



**SENATE MEETING #3-2016**

**March 21, 2016**

**4:00pm**

**Thunder Bay Location: SENATE CHAMBERS**

**Orillia Location: OA 2005**

**MINUTES**

**In attendance**

Dr. Brian Stevenson, Chair

Dr. Razvan Anisca

Dr. David Barnett

Dr. Michel Bedard

Dr. Maurice Benson

Dr. Paul Berger

Dr. Jason Blahuta

Dr. Patrick Cain

Dr. Aristocles Carastathis

Dr. Joseph Carney

Mr. Jonathan Cowper\*

Dr. Qing-Lai Dang

Dr. Isaam Dawood\*

Dr. Hubert de Guise

Ms. Barbara H. Eccles, Secretary

Dr. Laurence Fiddick\*

Dr. Mark Gallagher

Ms. Amanda Gallo

Dr. Daniel Hannah

Dr. Timothy Hardie

Dr. Mary Louise Hill

Dr. Peter Hollings

Dr. Kristy Holmes

Dr. Douglas Ivison

Dr. Dean Jobin-Bevans

Mr. William Keeler

Mrs. Karen Keiller

Dr. Donald Kerr

Dr. Ti King

Dr. Glenna Knutson

Dr. Sree Kurissery\*

Dr. Judith Leggart

Dr. Isabelle Lemee

Dr. Apichart Linhananta

Dr. Craig MacKinnon

Dr. Lynn Martin

Dr. Carney Matheson

Dr. Richard Maundrell

Dr. Margaret McKee

Prof. Dennis McPherson

Dr. Moira McPherson, Vice-chair

Dr. Lense Meyer

Dr. Penny Moody-Corbett

Dr. Christopher Murray\*

Dr. Hassan Naser

Prof. Karen Poole

Dr. Antony J. Puddephatt

Mr. Matt Quick

Dr. Jennifer Roth

Ms. Yvonne Roussel, Recorder

Dr. Murari Roy

Dr. Ulf Runesson

Ms. Marian Ryks-Szelekovszky

Dr. Chander Shahi

Dr. Teresa Socha

Dr. M.A. (Peggy) Smith

Dr. Michael Stevenson\*

Dr. Mirella Stroink

Ms. Andrea Tarsitano

Dr. Beatrice Vernier

Dr. Cynthia Wesley-Esquimaux

Dr. Elaine Wiersma

**Regrets**

Mr. Daniel Glen Cox

Dr. Kim Fedderson

Mr. Brett Gloor

Dr. John O-Meara

Dr. Todd Randall

Dr. Xuequn Wang

**Official Observers**

Ms. Deborah Comuzzi

Dr. Nancy Luckai

Mrs. Kathy Pozihun

Ms. Cathy Ridley

**Guests**

Mrs. Ashley Beda

Prof. Angélique Eaglewoman

Mr. Christopher Glover

Mr. Toby Goodfellow

Ms. Catharine O'Connor

Ms. Elizabeth Stafford

The Chair welcomed the incoming Dean of Law, Prof. Angelique Eaglewoman to the Senate meeting.

**Domestic Students: Recruitment to Conversion**

Ms. Andrea Tarsitano provided Senate with a recruitment to conversion presentation that included the following topics:

- Overview of new student recruitment process
- The Role of Enrolment Services – Undergraduate Recruitment
- Recruitment is a University-wide responsibility
- Importance of Faculty Involvement in Recruitment & Conversion (#1 factor in the post-secondary decision making process is the Program of Study)
- The Recruitment Funnel (Prospects, Inquiries, Applicants, Admits, Accepts/Confirmed, Enroled)
- Retention Responsibilities
- Our Primary Audiences; Prospective Undergraduate Domestic Students
- Progress to Date

Discussion took place regarding recruitment conversion metrics, fast-track degree inquiries and retention strategies.

1. Approval of Agenda

MOVED (J. Leggatt/J. Cowper) that the agenda be approved.  
CARRIED

2. Approval of Minutes

MOVED (J. Roth/M.L. Hill) that the Minutes of the Senate Meeting #2-2016 of February 22, 2016 be approved.  
CARRIED

3. Business Arising from the Minutes (not elsewhere on the agenda)

The President noted that a technology report will be coming forward at the May Senate meeting in response to discussion that took place at the February 22 Senate meeting.

There was no other business arising from the minutes.

4. Calendar Changes for Referral

4.1 Proposed Undergraduate Admission Change for Referral

MOVED (M. Stevenson/J. Roth) that the proposed Undergraduate Admission

Change be referred to the appropriate committees:

- 2016-HBS-5634 – ADMISSION REQ MOD UG KINE  
CARRIED

5. Reports of Senate Standing Committees

5.1 Senate Undergraduate Studies Committee Report

MOVED (M. Stevenson/D. Hannah) that the Senate Undergraduate Studies Committee report be accepted.  
CARRIED

5.2 Senate Budget Committee Report (Dr. Donald Kerr)

5.2.1 Proposed University Operating Budget 2016-17 Presentation

Mrs. Kathy Pozihun & Dr. Moira McPherson provided Senate with a presentation entitled “Strategic Budgetary Plan – Draft”. The presentation included the following topics:

- Integrated Planning & Budgeting Process
- Budget Process Refresh Year 2; New Effective Budget Process Functions
- 2016-17 & Beyond: Budget Guidelines & Priorities; Balanced Budget
- 2016-17 Budget Development Schedule; first time budget will be approved prior to start of fiscal year
- Scanning the Environment: structural deficit, post-secondary demographics, income constraints, deferred maintenance, pension funds
- Current Fiscal Climate 2016-17
- Enrolment graphs (Full time equivalent by campus including 16-17 projected enrolment, International Enrolment Fall Headcount 2009-2015, Concurrent & Consecutive Education Programs Full-time Headcount 2009 Fall to Prelim 2015 Fall at Sep 28'15)
- Facts and Figures: Enrolment, Revenue, Expenses
- Education Growth Recovery Plan Developed
- Draft Projected Operating Revenue 2016-17
- Draft Projected Operating Expenses 2016-17
- Achieving Efficiencies – What we have done
  - Reducing Structural Deficit
  - Strategic Investments Continuing

Dr. Stroink left the meeting.

- Overall operating budget reduction of 3.65%

Dr. Kerr directed Senate to item 3 of the Senate Budget Committee Report.

5.2.2 MOVED (D. Kerr/C. Shahi) that the Senate endorses the proposed Lakehead University Operating Budget 2016-17.

Discussion took place regarding the following topics:

- Recruitment Strategies
- Long term government advocacy efforts
- CASES Project Consultations
- Goals to maintain the stability of the momentum of the institution
- Over admittance consequence inquiries

CARRIED

5.2.3 MOVED (D. Kerr/J. Leggatt) that the proposed revisions to the Senate Budget Committee Terms of Reference be referred to the Senate Organization Committee.

CARRIED

5.2.4 MOVED (D. Kerr/C. Shahi) that the Senate Budget Committee Report be accepted.

CARRIED

### 5.3 Senate Academic Committee Report

5.3.1 MOVED (D. Ivison/G. Knutson) that the revisions to the Disclosure of Personal Information – Posting of Student Marks Policy be approved. It was clarified that emailing student grades upon request is acceptable as long as the email correspondence is initiated and completed through Lakehead University email accounts.

CARRIED

5.3.2 MOVED (D. Ivison/J. Roth) that the Senate Academic Committee Report be accepted.

CARRIED

### 5.4 Faculty of Graduate Studies Council Report

MOVED (C. Shahi/D. Ivison) that the Faculty of Graduate Studies Council Report be accepted.

CARRIED

5.5 Senate Organization Committee Report

5.5.1 MOVED (M. Gallagher/J. Leggatt) that the proposed revisions to the Senate Library Committee Terms of Reference be approved.  
CARRIED

5.5.2 MOVED (M. Gallagher/C. MacKinnon) that the proposed revisions to the Senate Honorary Degrees Committee Terms of Reference be approved.  
CARRIED

5.5.3 MOVED (M. Gallagher/J. Leggatt) that the Senate Organization Committee Report be accepted.  
CARRIED

5.6 Senate Nominations Committee Report

5.6.1 MOVED (Q.L. Dang/J. Roth) that the attached list of faculty appointments to Senate Standing Committees be approved.  
CARRIED

5.6.2 MOVED (Q.L. Dang/A. Carastathis) that the Senate Nominations Committee Report be accepted.  
CARRIED

6. Calendar Change Approvals

6.1 Approval of Undergraduate Calendar Changes

6.1.1 MOVED (M. Stevenson/M. Bedard) that the following Undergraduate Calendar Changes be approved:

Faculty of Education

- 2015-EDU-5504 – Program-Modification-UG-Kinesiology

Faculty of Health and Behavioural Sciences

- 2015-HBS-5454 – Program-Modifications-UG-Psychology-Indigenous Content
- 2015-HBS-5456 – Program-Modifications-UG-Psychology-Indigenous Content
- 2015-HBS-5461 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5462 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5464 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5465 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5467 – Courses-Modifications-UG-Kinesiology

- 2015-HBS-5468 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5469 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5470 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5473 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5478 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5479 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5480 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5483 – Courses-Modifications-UG-Kinesiology
- 2015-HBS-5497 – Programs-Modifications-UG-Kinesiology
- 2015-HBS-5498 – Programs-Modifications-UG-Kinesiology
- 2015-HBS-5508 – Courses-Modifications-UG-Psychology-Changes to name, description and prerequisites

Faculty of Social Sciences and Humanities

- 2015-SOC-5340 – Programs-Modifications-UG-Music-Changes made for ICR
- 2015-SOC-5371 – Course-Discontinue-UG-English
- 2015-SOC-5401 – Programs-Modifications-UG-English-ICR and additional changes
- 2015-SOC-5402 – Programs-Modifications-UG-English-ICR and corrections
- 2016-SOC-5569 – Course-Discontinuation-UG-English-originally 2015-SOC-5427

CARRIED

- 6.1.2 MOVED (M. Stevenson/J. Roth) that the following Undergraduate Calendar Changes be approved contingent upon final Senate approval of 2013-SOC-2932 – Program-New Graduate Degree-Social Justice Studies:

Faculty of Social Sciences and Humanities

- 2015-SOC-5388 – Courses-Modifications-UG-Music-Cross-listing with Social Justice
- 2016-SOC-5534 – Course-Modification-UG-English-Crosslisting with Social Justice Studies

CARRIED

- 6.1.3 MOVED (M. Stevenson/M. Bedard) that the following Undergraduate Regulation Change be approved:

- 2015-HBS-5505 – REQ-Modification-Kinesiology

CARRIED

7. Approval of Adjunct Professor

7.1 MOVED (C. MacKinnon/P. Berger) that the following Adjunct Professor for the Faculty of Science and Environmental Studies be approved:

- Dr. Constance O'Connor as an External Adjunct Professor to the Department of Biology for the term January 1, 2016 to June 30, 2019.

CARRIED

ITEMS FOR INFORMATION

8. Adjunct Professor Renewals (Information only)

Faculty of Health and Behavioural Sciences

- Dr. Michel Bédard's appointment as an Internal Adjunct Professor to the Department of Psychology has been renewed with the term commencing on July 1, 2015 to June 30, 2019.
- Dr. Martin Katzman's appointment as an External Adjunct Professor to the Department of Psychology has been renewed with the term commencing on July 1, 2015 to June 30, 2019.
- Dr. Edouard St. Pierre's appointment as an External Adjunct Professor to the Department of Psychology has been renewed with the term commencing on July 1, 2015 to June 30, 2019.

9. Acclaimed Faculty Senators

Nominations for Faculty Senator vacancies were accepted from February 16, 2016 until March 1, 2016 at 4:30pm. The following Faculty Senators were acclaimed:

- Dr. Dalibor Misina for the term July 1, 2016 to June 30, 2019
- Dr. Brian McLaren for the term July 1, 2016 to June 30, 2019

There is one Faculty Senator vacancy remaining for the term July 1, 2016 to June 30, 2019. Nominations for this vacancy will be open from March 29, 2016 to April 12, 2016 at 4:30pm. Senators were encouraged to seek candidates for nominations.

10. President's Report

The President's Report was posted on the Lakehead University website. Highlights included:

- Lakehead Student Awarded \$50K for Motor Skills Development Game
- Research & Innovation Week 2016
- Canada Foundation for Innovation funds Biorefining Researcher
- Queen's Park Event
- Lakehead's Open House for Prospective Students during March Break
- Family Math Nights
- Social Justice Research Day
- Annual Art Gallery Cohosted Event
- President Sale of Student and Faculty Art will be Held This Fall

11. Provost & Vice-President (Academic) Report

The Provost & Vice-President (Academic) provided Senate with a summary of her report.

12. NOSM Report

The NOSM Report was posted to the Lakehead University website.

13. COU Academic Colleague Report

The COU Academic Colleague Report was posted to the Lakehead University website.

14. Senate Member to the Board of Governors Report

The Senate Member to the Board of Governors Report was posted to the Lakehead University website.

15. In-Camera Session

MOVED (M.L. Hill/D. Kerr) that Senate temporarily adjourns to an in-camera session to receive an update from the President.  
CARRIED

16. Adjournment

MOVED (G. Knutson/J. Leggatt) that the meeting be adjourned.  
CARRIED