

Call for Proposals – SSHRC Aid to Small Universities Grant

Deadline: May 15, 2017

Lakehead University invites all Lakehead faculty members in the social sciences and humanities to submit applications to the 2017-2018 SSHRC Aid to Small Universities (ASU) institutional program. The objective of the ASU program is to enable small universities to develop and strengthen focused research capacity in the social sciences and humanities.

Lakehead continues to focus its long-term goal and development plan for the social sciences and humanities on strengthening our capacity to undertake collaborative and community-engaged research that is focused on socio-economic issues of relevance to our region and Canada. The 2017-2018 ASU grant will support one-year research initiatives aligned with our **SSHRC ASU Development Plan Strategy**, namely to:

- Support the establishment of new interdisciplinary groups and research centres (to be approved by Senate);
- Facilitate the creation of interdisciplinary research clusters and groups for the purposes of applying to SSHRC's partnership development and partnership programs;
- Facilitate research partnerships with community-based organizations, international partners and other academic institutions nationally and internationally;
- Provide increased opportunities for training of graduate students with opportunities to participate in community-engaged research and international projects;
- Disseminate new knowledge relating to northern and regional development and the impact of globalization.

These goals are also consistent with the goals and objectives identified in Lakehead University's [Strategic Plan](#) and [Academic/Research Plan](#).

Lakehead University will give priority to proposals that support the start-up costs/development of interdisciplinary research centres, collaborative research groups or international research partnerships. Proposals must provide a detailed plan for ensuring sustainability within three years. We expect to support 4-6 projects valued at a maximum of \$15,000 each; all funds must be expended by March 31, 2018 (extensions will not be considered as SSHRC is phasing out the current SSHRC ASU program).

Centres and research groups funded previously with SSHRC ASU funds are encouraged to reapply as long as they meet the eligibility criteria and provide a performance activity report outlining results and outcomes achieved with the previous grant. Proposals to the Lakehead SSHRC ASU program will need to demonstrate how this seed funding will lead to a successful and competitive external SSHRC application within one year following the end of the grant.

Proposals submitted should be no more than five pages, including the budget and budget justification, and must include the following information:

- 1. Name of Principal Applicant, Co-applicants (including department) and community partners (attach letters of support):**
- 2. Program or project Title:**
- 3. Objectives – Describe the short-term objectives of your project and how the project will contribute to your long-term research plan.**
- 4. Please address the following program criteria:**

Challenge—The aim and importance of the project (40%):

- strategic value of the chosen research development area, and clarity of alignment between it and the institution’s strategic research priorities.
- outline how your project supports the objectives of Lakehead’s SSHRC ASU development plan strategy.
- expected contribution to knowledge;
- appropriateness of the methods/approach; and
- potential influence and impact within and/or beyond the social sciences and humanities research community.

Feasibility—The plan to achieve excellence (30%):

- probability of effective and timely attainment of an increase in research capacity;
- appropriateness of the requested budget and justification of proposed costs; and
- indications of financial and in-kind contributions from other sources, as appropriate.

Capability—The potential to succeed (30%):

- indications of human, financial and institutional resources available and to be committed; and
- where applicable, evidence of outputs and outcomes resulting from previous Aid to Small Universities funding.

5. Budget and Budget Justification

Using the attached budget format, explain how you will use the funds in each budget category to achieve the stated objectives. For example, under the Student and Non-student salaries categories, explain why these people need to be hired in order to meet the objectives of the research. Applicants are reminded of SSHRC’s mandate to provide research opportunities for students. Note that budget costs for research assistants or associates who are not students must be fully justified in terms of the needs of the research. Include an additional category entitled, “Communication of Research Results” and give a breakdown of the total communication costs. Please note that Release Time Stipends (RTS) are not an eligible expenditure. Examples of expenditures that the ASU program supports are:

- start-up costs/partial funding of research centres;

- seed funding for collaborative research or the development of partnerships;
- agenda-setting seminars;
- grant writers;
- stipends for graduate students or employment of senior undergraduate students involved in the research program.
- international research travel to facilitate research collaborations (conference travel is excluded);
- visiting scholars to Canada (travel and stipend);
- organization of colloquia or symposia.

In addition to the five-page proposal, applicants and co-applicants are asked to include a SSHRC Common CV. Interested researchers, collaborative research groups and Centres are asked to forward their completed proposals by e-mail to bknot@lakeheadu.ca, Office of Research Services by **May 15, 2017**.

The Vice-President Research and Innovation will establish an ad-hoc peer review committee to evaluate and rank proposals. The results of the SSHRC ASU grant will be communicated in early June 2017. Should you have any questions, please contact Anne Klymenko, Director, Office of Research Services, at ext. 8223 or aklymenk@lakeheadu.ca.



Aid to Small Universities Grant

Name of Institution

Funds Requested from SSHRC

For each budget year, estimate as accurately as possible the research costs that you are asking SSHRC to fund through a grant. For each category provided, enter the number (#) of students and non-students to be hired, and specify the total amounts required by budget year. Enter amounts rounded up to the nearest dollar.

Personnel costs	Year 1		Year 2		Year 3	
	No.	Amount	No.	Amount	No.	Amount
Student salaries and benefits						
Undergraduate						
Masters						
Doctoral						
Non-student salaries and benefits						
Postdoctoral						
Other						
Travel and subsistence costs						
Faculty						
Canadian travel						
Foreign travel						
Students - Graduate						
Canadian travel						
Foreign travel						
Other expenses						
Professional/technical services						
Supplies						
Non-disposable equipment						
Computer hardware						
Other						
Doctoral stipends						
Infrastructure						
Other expenses (specify)						
Total funds requested from SSHRC						