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**BOARD OF GOVERNORS' MEETING #13-267**  
**Friday, November 1, 2013 at 4:00 p.m.**  
**in the Senate Chambers**

**MINUTES**

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<b>Present</b>	Mr. C. Clark (Chair)	Mr. G. Labine*
	Mr. M. Walberg	Mr. B. McKinnon
	Mr. C. Bruce	Ms. F. Picherack
	Dr. B. Stevenson	Mr. D. Tamblyn
	Mr. D. Bacsa	Mr. M. Tilbury
	Dr. C. Gottardo	Mr. B. Waite
	Mr. D. Heroux	Mr. E. Zakrewski
		Ms. K. Roche (Secretary)
<b>Regrets</b>	Mr. A. Crooks	Mr. R. Perrier

Mr. Cam Clark introduced and welcomed the new Board members. – Bill Keeler, Christine Gottardo, Daniel Bacsa.

1. Need for In Camera Items to be Declared

The Chair reminded members that items arising needing in-camera attention should be declared point of discovery and he asked if there were any items to declare.

There were no additional in-camera items declared at this time.

2. Guest Speaker- Dr. Moira McPherson

Dr. Moira McPherson provided the Board with an overview on the review that took place in 2008 for revising the Code of Student Behaviour and Disciplinary Procedures. The Presidential committee prepared a revised policy that was approved by Senate and then by the Board of Governors.

During 2013-14, a committee will be struck to review and revise the Code to incorporate the new Tri-Council on research integrity requirements.

3. Approval of Agenda

Add – Item #16 – NOSM Report

MOVED (M. Walberg/D. Basca) that the agenda be approved.  
CARRIED

4. Declaration of Conflict of Interest

The Chair asked for declarations of conflict of interest. He noted that should a member become aware that they have a conflict of interest at any time during the meeting it is the member's responsibility to declare the conflict.

There were no conflicts of interest to be declared.

5. Approval of Minutes of the Board of Governors' Meeting of October 4, 2013

Add – Item #20 – Barb Eccles was asked to stay for the in camera session

MOVED (B. Waite.E. Zakrewski) that the agenda be approved as amended.  
CARRIED

6. Business Arising from the Minutes (not elsewhere on the Agenda)

There was no business arising from the minutes.

7. Chair's Report

Mr. Cameron Clark reported on the work that had been undertaken to develop a Presidential Review Process.

7.1 Meeting of the Board Executive Committee held on October 16, 2013 – developing a Presidential Review Process

The Board Executive Committee hired a consultant, Mr. Jack Dimond to assist in developing a review process and that ensures that the Board, the President, and the university community be consulted regarding the university's culture as part of the consultation in developing a process.. Ultimately the Executive Committee will be coming to the Board with a recommendation to approve a set of policies and for the Presidential annual and comprehensive reviews.

Jack Dimond has excellent credentials and good working knowledge of comprehensive reviews. Mr. Dimond has consulted with the student, staff, and Senator on the Board. The Executive Committee expects to review a draft in early December.

8. President's Report

Dr. Brian Stevenson's report was posted online. Highlights noted were:

The McLean's University ranking has been published and Lakehead University has moved up two places in the rankings. Dr. Stevenson noted that

- The new branding may have a positive impact on the reputational score
- Being ranked as "one of the Top 10 comprehensive universities in Ontario" will be used to promote international recruitment
- Ranked "#1 in Ontario for research funding" and "#2 in Canada for

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research funding" will be used to recruit graduate students

An RFP for Lakehead University food services has been released.

A Presidential Task Force has been set up to address the issues raised regarding the recently published letter pertaining to sexual assault. The Task Force will make recommendations for policies and procedures around education, prevention and support.

8.1 Strategic Planning Objectives (2013-2018)

The Strategic Planning Objectives report was circulated. Dr. Stevenson reviewed the recent report on items that have been achieved.

The Achievement Pilot Project has been underway but the actual project has not yet been launched.

8.2 Report to the Board on Achievements in the Implementation of the 2010-2013 Strategic Plan

Dr. Stevenson presented on the achievements in the implementation of the 2010-2013 Strategic Plan and highlighted the planning objectives.

A Board member asked to have this added to a Committee of the Whole agenda in the future to allow a more in depth discussion and examination of the material that was distributed.

9. Consent Agenda

9.1 Board Finance & Operations Committee Report

9.2 Board Audit & Risk Committee Report

9.3 Ratification of Adjunct Professors

- Dr. Liping Liu be appointed as an Internal Adjunct Professor to the Faculty of Science and Environmental Studies for the term July 1, 2013 through June 30, 2017.
- Dr. Christopher Murray be appointed as an Internal Adjunct Professor to the Faculty of Science and Environmental Studies for the term July 1, 2013 through June 30, 2017.
- Dr. Treena Swanson be appointed as an External Adjunct Professor to the Faculty of Science and Environmental Studies for the term July 1, 2013 through June 30, 2017.
- Dr. David Jacho-Chavez be appointed as an External Adjunct Professor to the Faculty of Science and Environmental Studies for the term July 1, 2013 through June 30, 2017.

9.4 Ratification of Professional Associates

- Ms. Sarah Janes be appointed as a Professional Associate to the Faculty of Social Sciences and Humanities for the term July 1, 2013 through June 30, 2017
- Ms. Christina Wakefield be appointed as a Professional Associate to the Faculty of Social Sciences and Humanities for the term July 1, 2013 through June 30, 2017

10. MOVED (M. Walberg/ D. Heroux) that the Consent Agenda be approved.  
CARRIED

Motions Arising out of Committee Reports

11. Board Finance & Operations Committee

- 11.1 MOVED (D. Heroux/C. Gottardo) that the Board of Governors approve the Finance & Operations Committee 2013/14 Action Plan as presented.  
CARRIED

12. Board Audit & Risk Management Committee

- 12.1 MOVED (F. Picherack/D. Tamblyn) that the Board of Governors approve the Action Plan for 2013/14 as presented by the Audit and Risk Committee.  
CARRIED
- 12.2 MOVED (F. Picherack/G. Labine) that the Auditors' Engagement Letter be signed by the President and the Chair of the Board.  
CARRIED

13. Board Governance & Nominating Committee

Mr. Bruce Waite noted that the Governance & Nominating Committee approved the Exit Survey. This survey will be distributed to those who left the Board in the past year.

The Board Governance & Nominating Committee will begin discussions about the skills and needs in upcoming years at the next committee meeting.

MOVED (B. Waite/E. Zakrewski) that Mr. Bill Keeler be added as a member of the External Relations and the Learning & Research Committee; and that Mr. Robert Perrier replace Dr. Christine Gottardo on the Governance & Nominating Committee.  
CARRIED

#### Other Reports and Information Items

A Board member noted that the Board's Learning & Research Committee could have a role in the process of the Review of the Student Code of Conduct and Disciplinary Conduct.

The following items were distributed to the Board members prior to the meeting:

14. Report to the Community in Orillia and Thunder Bay
15. Report of the Board of Governors' Representative to Senate
16. NOSM Report November 2013

#### In Camera Meeting

17. MOVED (D. Bacsa/B. MacKinnon) that the Board of Governors move to an in-camera meeting to discuss the following items and that the Vice-Presidents and Mr. Hugh Briggs remain for the in-camera session Items #1 through #6
  - Update from the President
  - Transfer of property
  - Update from the Chair of the Board on President's Annual ReviewCARRIED

The Board returned from its in-camera session.

#### ADJOURN

MOVED (B. Waite/E. Zakrewski) that the meeting be adjourned.  
CARRIED

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Mr. Cameron Clark, Chair

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Ms. Karen Roche, Secretary