



Special Consideration Form

This form provides you with the opportunity to inform the Admissions Committee of any additional information regarding extenuating circumstances that may have affected your previous academic performance. These circumstances may include, but are not limited to personal illness or injury, a diagnosed or undiagnosed disability, major life or family upheaval, etc. You are strongly encouraged to submit supporting documentation as part of your request for special consideration. Examples of supporting documentation include, but are not limited to:

- Letters of reference from guidance counsellors, teachers, and/or medical professionals:
 - These letters **do not** require you to disclose your diagnosis.
 - Your reference should state that your extenuating circumstances affected your previous grades, and if any accommodations were in place at that time.
 - Your reference should also support your decision to pursue university studies.
- Proof of recent academic achievements (e.g. certificates, samples, transcripts, etc.).

Please note that completing this form does not guarantee admission. The Admissions Committee will review your submission on its individual merits.

STEP 1: COMPLETE THE APPLICANT INFORMATION SECTION BELOW

Last Name:		First Name:	
Student ID Number:		Birthdate:	

STEP 2: COMPLETE THE EXTENUATING CIRCUMSTANCES SECTION BELOW

Please outline any extenuating circumstances that may have affected your previous academic performance.



STEP 3: COMPLETE THE EDUCATION & QUALIFICATIONS SECTION BELOW

Outline your relevant educational, professional development, and work experiences and the connection between these and your proposed program(s) at Lakehead. Explain how the skills learned from these experiences have prepared you for university. Be specific and provide evidence.

A large, empty rectangular box with a black border, intended for the student to provide their response to the prompt above.



STEP 4: COMPLETE THE OTHER RELEVANT EXPERIENCE SECTION BELOW

Tell us about the steps you have taken to prepare yourself to be successful at Lakehead University. What is your plan for academic success?

A large empty rectangular box for writing the response to the question above.



STEP 5: SIGN THE DECLARATION

I hereby certify that the information provided on this form is accurate and complete, and that all responses have been prepared entirely by me. I understand that incomplete, inaccurate or false statements may cause my application, admission or registration to be rescinded. I understand that my personal information on this form is collected pursuant to section 14 of the Lakehead University Act and will be used to aid both deliberations on admission eligibility and essential administrative functions after admission. I authorize the Admissions Committee to contact the individuals listed in this form and in the supporting documentation in order to verify the accuracy of the submission. Lastly, I understand that incomplete or untimely submissions will not be considered.

Signature of Applicant:

Date:

STEP 6: SUBMIT YOUR COMPLETED ADMISSIONS PROFILE FORM

Upload your completed form using the document upload function in your myInfo account. Refer to the "Applicant" tab and select "Document Upload" from the options listed under "Application".

Review of your application will not take place until all required documentation is received.