

What to expect – Day of Your Faculty Graduation Ceremony!

IMPORTANT!

Masks will be required at Lakehead University's Faculty Graduation Ceremonies.

All attendees, including graduates and guests must bring and wear a mask.

Please ensure your guests are aware of this mask mandate.

[Remember to connect on Thursday June 2 at 10 a.m. EST to our virtual Main Convocation Ceremony. Your degree will be officially conferred during this Convocation Ceremony. Please share the following link with your family and supporters: <https://youtu.be/TCAZitpHEmA>](#)

Before Arriving:

- **All guests require a ticket.** Pick up your guest tickets from Student Central by June 2, 2022 (or have your guests pick them up at the venue on the day of your ceremony).
- Get your Gaspard Build-A-Grad receipt ready – you will need this to pick up your regalia
 - Ordered your regalia but can't find your receipt? Contact Gaspard 1-800-683-4771
 - Didn't order your regalia yet? You will need to rent your regalia the day of your ceremony for \$50. Please be sure to arrive a few minutes early and bring a credit card!
- We recommend wearing flat shoes – there will be a lot of walking and walking across the turf in the Hangar.
- Regalia can get warm – keep this in mind when choosing your outfit. Light clothing is recommended.
- Leave all valuables/bags with your family/friends/supporters – you will not be able to leave anything in your seat.
- Prepare for the weather – an umbrella may be required!

Arrival:

- Arrive to Main Campus and park in lots G2-G14 (highlighted on the map below). Parking will be complimentary for you and your guests. Please note, parking is **not available** at the Fieldhouse/Hangar. If you have an accessibility concern, accessibility parking (with permit) is available at the Hangar.
- Once you arrive to Main Campus, make your way to the Hangar – there will be lots of signage along the way! We recommend using the path along Lake Tamblyn (highlighted on the map below).

- Please be sure to arrive **at the Hangar 1 hour to 45 minutes before your ceremony start time.** We will begin seating graduates 10 minutes before the start time.
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At the Hangar:

- Graduates will enter the South doors of the Hangar (Sports Medicine Clinic doors – the **star** on the map) and make their way down the tunnel to the Fieldhouse Gym. Only graduates will be permitted to enter this way. Graduates who have RSVP'd do not require a ticket for entry.
 - Guests will enter on the West side door of the Hangar (**triangle** on the map, look for the canopy). Guests will present their tickets and make their way to their seats. If your guests are picking up their tickets at the door, please be sure they provide the name of the graduate (likely you!) that secured their tickets.
 - All guests, including children, require a guest ticket. No guests will be allowed to enter the Hangar without a ticket. This is a fire code and safety issue and will be strictly enforced.
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In the Gymnasium:


Head to the Platform Card tables to pick up your platform card – The Platform Card will have your name, faculty, program, and platform number on it. Show this card to the name reader when you cross the stage so keep it handy. The name reader will use it to announce your name as you cross the stage. If you have a name that is normally difficult to pronounce, you may want to use a pen/marker to add a phonetic spelling of your name to the card to assist the reader.

1. Pick up your regalia from the Gaspard area. There will be volunteers in the gymnasium to help you get your hood on correctly. Your hood is the symbol of your credential and will hang around your neck and down your back. Hoods will not be pinned.
2. Find your Marshalling area. This is where you will be organized by the number on your platform card. You will be with other graduates from your Faculty with the same credential as you.

Be ready in your respective Marshalling area to get ready to line up and be seated 10 minutes before your ceremony start time. Please leave yourself lots of time to get from Main Campus to the Gymnasium and complete the above.

There will be lots of volunteers and Marshals around to help you! If you're not sure what you should be doing, please ask!

Processional:

- After being lined up with your fellow graduates, the Marshals will begin processing you from the Gymnasium to the Hangar. Marshals will guide you to your seats. Please do not leave anything in your seat as you will likely not return to the same seat once you've crossed the stage.
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Ceremony:

- The ceremony will begin right at the start time of your ceremony (9 AM, 12 PM, or 3:15 PM). The order of proceedings can be found at www.lakeheadu.ca/convocation
 - When we get to the “Recognition of Graduates” segment, this is when you will cross the stage! The Marshals will direct you from your seat to the side of the venue. You will walk **behind** the podium and present your Platform Card to the Name Reader.
 - As you cross the stage, your name will be read. You may take your mask off to cross the stage. For everyone’s safety, you will nod to Chancellor Rita Shelton Deverell and pause for a photograph (no handshaking).
 - A Photographer will take photos as graduates cross the stage. We ask all guests to remain seated so that everyone can see their graduate’s special moment.
 - After you cross the stage, you will return to a seat for the duration of the ceremony. **Immediately after leaving the stage, please put your mask back on.**
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Recessional:

- Once the ceremony has concluded the Platform Party, Faculty, and graduates will be led out of the venue by the bagpiper.
 - The bagpiper will lead everyone back to main campus. **Please be sure to remain with the crowd and immediately head back to main campus at the conclusion of your ceremony.**
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Reception and Parchments:

- At main campus, graduates will be able to pick up their parchment and lawn sign from the Faculty Lounge. If you are the recipient of a major medal/award it will be given to you at this time. Due to capacity of the room and to keep things moving, only graduates will be permitted in the Faculty Lounge.
 - Graduates and Guests are invited to join us for light refreshments, photographs, and mingling!
 - Refreshments will be set up around Lake Tamblyn and under the President’s Balcony (moved into the Agora if there is inclement weather). The Agora will be set up with photo walls for photos. The Bookstore will be open for degree frame sales (and anything else Lakehead)!
 - Regalia drop off will be in the Agora. Please be sure to return your regalia by 5:30 PM to avoid any fees.
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We are very excited to have you on campus for this special day and look forward to celebrating your academic achievements! Should you have any questions about the ceremony, please contact convocation@lakeheadu.ca.

For specific inquiries, please contact:

Accessibility Concerns (for graduating students):

convocation@lakeheadu.ca

Accessibility Concerns (for guests attending the ceremony):

manager.confserv@lakeheadu.ca

Regalia Questions (for orders that have already been placed):

Phone: 1-800-683-4771 Email: customer_service@buildagrad.com

