 - Year 1 Courses

MEDS 5005: Northern and Rural Health

Focusing on the knowledge, skills and attitudes required to be an effective physician in a northern and rural setting, students will begin to develop in the competency domains of collaborator, manager, advocate, communicator, scholar, and medical expert. They will learn about the context for the practice of medicine in Northern Ontario, understand the importance of interprofessional care, and begin to understand the determinants of health with a particular focus on culture. They will apply understanding of northern and rural cultures in the practice of medicine, develop an awareness and responsiveness to the changing needs of the community, and begin to learn to advocate for the health care needs of the community. As part of this course students undertake a four-week Integrated Community Experience (ICE) in an Aboriginal community.

MEDS 5025: Personal and Professional Aspects of Medical Practice

Focusing on the role of the physician as a communicator, scholar, advocate, and a professional students will affirm the centrality of the patient-physician relationship, the requirement of a commitment to carrying out professional responsibilities, adherence to ethical principles and sensitivity to a diverse population. Effective participation in the course will ensure the development of appropriate skills in critical appraisal of evidence, the appropriate use of information technology, and the development of strategies to support self-directed learning.

MEDS 5045: Social and Population Health

Students develop their knowledge and understanding of the principles of primary health care and the Canadian health care system; public health; cultural/social/economic aspects of health and illness; history of disease; health promotion and disease prevention for individuals, communities, and populations; workplace health and safety; and research methods and critical appraisal, epidemiology, and statistics. Particular foci will include the determinants of health, health-related risk factors, interprofessional roles, and the impact of health policy on health.

MEDS 5065: Foundations of Medicine

Scientific disciplines basic to the study and practice of medicine are covered. Included are objectives promoting the requirement that a physician must be knowledgeable and that graduates should be trained to a general professional level. Students will be expected to demonstrate a level of knowledge and skill with respect to the topics considered to be the foundations of medicine and be able to translate these into associated competancies.

MEDS 5085: Clinical Skills in Health Care

The focus will be on the taking of a patient's history and performing a physical examination of the body system being studied in each module. Using standardized patients students will have the opportunity to develop skills in communicating with

patients of varying cultural backgrounds and life cycle stages, and interacting with patients following a patient-centred model of care. Students will be expected to demonstrate effective clinical competencies, in diagnostic, therapeutic management at an appropriate level.

Phase 1 - Year 2 Courses

MEDS 5205: Northern and Rural Health

This course enables students' growth in the knowledge, skills and attitudes required to be an effective physician in a northern and rural setting—and their development in several competency frameworks such as the CanMEDS and other relevant competency frameworks including collaborator, manager, advocate, communicator, scholar, and medical expert. Through active involvement with the community, students will be required todemonstrate understanding of northern and rural cultures in the practice of medicine; demonstrate awareness of and responsiveness to the changing needs of the community; advocate for the health care needs of the community; identify and use appropriate technologies to facilitate communication and care deliver;, demonstrate ability to function as part of a collaborative team; and, demonstrate sensitivity and responsiveness to the health care needs of Aboriginal and Francophone communities and peoples. As part of the curriculum, students will complete two, four-week Integrated Community Experiences (ICE) in rural or remote communities in Northern Ontario.

MEDS 5225: Personal and Professional Aspects of Medical Practice

A continuation of the Year 1 course, students will be expected to continue to develop in their roles as communicator, scholar, advocate, and professional. The two Integrated Community Experiences (ICE) in rural and remote settings will create opportunities to support the development of appropriate professional attitudes and values related to health and wellness; illness and disease; and, the physician's role in the lives of individuals, families, and communities. Furthering their skills in self-reflection, students will continue to develop a sense of themselves as professionals, as life long learners, as members of the health care team, and members of a community within the context of a host of health, wellness, and illness issues.

MEDS 5245: Social and Population Health

The course will build on Year 1 concepts. In addition, students will develop their knowledge and understanding of mental health; substance abuse; literacy and health; palliative care; public health risks and reporting; screening; telemedicine; and, environmental health. Students will expand their working knowledge of epidemiology and statistics and use search tools to gather population-level data to profile communities and apply epidemiological data to understand the magnitude of various health conditions and health-related issues such as obesity, diabetes, intimate partner violence, HIV/AIDS, and cancer.

MEDS 5265: Foundations of Medicine

A continuation of the Year 1 course, concepts and will include specific instruction and learning related to the immune and hematology systems; the reproductive systems including an introduction to obstetrical care; pharmacology; and, psychiatry. Students will be expected to demonstrate a level of knowledge and skill with respect to the topics considered to be the foundations of medicine. Students will also be expected to continue

to develop skills in critical appraisal of evidence, the use of information technology, and strategies to support self-directed learning.

MEDS 5285: Clinical Skills in Health Care

The concepts and skills in communication which were introduced in Year 1 of the program are further developed. Development of clinical skill competencies follow the Year 1 model. These are centered around the body system being studied. Students will begin to develop skills in developing differential diagnoses, investigations, and management plans. The completion of Year 2 (Phase 1) marks the end of the preclinical stage of the Undergraduate Medical Education Program. At the completion of the first cycle students will be ready to enter the clinical phase of their undergraduate education.

MEDS 5305: Elective

A structured learning experience designed to allow students to address their professional medical interests in a field of medicine or another field related to Clinical, Medica, I or Human Sciences, approved by NOSM's Clinical Sciences Division, Medical Sciences Division, or Human Sciences Division as well as the Office of Undergraduate Medical Education. This elective is required as part of the core undergraduate curriculum. Multiple electives may be engaged in, totalling a minimum of four weeks and must be completed prior to the start of the Comprehensive Community Clerkship (CCC) in Year 3 (Phase 2).

Phase 2 - Year 3 Courses

MEDS 5405: Northern and Rural Health

As in the Year 1 and Year 2 courses in Northern and Rural Health, the focus of this course is the knowledge, skills, and attitudes required to be a competent and effective physician in northern and rural settings affected by specific social, cultural, economic, environmental, and health resource distribution realities. In the roles of scholar, advocate, professional, collaborator, and communicator, students demonstrate ability to apply understanding of the northern and rural reality in the practice of medicine. Through active involvement with the community they will demonstrate that they can identify and respond to the changing needs of the community; advocate for the health care needs of the community; collaborate effectively with the health care team; utilize technology to communicate and facilitate care delivery; and, demonstrate sensitivity and responsiveness to the health care needs of the people of Northern Ontario. Students will also be required to reflect on topics of relevance to the rural and northern communities throughout Northern Ontario in which they will be living and learning for the eight-month Comprehensive Community Clerkship (CCC).

MEDS 5425: Personal and Professional Aspects of Medical Practice

Building on Year 1 and Year 2, this course will focus on the many personal, social, professional, legal, and ethical considerations inherent to medical practice. Students will continue to develop in their roles as communicators, scholars, advocates, and professionals but will develop their roles as collaborators, advocates and health managers. The eight- month Comprehensive Community Clerkship (CCC) in rural and northern communities throughout Northern Ontario creates opportunities to support the development of professional attitudes and values related to health and wellness; illness and disease; and, the physician's role in the lives of individuals, families, and

communities. In addition, the course gives students the opportunity to experience the application of ethical principles and concepts to issues that will arise throughout their clinical encounters. Students will complete reflective exercises and formal presentations to develop skills related to the critical appraisal of evidence, the appropriate use of information technology, and the development of strategies to support lifelong and self-directed learning via an exploration of the virtues of medicine.

MEDS 5445: Social and Population Health

Students are provided the opportunity to apply the knowledge and concepts introduced in Year 1 and Year 2. Course work will include researching and presenting topics of relevance to the student's community practice where they will be for the eight- month Comprehensive Community Clerkship (CCC). Presentations may include chart reviews, quality assurance and examinations of treatment approaches and health policies. Key concepts in evidence-based medicine, epidemiology and biostatistics will be included in small group discussions. There will be a focus on identification of risk factors and (social) determinants of health (population level) and risk factors (individual level), discussion of the impact of policies on the determinants of health, and review of important current Canadian health care issues.

MEDS 5465: Foundations of Medicine

Building on the Year 1 and Year 2 courses, students will gain a more in depth comprehension of how to apply the key concepts learned in the years prior to their clinical practice. Students will continue to receive specific instruction related to the structure and function of the organ systems of the body in the context of the core clinical disciplines including clinical correlates for selected concepts. This course will discuss and assess the knowledge and skills considered the foundations of medicine utilizing integrated small group discussions conducted in the communities where students will be learning and living for the eight-month Comprehensive Community Clerkship (CCC) .

MEDS 5485: Clinical Skills in Health Care

The eight-month Comprehensive Community Clerckship (CCC) placement is the first exposure of the students to the clinical environment, learning under the guidance of community preceptors. Emphasis is on family practice and primary care environment, especially in rural and northern communities throughout Northern Ontario. Students work on developing differential diagnoses, clinical decision-making skills, and further investigation and therapeutic management of common clinical problems, while continuing to understand the patient's illness experience. During the eight-month Comprehensive Community Clerkship (CCC), students will be exposed to community-based clinical practices, emergency medicine, in-patient care, obstetrical care, and surgical care. Teaching will include small group tutorials, bedside and ambulatory care instruction, and clinicopathological conferences.

Phase 3 - Year 4 Courses

MEDS 5605: Northern and Rural Health

Designed to build on the competencies that students have acquired to-date, the focus of this course is development of knowledge of rural health care delivery within and beyond Ontario, and demonstration of the competencies of socially accountable physicians. Students will continue to translate their knowledge of rural and northern health, culture,

social realities, and economic circumstances into appropriate patient care. They will demonstrate on-going commitment to understanding and responding to the health care needs of the peoples of Northern Ontario as represented by the citizens of larger Phase 3 learning communities. Students will further develop the competency domain of scholar through evaluation and analysis of topics pertinent to rural and Northern health and health care delivery.

MEDS 5625: Personal and Professional Aspects of Medical Practice

Students continue to refine their understanding of professional issues and will strive to become competent as medical experts who are able to balance their roles as communicators, scholars, professionals, collaborator, advocates, and health managers. Topics focus on the historical development of medical specialties, the legal framework for the practice of medicine in Ontario and Canada, ethical issues related to medical errors and patient safety, physician advocacy, and laws and requirements around medical records and practicing medicine in a hospital.

MEDS 5645: Social and Population Health

Students continue to learn about the social and cultural perspectives on individual and population health, community and public health, occupational health and the social determinants of health. Development of critical appraisal skills and evidence-based medicine at the patient and population levels is emphasized. The application of various epidemiological study designs and statistics are discussed.

MEDS 5665: Foundations of Medicine

Acquiring knowledge about, and application of, the basic medical sciences in the context of patient care will continue to be an essential part of student instruction in all settings. Students will be expected to recall, understand, and apply knowledge of the basic sciences learned from Years 1 to 3. Review of anatomy, physiology, biochemistry, microbiology, genetics, and immunology will be encouraged and assessed. Pathology, pathophysiology, pharmacology, and therapeutics will be the subjects heavily emphasized and assessed.

MEDS 5685: Clinical Skills in Health Care

An in-depth experiential learning and exploration of the medical specialties and subspecialties, and research of the human sciences through a series of core medical and elective rotations. Successful completion of Clinical Skills in Health Care is accomplished by obtaining a mark of PASS throughout all rotations.

MEDS 5710: Internal Medicine

The four-week internal medicine clerkship incorporates the objectives of general internal medicine as well as some of the sub-specialties of internal medicine. The content of the internal medicine clerkship builds upon the diagnosis, treatment, and management of patients in the in-patient and out-patient setting.

MEDS 5711: Surgery

The four-week surgical clerkship is intended to provide the clerk with an understanding of the broad principles of surgery and the basics of many of the individual surgical specialties as a foundation for post graduate training. Learning is focused through objectives and patient encounters in the out-patient and in-patient environment.

MEDS 5713: Women's Health

The four-week women's health rotation provides students with the opportunity to acquire knowledge and skills necessary for the diagnosis, treatment, and management of the gynecological patient. Students will participate in the admission, management, and follow through of obstetrical cases with a focus on in-patient care.

MEDS 5714: Children's Health

The four-week children's health rotation is an experience in which students will have an in-depth experience in acquiring the knowledge and skills necessary for the comprehensive evaluation of pediatric patients from the neonate to the adolescent. Students will have a focused experience in which they will be learning about common and important pediatric principles as well as common and emergent problems in the hospital, ambulatory, and community settings.

MEDS 5715: Mental Health

This four-week mental health rotation is designed to provide students with the opportunity to learn and acquire skills necessary to take a proper psychiatric case history, to examine psychiatric patients, and to develop management and treatment plans. Students will expand the knowledge they have acquired from experiences in Years 1 to 3 to better understand the roles of a variety of therapies in the treatment and management of out-patients and in-patients and will better understand how mental health issues and psychiatric problems are managed over time.

MEDS 5716: Emergency Medicine

The four-week emergency medicine rotation provides an in depth experience for students in the context and milieu of large city hospital-based emergency departments. During this period students will expand their knowledge of triage in the emergency setting, sharpen their history and physical exam skills, develop appropriate differential diagnoses and management plans for the emergent patient and assist and/or perform procedures required for extreme emergent situations.

Phase 3 (Year 4) ELECTIVES

Course Description

Students are required to complete a minimum of twelve weeks of electives in Phase 3. Elective experiences are structured educational opportunities that allow medical students to explore the specialties and sub-specialties of medicine as well as explore their career options. Electives must be a minimum of two weeks in duration although one-week electives may be approved under special circumstances.

These electives must be in a minimum of three of the Canadian Resident Matching Service (CaRMS) categories (listed below) and must include one Family Medicine elective (minimum duration of two weeks). A broad range of Family Medicine elective experiences including those with special focused practices will be considered.

Canadian Resident Matching Service (CaRMS) categories:

- Obstetrics and Gynecology
- Family Medicine (Palliative Care, Sports Medicine)
- Psychiatry

- Pediatrics (Pediatrics, Pediatric Neurology)
- Imaging (Diagnostic Radiology, Nuclear Medicine)
- Ophthalmology
- Otolaryngology
- Anesthesiology
- Community Medicine (Public Health, Prevention, Health Promotion)
- Emergency Medicine
- Medical Genetics
- Internal Medicine (Internal Medicine, Dermatology, Neurology, Physical Medicine and Rehabilitation, Critical Care)
- Laboratory Specialties (Anatomical Pathology, General Pathology, Hematological Pathology, Laboratory Medicine, Medical Biochemistry, Medical Microbiology, Neuropathology)
- Radiation Oncology
- Surgery (General Surgery, Cardiac Surgery, Neurosurgery, Orthopedic Surgery, Plastic Surgery, Urology, Pediatric Orthopedic Surgery)
- MEDS 5750 Elective/Medical/Specialty
- MEDS 5751 Elective/Surgical/Specialty
- MEDS 5752 Elective/Women's Health /Specialty
- MEDS 5753 Elective/Children's Health/Specialty
- MEDS 5754 Elective/Internal Medicine/Specialty
- MEDS 5755 Elective/Mental Health Medicine/Specialty
- MEDS 5756 Elective/Family Medicine/Specialty
- MEDS 5757 Elective/Research
- MEDS 5758 Elective/Human Sciences
- MEDS 5759 Elective/Laboratory Medicine/Pathology/Specialty
- MEDS 5770 Elective/Diagnostic Imaging/Nuclear Medicine/Specialty
- MEDS 5771 Elective/Emergency Medicine
- MEDS 5772 Elective/Community Medicine
- MEDS 5773 Elective/Anesthesia

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Version	Version Date Authors/Notation of original document/Comments/Amendments/Approvals	
	07 Feb 2014	The 2014-2015 version was issued to UMEC sub committees for review and, if necessary, revision
	05 June 2014	Approved by UMEC after two readings
	04 Sept 2014	Presented to Academic Council for vote on approval
	04 Sept 2014	Approved by Academic Council with minor editing and formatting changes
	09 Sept 2014	Editing and formatting changes suggested by CKupsh at the Sept 4 AC meeting (as mentioned above) are reflected in this track changes version. Sent forward today to Secretary of the Board and Academic Council for forwarding to Joint Senate for vote on approval
	08 Oct 2014	Further changes were suggested by a member of Joint Senate to the Sec to the Board and AC which were brought to JDepatie to make the revisions (standardization and editing). These were done and are reflected in this version.
_	09 Oct 2014	Forwarded to Associate Dean UME for approval before going to Senates
	10 Oct 2014	Approved by JSC with edits / Confirmed with AD UME and AC Chair

Recommendation #3: Academic Council Constitution (revised)

Action/Motion:

MOVED that the Senate approve Academic Council Constitution (revised) as presented.

Background/Rationale:

The first amendments to the Constitution were presented at the September 4, 2014 meeting. A second review was distributed on September 17, 2014 for feedback no later than September 22, 2014. The suggestions have been collated into the final document and approved at Academic Council on October 2nd.

ATTACHMENTS:

- ~Constitution clean version for approval
- ~track change version also included for information (at the back of the package)

ACADEMIC COUNCIL CONSTITUTION



Approved Version

Responsible Unit: Secretary to the Academic Council

1. NAME

The Academic Council (Council) is established under section 42 of the Northern Ontario School of Medicine (NOSM) Corporate By-Law and serves as the Faculty Council under the authority of the Senates of Lakehead University and Laurentian University.

2. ROLE:

The role of Council is to provide strategic academic governance for all NOSM academic programs, within the context of:

- a. the School's social accountability mandate;
- b. commitment to innovation;
- c. vision and mission and values; and
- d. the key academic principles agreed upon by Council.

For academic programs which lead to a degree awarded by the Universities, the Academic Council recommends to their Senates regulations respecting the admission of the learners, courses of study and requirements for graduation.

The Council shall establish standing and ad hoc committees and shall determine the functions and powers of these committees.

4. MEMBERSHIP:

Ex-Officio

- the Provost and Vice President Academic Lakehead University and/or designate
- the Vice President Academic and Provost Laurentian University and/or designate
- the Dean
- the Associate Dean, Undergraduate Medical Education
- the Associate Dean Postgraduate Education
- the Associate Dean Research
- the Associate Dean Faculty Affairs
- the Associate Dean of Community Engagement
- the Assistant Dean of Admissions
- the Heads of the Academic Divisions
- the Chair(s) of all Standing Committees or designate

The Standing Committees are charged with the selection of the committee Chair and Vice Chair; in situations where the elected Chair does not hold a position on Council, they are by virtue of being a Committee Chair (consistent with Section 7 C of this document) automatically an ex-officio member of the Academic Council

Elected

- Four (4) members from the Human Sciences Division,
- Four (4) members from the Medical Sciences Division,
- Twelve (12) members from the Clinical Sciences Division,
- Two (2) Aboriginal Academics, †
- Four (4) Francophone Academics [‡]
- Four (4) undergraduate students. Two undergraduate students shall be elected each calendar year, one from year 1 and one from year 3. Elections will alternate annually between the East and the West, with both students elected from the same campus in a given year.§

The MD students will be elected by the NOSM Student Society

- Two (2) postgraduate trainees
- One (1) dietetic intern

Eligibility For and Election as a member of Council

- a) Elections shall take place from February 1 to April 15 preceding the July 1 at which the term of office begins, with the exception of the first year undergraduate nominees who will be elected prior to the end of September of the incoming year.
- b) Members will be elected by eligible members within each category. Eligible faculty include both full time and stipendiary faculty.
- c) With regards to identified ex-officio positions a designate may be appointed and must serve for a term of no less than 3 years (when applicable). The identity of the designate must be communicated, in writing, to the Secretary of the Academic Council no later than May 1 for the following year.
- d) Elections will be conducted by the Governance and Nomination Committee of the Academic Council following the guidelines provided with respect to the nomination and electoral process.
- e) The term of office shall be three (3) academic years (July 1 to June 30), with the exception of the undergraduate students, postgraduate trainees and the dietetic intern, which shall be two (2) years. §
- f) Vacancies that occur during the term of an elected member shall be filled by appointment and/or special elections.

5. OFFICERS:

- a) The Chair shall hold office for two academic years. When necessary the Council shall elect a new Chair prior to the first Council meeting of the academic year.
- b) The Council shall elect a Vice Chair and shall hold office for two academic years. No automatic extension of term of office is granted to the Vice Chair.
- c) If the Chair is unable to attend a meeting, the Vice Chair will chair the meeting.
- d) The Vice-Chair of Council shall act as Chair of the Governance and Nominations Committee.

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[†] May be members of any of the Divisions

[‡] May be members of any of the Divisions

e) The Secretary to the Council shall be responsible for the administration and minutes of meetings.

6. ROLES AND RESPONSIBILITIES

Members shall conduct themselves in an ethical and professional manner and shall make decisions in the best interests of the School.

A Member shall have the duty to:

- act in good faith in the best interests of the School and respect the principles of collegiality and fairness:
- become and stay informed as to the guidelines, policies and affairs of Council and the School;
- ensure that information designated as confidential is held in confidence and disclosed only when appropriate;
- attend and be prepared for meetings and provide advance notice to the Secretary if he/she is unable to attend the meeting.

7. MEETINGS:

- a) The Chair shall conduct the proceedings of the meetings of Council in conformity with this Constitution and the rules of procedure enacted by the Council. In all cases not provided for, the most recent edition of Bourignot's Rules of Order shall be observed in conducting the business of the Council.
- b) All members of Council are voting members.
- c) The Chair will only vote in the event of a tied vote when a quorum is present and his/her vote shall be final.
- d) The quorum of the Council shall be 50% plus one of members or a simple majority of the seats filled. If quorum is not achieved within a reasonable lapse of time from the scheduled commencement of the meeting, the Chair may rule that the meeting is adjourned
- e) Council shall meet at least four (4) times during the academic year.
- f) Meetings will be called by the Chair.
- g) Special meetings may be called at any time by petition of ten elected members or by the Chair. Special meetings require only one week notice.
- h) Meetings may be attended by audio or video teleconference.
- i) The Chair shall set the draft agenda for each meeting and circulate it with notice of any motion.
- j) The draft agenda shall be presented to the meeting for approval.

8. COMMITTEES:

- a) The Council may establish standing and ad hoc committees as required.
- b) Each standing committee shall have representation from the elected membership of Council.
- c) Membership on committees may include non-members of Council. However, only members of Council may be Chairs of its standing committees.

9. AMENDMENTS:

- a) Any motion to repeal or amend this Constitution requires an affirmative vote by two-thirds of the voting members present The Secretary must give notice to all members of any such motion at least 10 days before the meeting at which it is to be presented.
- b) The Constitution will be reviewed in time alignment with the School's strategic plan cycle.

APPROVED by the Academic Council on October		kehead University Senate, and
Laurentian University Senate in effect, this	day of	, 20
Chair		
Secretary		

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Version	Dates	Authors/Comments
		X .
V1.0	May 15, 2007	Revised Version- Approved by Lakehead Senate – April 23, 2007 and Laurentian Senate – May 15, 2007
V2.0	October 1, 2010	Revised Version- Approved by Laurentian Senate – September 21, 2010and Lakehead Senate – October 1, 2010
V2.1	September 23, 2011	Revision Membership – Approved by Laurentian Senate – September 20, 2011 and Lakehead Senate – 23, 2011
V3.0	October 2, 2014	Academic Council (October 2)

Recommendation #4: Professor or Associate Professor Honorarius Policy (amended)

Action/Motion:

MOVED that the Senate approve Professor or Associate Professor Honorarius Policy (amended) as presented.

Background/Rationale:

The Northern Ontario School of Medicine's (NOSM) Faculty Emeritus and Honorarius Policies were approved by NOSM's Academic Council in 2010.

Implementation of these Policies identified that there was some confusion around the types of faculty eligible for these titles. The amendments add clarity around faculty eligibility and the process of being recommended for Professor Honorarius.

Policies are consistent with the Collective Agreement (July 1, 2011-June 30, 2015).

- ~Clean version of policy included
- ~Track change version included for information (at the back of the package)



PROFESSOR OR ASSOCIATE PROFESSOR HONORARIUS POLICY

Responsible Office(s): Faculty Affairs and the Secretary to the Academic Council Responsible Officer(s): Associate Dean Faculty Affairs

Approved by: Academic Council (June 10, 2010), Joint Senate Committee (June 28, 2010) and Laurentian University (September 21, 2010) Lakehead University

(October 1, 2010)

Preamble

This honourary rank is awarded, upon or after retirement from active academic duties, to such Professors as have served the Northern Ontario School of Medicine ("School") with distinction.

Procedures

Upon retirement and after 10 years of service, a Professor who has served the School in a stipendiary or joint appointment shall be awarded the title of Professor Honorarius of the Northern Ontario School of Medicine. The Honorary Professorship shall be held within a Division of the School and designated by the name of that Division, e.g., Professor Honorarius, Clinical Sciences.

Notwithstanding the above, upon retirement and after, Professors with less than 10 years of service and Associate Professors of at least 10 years' service as an Associate Professor, who are considered to have made outstanding contributions to the Northern Ontario School of Medicine (and NOMP/NOMEC for clinical faculty) through their scholarly activity and/or teaching service and/or academic governance/administrative service, and/or professional/community service, may be nominated for the tile of Professor Honorarius or Associate Professor Honorarius.

An Honorary Associate Professorship is appropriate for Associate Professors who have demonstrated an exceptionally strong profile in one or two of the areas of achievement such that, even though they may not have fulfilled the requirement for Professor they may still be nominated.

Such cases shall be based upon a nomination by one or more faculty member(s) or the Division Head must be submitted **on or before the 15th September each year**, to the appropriate Division Head. The nominations shall include supporting documentation including but not limited to a dossier of the nominee in support of the recommendation.

The Division Head shall transmit the recommendation on or before 30 September each year to, the NOSM Joint and Stipendiary Faculty Promotion Committee for review.

The Joint and Stipendiary Faculty Promotion Committee shall make a recommendation to the Dean. The title is held for life and is to be conferred at the spring convocation.

Duties and Privileges

No formal duties shall attach to the title as such, however a recipient may well be called upon to give counsel, should he or she so desire,

The titleholder shall retain the usual privileges of a member of the academic community, save that the title, as such, shall carry with it no remuneration and no

voting rights.

The title shall not entitle the holder to receive any services from the Northern Ontario School of Medicine, for example office space or paid parking.

DO NOT REMOVE THIS VERSION RECORD FROM THIS DOCUMENT		
Version	Date	Comments / Relevant Change(s) / Approvals
1.0	October 1, 2010	Academic Council (June 10, 2010), Joint Senate Committee (June 28, 2010) and host University Senates Approved: Laurentian University (September 21, 2010) Lakehead University (October 1, 2010)
	October 2, 2014	Pending approval

Recommendation #5: Professor, Associate Professor or Librarian Emeritus Policy (amended)

Action/Motion:

MOVED that the Senate approve Professor, Associate Professor or Librarian Emeritus Policy (amended) as presented.

Background/Rationale:

The Northern Ontario School of Medicine's (NOSM) Faculty Emeritus Policy was approved by NOSM's Academic Council in 2010.

Implementation of this Policy identified that there was some confusion around the types of faculty eligible for these titles. The amendments add clarity around faculty eligibility and the process of being recommended.

Policies are consistent with the Collective Agreement (July 1, 2011-June 30, 2015).

- ~Clean version of policy included
- ~Track change version included for information (at the back of the package)



PROFESSOR, ASSOCIATE PROFESSOR OR LIBRARIAN EMERITUS POLICY

Responsible Office(s): Faculty Affairs and the Secretary to the Academic Council

Responsible Officer(s): Associate Dean Faculty Affairs

Approved by: Academic Council (June 10, 2010), Joint Senate Committee (June 28,

2010) and Laurentian University (September 21, 2010) Lakehead University

(October 1, 2010)

Preamble

This honourary rank is awarded, upon or after retirement from active academic duties, to such Professors, Associate Professors or Librarians IV and III who have served the Northern Ontario School of Medicine ("School") with distinction.

Procedure

Upon retirement and after 10 years of service, a Professor or a Librarian IV who has served the Northern Ontario School of Medicine in a full-time, full-time continuing or tenured position shall be awarded the title of Professor Emeritus, or Librarian Emeritus of the Northern Ontario School of Medicine by the Board of Directors.

Notwithstanding the above, upon retirement, Professors with less than 10 years of service and Associate Professors, Librarian IV or IIIs of at least 10 years' service who are considered to have made outstanding contributions to the Northern Ontario School of Medicine through their scholarly activity and/or teaching/library service and/or academic administrative and/or community work, may be nominated for Emeritus status in the final year of their employment or any year thereafter.

Emeritus status for Associates, Librarian IV or IIIs is appropriate for individuals who have demonstrated an exceptionally strong profile in one or two of the areas of achievement such that, even though they may not have fulfilled the requirement for Professor/Librarian IV they may still be nominated. Such cases shall be based upon a nomination by one or more full-time faculty or librarian member(s), submitted **on or before 15**th **September each year**, to the appropriate Division Head and which shall include a dossier of supporting evidence. The appropriate Division Head may also choose to nominate. The nomination shall be forwarded by the appropriate Division Head on or before 30 September each year to either, the NOSM full-time Faculty or Librarian Personnel Committee (FPC/LPC) for review. The NOSM full-time Faculty or Librarian Personnel Committee (FPC/LPC) shall make a recommendation to the Dean.

The Dean will forward his recommendation to the Board of Directors.

The title is to be held for life, and is to be conferred at the spring convocation.

Duties and Privileges

No formal duties shall attach to the title as such, however a recipient may well be called upon to give counsel, should he or she so desire

The titleholder shall retain the usual privileges of a member of the academic community save that the title as such shall carry with it no remuneration, and no voting rights.

The title shall not entitle the holder to receive any services from the Northern Ontario School of Medicine, for example office space or paid parking.

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1.0		October 1, 2010	Academic Council (June 10, 2010), Joint Senate Committee (June 28, 2010) and host University Senates Approved: Laurentian University (September 21, 2010) Lakehead University (October 1, 2010)
		October 2, 2014	Academic Council (October 2, 2014) pending Senates Approval

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ACADEMIC COUNCIL CONSTITUTION OF NOSM ACADEMIC COUNCIL

Approved Version

Responsible Unit: Secretary to the Academic Council Status: Revised Version- Approved by Lakehead Senate – April 23, 2007 and Laurentian Senate – May 15, 2007 Revised Version- Approved by Laurentian Senate – September 21, 2010 and Lakehead Senate – October 1, 2010 Revision Membership – Approved by Laurentian Senate – September 20, 2011

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CONSTITUTION OF THE ACADEMIC COUNCIL

1. NAME:

The Academic Council (Council) is established under section 5142 of the Northern Ontario School of Medicine (NOSM) corporate. By-Law and serves as the Faculty Council under the authority of the Senates (Senates) of Lakehead University and Laurentian University (Universities).

2. ROLE:

The role of Ceouncil is to provide strategic academic governance for all NOSM academic programs, within the context of:

- a. the School's social accountability mandate;
- b. commitment to innovation;
- c. vision and mission and values; and
- a.d. the key academic principles agreed upon by Council.

For academic programs which lead to a degree awarded by the Universities, the Academic Council recommends to the <u>ir</u> Senates regulations respecting the admission of the <u>learners</u>students, courses of study and requirements for graduation.

The Council shall establish standing and ad-hoc committees and shall determine the functions and powers of these committees.

3. NOSM Vision, Mission and Values:

The Northern Ontario School of Medicine (NOSM) serves as the Faculty of Medicine of Lakehead University, Thunder Bay and Faculty of Medicine of Laurentian University, Sudbury. NOSM was established with a social accountability mandate to contribute to improving the health of people and communities in Northern Ontario.

The NOSM Strategic Plan 2010 – 2015 outlines the following vision, mission and values:

Vision: Innovative Education and Research for a Healthier North Mission: The Northern Ontario School of Medicine (NOSM) is committed to the education of high quality physicians and health professionals, and to international recognition as a leader in distributed, learning-centred, community-engaged education and research.

NOSM will accomplish this by:

- Being socially accountable to the needs and the diversity of the populations of Northern Ontario
- Actively involving Aboriginal, Francophone, remote, rural and underserviced communities

Comment [G1]: RE suggestion – to add General principles of academic quality -

Comment [G2]: Redundant

 Leading and conducting research activities that positively impact the health of those living in Northern communities

Fostering a positive learning environment for learners, faculty and

 Achieving an integrated, collaborative approach to education, learning, and programming

 Increasing the number of physicians and health professionals with the leadership, knowledge and skills to practice in Northern Ontario

Values: Innovation; Social Accountability; Collaboration; Inclusiveness;
Respect

4. MEMBERSHIP:

A. Ex-Officio: The following persons who are members of the Council by reasons of their virtue of their office:

the Provost and Vice President (Academic) of Lakehead University and/or designate

the Vice President (Academic) and Provost of Laurentian University and/or designate

the Dean

the Associate Dean, Undergraduate Medical Education

the Associate Dean Postgraduate Education

the Associate Dean Continuing Health Professional Education

the Associate Dean Research

the Associate Dean Faculty Affairs

the Associate Dean of Community Engagement

the Assistant Dean of Admissions

the Heads of the Academic Divisions

the Chair(s) of all Standing Committees or designate

B. Elected:

- i) Four (4) members from the Human Sciences Division,
- ii) Four (4) members from the Medical Sciences Division,
- iii) Twelve (12) members from the Clinical Sciences Division,
- v) Two (2) Aboriginal Academics, †
- v) Four (4) Francophone Academics ‡
- vi) Four (4) undergraduate students. Two undergraduate students shall be elected each calendar year, one from year 1 and one from year 3. Elections will alternate annually between the East and the West, with both students elected from the same campus in a given year.§

Comment [G3]: Para above states this. To have it written in the constitution is redundant when in another full document (that changes)

Comment [G4]: Due to Changes in the Bylaw, and to allow flexibility for this position. [consistent with change in Joint Senate Committee also – request from Senate]

^{*} The Standing Committees are charged with the selection of the committee Chair and Vice Chair; in situations where the elected Chair does not hold a position on Council, they are by virtue of being a Committee Chair (consistent with Section 7 C of this document) automatically an ex-officio member of the Academic Council

[†] May be members of any of the Divisions

[‡] May be members of any of the Divisions

 $^{^{\}S}$ Revision Membership – Approved by Laurentian Senate – September 20, 2011 and Lakehead Senate – 23, 2011

The <u>MD</u> students representatives will be elected by the <u>NOSM</u> Student Society NOSMS.

- vii) Two (2) postgraduate trainees
- viii) One (1) dietetic intern

Eligibility For and Election as a member of Council

C. <u>Election Procedure and Terms of Office of Elected Members:</u>

- a. Elections shall take place from February_1 to <u>April 15March 31</u> preceding the July 1 at which the term of office begins, with the exception of the first year undergraduate nominees who will be elected prior to the end of September of the incoming year.
- <u>b.</u> Members will be elected by eligible members within each category. Eligible faculty include both full time and stipendiary faculty.
- c. With regards to identified ex-officio positions a designate may be appointed and must serve for a term of no less than 3 years (when applicable). The identity of the designate must be communicated, in writing, to the Secretary of the Academic Council no later than May 1 for the following year.
- b.d. Elections will be conducted by the Governance and Nomination Committee of the Academic Council using following the guidelines provided with respect to the nomination and electoral process.
- e.e. The term of office shall be three (3) academic years (July 1 to June 30), with the exception of the undergraduate students, postgraduate trainees and the dietetic intern, which shall be two (2) years. §
- d.f. Vacancies that occur during the term of an elected member shall be filled by appointment and/or special elections.
- g. A member elected to fill the vacancy shall hold office for the remaining term of that member.
- h. In the event that the member elected to Council is approved for a sabbatical or takes a leave-of-absence, the position shall be declared vacant until elected by a member of their respective Division for the duration of their absence.
- e. In the event that the member elected to Council is approved for a sabbatical or takes a leave-of-absence, the position shall be declared vacant until elected by a member of their respective Division for the duration of their absence.

Comment [G5]: Placed in Nominations and Elections Policy

5. OFFICERS:

A. The Chair shall hold office for two academic years. When necessary the Council shall elect <u>a new Chair</u> prior to the first Council meeting of the academic year.

- B. The <u>C</u>eouncil shall elect a Vice Chair at the same time as a new <u>Chair is</u> elected following the same procedures and shall hold office for two academic <u>years</u>. No automatic extension of term of office is granted to the Vice Chair.
- C. If the Chair is unable to attend a meeting, the Vice Chair will chair the meeting. If neither is available then ...?
- C.D. The Vice-Chair of Council shall assume the dutiesact as Chair of the Governance and Nominations Committee.
- D.E. The Secretary to the Council shall be responsible for the administration and minutes of meetings.

6. Roles and Responsibilities of Members

A Member shall conduct themselves in an ethical and professional manner and shall make decisions in the best interests of the School.

A Member shall have the duty to:

- a. act in good faith in the best interests of the School and respect the principles of collegiality and fairness;
- b. become and stay informed as to the guidelines, policies and affairs of Council and the School;
- c. ensure that information designated as confidential is held in confidence and disclosed only when appropriate;
- d. attend and be prepared for meetings and provide advance notice to the Secretary if he/she is unable to attend the meeting.

67. MEETINGS:

- a) The Chair shall conduct the proceedings of the meetings of Council in conformity with this Constitution and the rules of procedure enacted by the Council. In all cases not provided for, the most recent edition of Bourignot's Rules of Order shall be observed in conducting the business of the Council.
- All members of Council are voting members.
- b)—The Chair will only vote in the event of a tied vote when a quorum is present and his/her vote shall be final.
- c) The quorum of the Council shall be 50% plus one of members or a simple majority of the seats filled. If quorum is not achieved within a reasonable lapse of time from the scheduled commencement of the meeting, the Chair may rule that the meeting is adjourned
- d) Council shall meet at least four (4) times during the academic <u>year</u>.
- e) Meetings will be called by the Chair.
- f) Special meetings may be called at any time by petition of ten elected members or by the Chair. Special meetings require only one week notice.
- g) Meetings may be attended by audio or video teleconference.

- h) The Chair shall set the draft agenda for each meeting and circulate it with notice of any motion. The draft agenda shall be presented to the meeting for approval. **7**. COMMITTEES:
 - A. The Council may establish standing and ad hoc subcommittees as required.
 - B. Each standing subcommittee shall have representation from the elected membership of Council.
 - C. Membership on subcommittees may include non-members of Council. except that However, only members of Council may be Chairs of its standing subcommittees.

89. AMENDMENTS:

- A.—Any motion to repeal or amend this Constitution requires an affirmative vote by two-thirds of the voting members present which must be no less than half of the Council's full membership.
- The Secretary must give notice to all members of any such motion at least 10 days before the meeting at which it is to be presented.
- The Constitution will be regularly reviewed in conjunction time alignment with the-School's strategic plan cycle.

APPROVED by the Academic Council on	, 20XX and by
Lakehead University Senate, and Laurentian U	Iniversity Senate in effect, this
day of , 20	<u> </u>
Chair	
15	
Secretary	



NOSM POLICY FOR PROFESSOR OR ASSOCIATE PROFESSOR HONORARIUS

Responsible Office(s): Responsible Officer(s): Approved by: Faculty Affairs Portfolio and the Secretary to the Academic Council Associate Dean Faculty Affairs Academic Council (June 10, 2010)—). Joint Senate Committee (June 28, 2010) and host University Senates

Approved: Laurentian University (September 21, 2010)
Lakehead University (October 1, 2010)

Preamble

This honourary rank is awarded, upon or after retirement from active academic duties, to such Pprofessors as have served the Northern Ontario School of Medicine ("School") with distinction

Procedures

Upon retirement and after 10 years of service, a Professor who has served the School of Medicine, in a stipendiary or joint appointment shall be awarded the title of Professor Honorarius of the Northern Ontario School of Medicine-by the Beard of Directors. The Honorary Professorship shall be held within a Division of the School and designated by the name of that Division, e.g., Professor Honorarius, Clinical Sciences.

Honorary Associate Professorship

Notwithstanding the above, <u>uUpon retirement and after</u>. Professors with less than 10 years of service and Associate Professors of at least 10 <u>years serviceyears' service as an Associate Professor</u>, who are considered to have made outstanding contributions to the Northern Ontario School of Medicine (and NOMP/NOMEC for clinical faculty) through their scholarly activity and/or teaching service and/or academic governance/administrative service, and/or professional/community service, may be nominated for the tile of Professor Honorarius or Associate Professor Honorarius. an Honorary Professorship, in the eleventh year of service or any year thereafter.

An Honorary <u>Associate Professorship for Associates</u> is appropriate for <u>individuals-Aassociate Pprofessors</u> who have demonstrated an exceptionally strong profile in one or two of the areas of achievement such that, even though they may not have fulfilled the requirement for Professor <u>they may still be nominated</u>, they are nevertheless deserving of special recognition.

Process

Such cases shall be based upon a nomination Nominations by one or for more full time faculty or librarian member(s) or the Division Head must be rubmitted on or before the 15th September each year, to the appropriate Delivision Hhead. The nominations and which shall include supporting documentation including but not limited to a dossier of the nominee in support of the recommendation supporting evidence.

The appropriate <u>D</u>division <u>H</u>head_may also choose to nominate. The nomination shall beforwarded, by <u>T</u> the appropriate <u>D</u>division <u>H</u>head, <u>shall transmit the recommendation</u> on or before 30 September each year to-either, the <u>NOSM Joint and Stipendiary Faculty</u> <u>Promotion Committee</u> <u>NOSM full time</u> <u>Faculty or Librarian Personnel Committee (FPC/LPC)</u> for review.

The Joint and Stipendiary Faculty Promotion Committee shall make and a recommendation to the Dean. The Dean shall not unreasonably deny the recommendation of the appropriate Personnel Committee.

Appointments to the Honorary Rank of Professor Honorarius or Honorary Associate—Professorship shall be made by the Board of Directors at the recommendation of the Dean. -Why are we involving the board? who then. The Dean will make the decision and shall forwards his a recommendation to

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the Board of Directors.

The titles is are held for life.

And is to be The rank of Professor Honorarius or Honorary Associate Professorship shall be formally conferred at the spring convocation.

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The titles are held for life.

The title is to be held for life, and is to be conferred not later than the subsequent NOSM Spring hooding ceremony to the recipient in the form of a scroll.

Duties and Privileges

(a) No formal duties shall attach to the title as such, however a recipient may well be called upon to give counsel, should he or she so desire, on occasion, as an academic

statesman/woman.

(b) The titleholder shall retain the usual privileges of a member of the academic community, save that the title, as such, shall carry with it no remuneration and no voting rights.

(c) The title shall not entitle the holder to receive any services from the Northern Ontario School of Medicine, such asfor example office space or paid parking.

NOSM POLICY FOR PROFESSOR HONORARIUS - Senates Approved Version



NOSM POLICY FOR PROFESSOR, ASSOCIATE PROFESSOR OR LIBRARIAN EMERITUS

Responsible Office(s): Responsible Officer(s): Approved by: Faculty Affairs Portfolio and the Secretary to the Academic Council Associate Dean Faculty Affairs
Academic Council (June 10, 2010) Joint Senate Committee (June 28,

2010) and host University Senates

Approved: Lourentian Howersity (Sentember 21, 201

Approved: Laurentian University (September 21, 2010)

Lakehead University (October 1, 2010)

This honourary rank is awarded, upon or after retirement from active academic duties, to such Professors, Associate Professors or Librarians IV and III- who have served the Northern Ontario School of Medicine ("School") with distinction.

Professor or Librarian Emeritus

Upon retirement and after 10 years of service, a Professor or a Librarian IV who has served the Northern Ontario School of Medicine in a full-time, full-time continuing or tenured or continuing position shall be awarded the title of Professor Emeritus, or Librarian Emeritus of the Northern Ontario School of Medicine by the Board of Directors.

TITLE here

Notwithstanding the above, upon retirement, Professors with less than 10 years of service and Associate Professors, or Librarian IV or IIIs of at least 10 years serviceyears' service who are considered to have made outstanding contributions to the Northern Ontario School of Medicine through their scholarly activity and/or teaching/library service and/or academic administrative and/or community work, may be nominated for Emeritus status in the final year of their employment or any year thereafter.

Emeritus status for Associates_/Librarian IV or IIIs is appropriate for individuals who have demonstrated an exceptionally strong profile in one or two of the areas of achievement such that, even though they may not have fulfilled the requirement for Professor/Librarian IV they may still be nominated., they are nevertheless deserving of special recognition. Such cases shall be based upon a nomination by one or for more full-time faculty or librarian member(s), submitted on or before 15th September each year, to the appropriate Delivision Head and which shall include a dossier of supporting evidence. The appropriate Delivision Head may also choose to nominate. The nomination shall be forwarded by the appropriate Delivision Head on or before 30 September each year to either, the NOSM full-time Faculty or Librarian Personnel Committee (FPC/LPC) shall make a and a recommendation to the Dean. The Dean will make the decision and shall forward his a recommendation to the Board of Directors. The Dean shall not unreasonably deny the recommendation of the appropriate Personnel Committee.

The title is to be held for life, and is to be conferred not later than the subsequent NOSM-Spring hooding ceremony to the recipient in the form of a scrollat the spring convocation.

Duties and Privileges

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- (c) The title shall not entitle the holder to receive any services from the Northern Ontario School of Medicine, such as office space or paid parking.

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