

MEMORANDUM

Date: May 1, 2015

To: Karen Roche, Secretary of Senate

From: Monica Flegel, Chair, Senate Teaching and Learning Committee

Subject: **Senate Teaching and Learning Report for May 15th Senate Meeting**

Items for information

The Committee met on March 27th and May 1st, 2015. We did not have quorum on the 27th, so information from that meeting was carried forward to the May 1st meeting.

The Chair reported on the latest meeting of the Student Feedback on Teaching Sub-Committee. We have asked Sarah Browne, from Institutional Analysis, to look into the cost of developing an app for online evaluations. As well, we discussed beginning the process of revising the instrument itself.

The STLC discussed the Contribution to Teaching Awards Nominations. On Friday April 24th, the nominations committee met (which consists of all the voting members of STLC). The IDC Director was also present, but could not vote, as the IDC provides assistance to nominees in the preparation of their dossiers. Six nominees were chosen from the eligible pool of applicants to be recommended to the STLC committee. These nominees were voted on by the STLC at the May 1st meeting and the recommendation will be going forward according to the policy. A meeting is being set for June to adjudicate the Distinguished Instructor Award.

Discussion ensued regarding the need to update the CTA Criteria, much as the Distinguished Instructor Criteria is currently being updated. The Teaching Award Sub-Committee collected information about the current CTA process to identify any areas that might need to be more clearly explained in the revised criteria. As well, at the March 27th meeting, the Teaching Awards Sub-Committee brought their current work on the revisions of the criteria for the Distinguished Instructor Award. They have made significant headway, but there is still work to be done. The plan is to have the Committee meet once more before the end of June, and to have the revised criteria ready to present to STLC in Fall 2015.

The SAIT/STLC Sub-Committee worked hard to put together best practices for use of Scantron for the 2015 W exam period. They will be meeting in the future to discuss software/hardware issues related to Scantron usage.

The Accessibility Sub-Committee presented a Terms of Reference for the sub-committee, which was felt to be necessary as there was a lack of clarity regarding the tasks this sub-committee should take on. It was agreed that this should remain an Ad Hoc committee for the time being, and that these ToR will provide a guideline, rather than a strict protocol, for next year's Accessibility Sub-committee. The STLC provided feedback on the ToR and voted to approve them.

Joan Chambers was elected as the new Chair of the STLC. Many thanks to all the hard-working members of the committee, and to the staff who supported it, particularly Miranda Thomlinson, throughout the year.

Questions can be directed to the chair via email to mflegel@lakehead.ca or telephone (8285).