

HOW TO MAKE A GIFT OF PUBLICLY-TRADED SECURITIES TO LAKEHEAD UNIVERSITY

A donation of securities, like publicly traded stocks of common shares, flow-thru shares, mutual funds or bonds can be more advantageous to a donor, while providing valuable support to Lakehead University.

Please notify External Relations (Philanthropy) at 807-343-8010 ext.8194 **PRIOR** to the actual transfer of securities. You will be provided with all appropriate information to ensure your transaction is handled smoothly and efficiently.

In order to complete the trade:

1. Contact University Advancement at 807-343-8010 ext.8194
2. Complete a **Securities Transfer Form** and email to Lakehead University at university.advancement@lakeheadu.ca
3. Instruct your broker to initiate trade and transfer securities to Lakehead University's brokerage account (see list of brokers on the following page).
4. Upon Completion and Settlement of the Transfer:
 - Lakehead University will then issue a tax receipt representing the closing price of the shares on the date of transfer.
 - The donor should report the sale of these securities in their tax return and calculate the capital gain at the reduced rate of 0%. A taxable capital gain may be realized on the donation of flow-through shares (see below).
 - A tax credit will be calculated and claimed in the donor's tax return for the year. A combination of the Federal and Provincial tax credits will result in a total benefit of approximately 46.1%, based on the donor's net annual taxable income. (See example below.)

Example	Sell Common Shares and Donate Proceeds to Lakehead University	Donate COMMON SHARES Directly to Lakehead University	Donate FLOW-THRU SHARES Directly to Lakehead University
Fair Market Value	\$25,000	\$25,000	\$25,000
Actual Cost Base	\$5,000	\$5,000	\$5,000
Capital Gain Realized	\$20,000	\$20,000	\$20,000
Taxable Capital Gain	\$10,000 (50% of gain)	\$0 (0% of gain)	\$2,500 * (See note below)
Gross Tax Savings for Gift (46.1% of \$25,000)	\$11,525	\$11,525	\$11,525
Tax Due on Gain	\$4,610 (46.1% X \$10,000)	0	\$1,153 (46.1% x \$2,500)
Net Tax Savings by Making Gift	\$6,915	\$11,525	10,372

* Under legislation enacted in 2011, a donor of flow-through shares that were acquired on or after March 22, 2011 will realize a taxable capital gain upon the donation of shares. This amount is generally 50% of the initial cost of the shares, but may be different depending on the donor's specific circumstances. The rules for donations of flow-through shares that were purchased prior to March 22, 2011 are identical to the rules governing the donation of regular shares.

Income tax and savings are approximate for an Ontario resident and assume the combined Federal and Provincial tax rate of the donor is 46.1%

Note: Please consult your own professional advisor for information tailored to your circumstances and to confirm the applicable tax benefits.

Lakehead University Securities Brokers

BMO Nesbitt Burns

Jamie Glover, Investment Advisor
BMO Nesbitt Burns
1127 Barton Street
Thunder Bay, ON P7B 5N3
Phone: 807-343-1922
Fax: 807-345-6741

Natalee Maxwell, Sales Assistant
Phone: 807-343-1903
Email: natalee.maxwell@nbpcd.com

CUID: NTDT
DTC: 5043
Lakehead University Account Number: 4500169919

RBC Dominion Securities

Shawn Kunnas, Investment Advisor
RBC Dominion Securities
Suite 300
1001 William Street
Thunder Bay, ON P7B 6M1
Phone: 807-343-2043
Fax: 807-345-3481

Barbara Luft, Associate
Phone: 807-343-2060
Email: barbara.luft@rbc.com

CUID: DOMA
DTC: 5002
Lakehead University Account Number: 6080556811

Note: Lakehead University Charitable Registration Number: 11900-2681-RR0001



GIFT OF PUBLICLY-TRADED SECURITIES TO LAKEHEAD UNIVERSITY

SECURITIES TRANSFER FORM

Please notify University Advancement at 807-343-2010 ext.8194 **PRIOR** to the actual transfer of securities. You will be provided with all appropriate information and forms to ensure your transaction is handled smoothly and efficiently.

Please **do not** transfer securities to Lakehead University's brokerage account before speaking with someone in Philanthropy.

Email this form to University Advancement at university.advancement@lakeheadu.ca

To be completed by Donor:

Name of Donor: _____ Daytime Telephone No: _____

Donor's Mailing Address: _____

Donor's Workplace (if applicable): _____

Name of Donor's Broker: _____ Broker's Telephone No: _____

Firm: _____

Name/Type of Security: _____ # of Shares Transferred: _____

Approx. Value of Each Share: \$ _____ Approx. Total Amount of Donation: \$ _____

Date of Transfer to Lakehead University's Account: _____

I understand that I will receive a tax receipt from Lakehead University for the closing price, **on the date of transfer to Lakehead University's brokerage account**, of these securities. These securities have been donated to Lakehead University without restriction and can be sold by Lakehead University at any time considered appropriate.

Signature of Donor _____ Date _____

Note: Please consult your own professional advisor for information tailored to your circumstances and to confirm the applicable tax benefits.