

## MEMORANDUM

To: Barbara H. Eccles, Secretary of Senate  
From: Chris Murray - Chair, Senate Teaching and Learning Committee  
Senate Meeting Date: February 22, 2016  
Subject: Senate Teaching and Learning Committee Report

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The Senate Teaching and Learning Committee met on November 27, December 11, January 15, and January 29.

### 1. Terms of reference

- The committee passed a motion that a revised Terms of Reference (~~see attached~~) be presented to Senate **and subsequently decided to defer this item until a future Senate meeting in light of the next steps that the Provost's Task Force on Innovation and Excellence in Teaching, Technology, and Learning is currently working on implementing.**

### 2. Ad-hoc committee on Accessibility

- As per past practice, the accessibility sub-committee is in the process of undertaking the review of the policy for Accommodations for Students with Disabilities.

### 3. Student Feedback on Teaching

- Several working groups have been established to take on different aspects of preparing a report on the student feedback on teaching survey. Updates will be brought forward as they are available.

### 4. Distinguished Instructor Award

- Though the committee has been reviewing the policy associated with the Distinguished Instructor Award, it will not be suggesting any changes to the policy or associated deadlines for two reasons: first, any change to policy could come into effect in the middle of the nomination period. Second, the recommendations by the Provost's Task Force on Innovation and Excellence in Teaching, Technology and Learning include review of the suite of awards associated with teaching, such that any policy change made may only be applicable to this round of awards.
- As per past practice, nominees will be provided with additional guidance (e.g. IDC website and letter of notification from the Chair of STLC) as they prepare their dossiers.

**~~MOVED~~** that the proposed revisions to the Senate Teaching and Learning Committee Terms of Reference be referred to the Senate Organization Committee.

Respectfully submitted,

Dr. Chris Murray,  
Chair, Senate Teaching and Learning Committee