

QUEEN ELIZABETH *Scholars*



CALL FOR PROPOSALS 2024

Outbound Canadian students and/or

Inbound International students



Universities
Canada.
Universités
Canada.



Fondation
Rideau Hall
Foundation

Canadian Queen Elizabeth II Diamond Jubilee Scholarships (QES)

Program Guidelines May 2023



Call Overview

The *Canadian Queen Elizabeth II Diamond Jubilee Scholarships* program (QES) was created to improve global talent exchange between Canada and other nations. The program aims to develop the next generation of innovative leaders and community builders by providing enriched academic, professional, and cross-cultural experiences and by facilitating lasting local and global community engagement.

2024 Competition

Thanks to funding provided by Community Foundations of Canada (CFC) QES will support projects that focus on health, education, social and economic development, while enhancing academic diplomacy.

Canadian universities are invited to submit multi-year project proposals seeking funding of up to \$300,000 CAD. Each Canadian university may submit one proposal to the competition. A total funding envelope of up to \$1,600,000 CAD is available through this competition.

Priority will be given to project proposals that focus on diversity and inclusion and result in an increased contribution to local and global communities by young leaders.

Summary of project criteria

- Canadian universities which have recognized provincial degree granting powers, or their affiliates, may submit a proposal to the QES program. Universities may partner with one or more other Canadian university(ies) for a joint proposal, however, each university may only be the lead applicant in one submission to the program;
- Projects will support international study, research or internships for Canadian students and/or scholarships for incoming international graduate students to study or do research. All QES funded activities must be for academic credit/recognition;
- Proposals must demonstrate a partnership between a Canadian university and a partner institution/organization in at least one of the eligible countries (see **Annex B**); and
- The program will require all scholars to participate in leadership development and community engagement activities and in the network of QEScholars.

Key dates

July 21, 2023, 4:00pm EST: deadline for submission;

Mid-September 2023: applicants will be notified of the competition results;

January 1, 2024: approved project activities anticipated to begin;

December 31, 2027: all project activities end; and

February 29, 2028: final project reports must be submitted

Proposal requirements

1. Complete the application form;
2. Upload the **completed budget form**; and
3. Upload the **letter(s) of support** from the partner organization(s).

For all inquiries, please contact

Jeanne Gallagher at
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Glossary of terms

The following terms are specific to the QES 2024 call for proposals.

Term	Definition
Academic diplomacy	Academic diplomacy promotes academic activities benefitting beyond academia and crosses all borders to strengthen individuals and communities.
Academic credit/recognition	All students must receive academic credit/recognition for the successful completion of their QES funded activities. How the credit/recognition is attributed is to be determined by the Canadian university, possibilities include but are not limited to specific course credit, directed reading, co-curricular, and co-op credit. In the case of incoming scholars undertaking short term study or research, QES funded activities must be directly linked to the master's or PhD program in which they are registered in their home country.
Outbound scholars	Senior undergraduate/graduate level students, Canadian citizens or permanent residents travelling to an eligible country to study, do research or undertake an internship and who have not previously received QES funding.
Inbound scholars	Graduate level students, who are citizens of an eligible country, coming to Canada to study or conduct research at a Canadian university and who have not previously received QES funding.
Internship	An opportunity for the Canadian student to gain practical or professional skills, also often referred to as experiential learning or work integrated learning. Internships may be paid or voluntary positions.
Partnerships	For outgoing Canadian students, projects must include a partnership between one (or more) Canadian university(ies) and one (or more) institution(s)/organization(s) in one (or more) eligible country(ies). Projects may build on existing partnerships, but funding may also be used to establish new partnerships. Partner institutions/organizations in participating countries may include: non-governmental organizations (NGO), civil society organizations, policy institutes, universities, research institutes, UN agencies, and national and local governments.
University/partner/student contribution	The cash, in-kind and leveraged contribution(s) provided by the university, the partner institution/organization and/or student. This may include: <ul style="list-style-type: none"> Tuition paid by the students, tuition waivers or discounts; other discounts or waivers to academic, living or travel costs; Supervisory time, researchers' salaries and/or research assistants' stipends, publication costs, communication costs, technical costs, conference registration fees, costs for organizing an academic event/conference and interpretation.

	<p>The partner institutions/organizations may also contribute toward airfares, ground transportation, per diems, etc.; and</p> <ul style="list-style-type: none"> Financial contributions from other sources including foundations, community and/or industry partners and other funding agencies. <p>Note: overhead costs are not considered an eligible contribution.</p>
QEScholar	<p>The name given to Canadian or international participants of a QES project, when their QES funded activity begins. The term is used to describe active participants as well as alumni.</p>

1.0 Program overview

Launched in 2014, QES has activated a dynamic community of young global leaders that have created lasting impacts at home and abroad. The program has achieved this through international education/experiences, providing opportunities for discovery and inquiry, and enabling professional experiences.

Scholarship recipients, called “Queen Elizabeth Scholars”, engage with communities, learn about cultures and create projects and actions that impact the world. They are part of a global network of Queen Elizabeth Scholars who share knowledge, exchange ideas, and collaborate on meaningful initiatives.

With the help of many generous benefactors, Queen Elizabeth Scholars are the next generation of innovators, entrepreneurs, inventors and leaders. Through this unique international exchange of talent, students will enrich their communities and discover that anything is possible.

The QES program has provided funding to 106 projects administered by 46 Canadian universities and has over 2,500 scholars in its network ranging from undergraduate students doing international internships to early career researchers acquiring world-ready research experience.

Please visit www.queenelizabethscholars.ca/qescholars/ to learn more about QES.

1.1 QES governance

QES is managed through a unique partnership of the Rideau Hall Foundation (RHF), Universities Canada, and Canadian universities. The roles and responsibilities of each are as follows:

- Rideau Hall Foundation* stewards partnerships, acts as financial trustee and administers the program with technical support from Universities Canada, funds university projects as recommended by Universities Canada, manages alumni engagement, and leads strategic communication, branding and web presence;
- Universities Canada*, as the technical lead, launches and manages calls for proposals, monitors and evaluates progress towards results, and reports on activities with recommendations for

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improvements to managing program partners; and participates in strategic communications, branding and web presence;

- *Canadian universities* develop and manage projects, contribute and leverage financial funding, organize leadership, networking and community engagement activities, select and support scholars before, during and after their award, and report on activities to Universities Canada.

2.0 QES 2024

Thanks to funding from the Community Foundations of Canada, QES 2024 is the sixth call for proposals for the QES. QES 2024 builds on the success of the program by funding opportunities for Canadian students to study, do research or undertake internships abroad, as well as funding Canadian-based study/research for international students.

Community Foundations of Canada (CFC) is the national leadership organization for Canada's local community foundations. Together with community foundations across the country, CFC helps drive local solutions for national change on social issues, enabling a just and sustainable future.

QES 2024 will support projects that focus on health, education, social and economic development, while enhancing academic diplomacy.

Priority will be given to project proposals that focus on diversity and inclusion and which results in an increased contribution to local and global communities by young leaders.

QES follows a project-based design, with Canadian universities managing scholar recruitment, application and selection process, pre-departure/arrival in Canada briefing as well as on-going monitoring and support of scholars. Universities are also responsible for providing leadership development, networking and community engagement opportunities.

Funding available:

Component	Duration*	QES contribution**
Outbound Canadian students (Canadian citizens or Permanent Residents) who undertake study, research or internship abroad	Minimum: 60 days	QES will contribute up to: \$6,000 for 60–89 day awards, \$8,000 for 90-120 day awards \$10,000 for 121-180 day awards and \$11,000 for awards over 181 days

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Incoming International students to study/do research at a Canadian university	Minimum: 60 days	See Annex C for the list of eligible expenses
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* Travel dates and/or orientation/briefings are not included in the minimum required duration. Individuals that do not meet the minimum duration are not eligible for funding.

**These funds may be leveraged by additional sources from the university, the partner institution/organization and/or the student.

2.1 QES program objectives and expected outcomes

The objectives of the QES program are to:

1. Develop global citizens through enriched academic, professional and cross-cultural experiences;
2. Foster a new generation of enterprising leaders in Canada and around the world through facilitating lasting local and global community engagement; and
3. Enhance collaborative capacity and deepen peer relationships among Queen Elizabeth Scholars to enrich the program experience and facilitate personal and professional growth.

The expected outcomes of the program are:

1. Increased knowledge and skills through academic and professional experiences of young global leaders;
2. Enhanced networking between Canadians and emerging global leaders; and
3. Increased contributions to local and global communities by young leaders.

2.2 Program design

QES 2024 will fund multi-year projects implemented by Canadian universities that comprise of one or more of the following components:

- Scholarships for senior undergraduate or graduate Canadian students to study, do research or undertake an internship in one of the eligible countries; and/or
- Scholarships for graduate level international students from one of the eligible countries, to study or do research at a Canadian university. This may include short term study, research, or full graduate degree programs.

As part of their projects, Canadian universities will be required to connect their Queen Elizabeth Scholars within and across components and provide them with leadership and community engagement opportunities. Universities will also be encouraged to contribute and leverage additional funding to support their Queen Elizabeth Scholars.

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QES 2024 will ensure that 100% of funding will be issued to Canadian universities and that overall, at least 75% of Queen Elizabeth Scholars are Canadian students.

Please see **section 3.1** for more detail on the program components.

2.3 Program targets

The QES program is targeting an overall participation rate of:

- 75% outbound Canadian students; and
- 25% inbound international students

This split will be done at the program level and individual proposals are not bound by this target.

Proposals can be entirely focused on outbound Canadian students, inbound international students or a combination of both.

QES 2024 will target a reasonable overall gender balance of Queen Elizabeth Scholars.

The program will also aim to achieve appropriate geographic balance of participating universities across Canada.

2.4 Eligibility

2.4.1 Eligible institutions

Canadian universities that have recognized provincial degree granting powers, or their affiliates, may submit a proposal to QES. Universities may partner with one or more other Canadian university(ies) for a joint proposal however, they may only be the lead applicant in one submission to the program.

2.4.2 Partnerships

Projects may build on existing partnerships between Canadian universities and international partners, but funding may also be used to establish new relationships.

2.4.3 Cost-sharing

In order to be considered for funding, applicants must demonstrate that Canadian universities will contribute to project costs. Contributions may include in-kind contributions such as administrative costs, cash contributions, tuition waivers or discounts, other discounts or waivers to academic, living or travel costs, and financial contributions from other sources including foundations, placement partners and other funding agencies.

While there is no minimum required contribution for each submission, a higher proportional contribution will be viewed more favorably by the selection committee.

3.0 General criteria

All projects must meet the following general criteria:

- Must support projects that focus on health, education and social and economic development, while enhancing academic diplomacy;
- Priority will be given to project proposals that focus on diversity and inclusion and which results in an increased contribution to local and global communities by young leaders.
- *Project implementation period:* It is anticipated that project activity will commence as early as January 1, 2024, subject to the signing of a Contribution Agreement between Rideau Hall Foundation and the successful Canadian universities. All project activities must be completed by December 31, 2027, and final reporting must be submitted by February 29, 2028;
- *Knowledge Sharing:* Canadian universities are expected to participate in knowledge sharing activities throughout the program implementation period to impart insights and learnings from the project with other Canadian post-secondary institutions.
- *Funding:* Canadian universities may seek up to \$300,000 in funding from QES. Funding is available to support outbound Canadian students wishing to study, do research or do an internship as well as inbound graduate level international students undertaking studies or doing researcher. There is no limit to the number of scholars that can be included in a project. An activity fund of \$2,000 per scholar may be included in the project budget to support university led leadership development, community engagement activities and other project administration requirements. Please see **Annex C** for eligible QES expenses for incoming international students.
- *Cost-sharing:* Applications that contribute to project costs will be well received. Contributions may include in-kind contributions such as administrative costs, cash contributions, tuition waivers or discounts, other discounts or waivers to academic, living or travel costs, carbon offsets and financial contributions from other sources including Canadian or international partners, private companies, other funding agencies, or students. This program aims for a significant contribution from universities and its partners. While there is no minimum required contribution, submissions that show better value for money including through cost-sharing will be viewed favorably by the selection committee;
- *Geographic focus:* Please see **Annex B** for a list of eligible countries; and
- *Program outcomes:* Projects must align with the QES program's outcomes, as per the logic model in **Annex A**.

3.1 Project specific criteria

3.1.1 Awards for Canadian students

This component will award funding for **Canadian senior-level undergraduate students or graduate level students** to study, do research or undertake an internship for a minimum of 60 days, excluding travel days as well as in-country orientation with partner institutions/organizations in one of the eligible countries.

- *Student eligibility:*
 - Students must not have previously received QES funding;
 - Students must be Canadian citizens or permanent residents;
 - Students must be 35 years of age or under at the time of their application for an award. Under exceptional circumstances a request for exemption to this rule may be considered;
 - Students must be registered at a provincially recognized, degree-granting Canadian university when applying for the program;
 - Students must be entering or enrolled in their third or fourth year of undergraduate level studies, or be enrolled in a graduate program; and
 - Students must be able to communicate in at least one of the languages used by the partner organization/institution.
- *Academic credit/recognition:* All QES funded activities must be for academic credit/recognition (see glossary of terms on page 3).
- *Eligible countries:* QES funded activities must take place outside of Canada, please refer to **Annex B** for the list of eligible countries. Activities will not be permitted in countries (or regions within countries) with travel advisories from the Government of Canada recommending the avoidance of all travel or of non-essential travel. See: <http://travel.gc.ca/travelling/advisories>.
- *Partner institutions/organizations:* Partner institutions/organizations in participating countries may include: universities, research institutes, non-governmental organizations, civil society organizations, UN agencies, policy institutes and national and local governments. In the case of internships, universities may permit the student to work with the private/commercial sector (***but limited to small and medium-sized enterprises***) if the internship is well justified and contributes to the objectives of the university proposal and the QES program. Universities must ensure that interns comply with all relevant employment and immigration legislation in the host country.
- *Duration:* Participants must spend a minimum of 60 days with the local partner. The 60 days does not include travel days or any in-country briefings/orientation. It is expected that the students will undertake the funded activity for at least 35 hours per week.
- *Funding:* Students are eligible to receive up to \$6,000 for 60-89 day awards, \$8,000 for 90-120 day awards, \$10,000 for 121-180 day awards and up to \$11,000 for awards of 181 days or more,

at the discretion of the Canadian university. These funds may be leveraged by additional sources from the university, students and/or its partners.

- *Community engagement:* All scholars must conduct community engagement activities during their award. More details are provided in **Section 3.2**.

3.1.2 Scholarships for international students to study or do research in Canada

This component will award funding for **graduate-level international students** from eligible countries to undertake studies or research at a Canadian university, for a minimum of 60 days excluding travel and orientation days. This may include short-term study or research or full graduate degree programs.

- *Student eligibility:*
 - Students must not have previously received QES funding.
 - Students must be citizens of one of the eligible countries (see **Annex B**). Anyone who has applied for Canadian citizenship or for permanent residency is not eligible.
 - Students currently in Canada with a valid study permit are eligible, if the award does not jeopardize their admission or their Immigration, Refugees and Citizenship Canada status.
 - Students must be 35 years of age or under at time of application. Under exceptional circumstances a request for exemption to this rule may be considered.
 - Students may undertake studies or do research in any discipline; and
 - Students must be proficient in the language of instruction at the Canadian university, either English or French.
- *Academic credit/recognition:* All scholarship activities must be for academic credit/recognition (see glossary of terms on page 3).
- *Duration:* The scholarships will be awarded for a minimum of 60 days at the Canadian university, excluding travel/orientation days. Scholars must be in good academic standing for the award to be maintained.
- *Residence:* Scholars must reside in Canada throughout the period of study/research and commit to their studies/research on a full-time basis while at the Canadian university.
- *Funding for scholars:* Scholarship funds can contribute towards tuition, accommodation, visa expenses, health insurance, international airfare (economy, most direct routing), local transport in Canada from/to the airport if required, and other allowable expenses. See **Annex C** for eligible expenses.
- *Community engagement:* All scholars must conduct community engagement activities in Canada during their award. More details are provided in **Section 3.2**.

3.2 Leadership and community engagement

The program will require all scholars to participate in leadership development and community engagement activities during their award.

The Canadian university will be required to:

- Provide each scholar with leadership development activities.
- Help each scholar identify community engagement activities, either in Canada or abroad (in the case of Canadian students).
- Engage program alumni with current scholars before, during and after their award.
- Incorporate alumni feedback to enhance the program experience; and
- Enable ongoing peer mentoring and alumni interaction.

Community engagement activities may include, but are not limited to:

- Volunteering within the local community.
- Participating in community events, such as roundtables, fora and panel discussions.
- Peer mentoring, knowledge sharing.
- Strengthening character and professional skills through public speaking, problem-solving, and leadership activities; and
- Applying global experiences or knowledge to enhance the local community.

3.3 Creating a community of Queen Elizabeth Scholars

QES seeks to create a community of young global leaders who are interacting and learning from each other before, during and after the program. This community will enrich the program experience through enhancing collaborative capacity and deepening peer relationships among both alumni and current participants of the program. Scholars will join the dynamic network of Queen Elizabeth Scholars which is active at the campus, national, and global levels and largely supported through social media. Scholars and alumni will be encouraged to use all social media platforms to share their QES experience with each other and with the public.

Universities will be encouraged to use the hashtag #QEScholars in social media posts related to the program and scholars will be asked to do the same. QES is active on [Instagram \(@QEScholars\)](#) and on [Twitter \(@QEScholars\)](#).

3.4 Reporting and evaluation

QES requires Canadian universities to submit an initial workplan (narrative and financial), annual narrative reports as well as twice yearly financial reports (templates will be provided). Each scholar will be required to complete a pre-departure form (PDF) as well as a scholar narrative report (SNR).

Universities and scholars will be required to participate in a program evaluation processes which may involve surveys, interviews and both summative and formative evaluations.

Universities Canada, on behalf of the Rideau Hall Foundation will send successful university applicants a Contribution Agreement outlining roles and responsibilities, the reporting requirements and the payment schedule.

4.0 Application process

Project proposals must be submitted online in English or French via the QES 2024 Portal (https://portal.scholarshippartners.ca/welcome/qes_en/) Users will be required to register an account and complete their profile before being able to access the application form. **Please note it may take up to 48 hours to register an account. We encourage you start this process early in the application period.**

In order to register an account, please follow these steps:

1. Navigate to: https://portal.scholarshippartners.ca/welcome/qes_en/
2. Click on the Registration button.
3. Complete the Registration form and click “submit”.
4. You will receive an email with a link to activate your account.
5. Click on the link in the email and follow the instructions to change your password.
6. You will be redirected to your portal account and can now apply.

NOTE: If you are a coordinator of a current QES project, you can access the application form via your portal access. When you log into your account, you will see a new link at the top of the page called “QES 2024 Call for Proposals”. You will be able to switch between portals by clicking on the different links at the top of the page. If you previously had a QES or have a GSO portal account, please register with a different email address.

To be considered, the following steps must be completed before the deadline:

1. Fill out the online application form;
2. Fill out and submit the budget form;
3. Upload the letter(s) of support from the partner organization; and
4. Submit the application.

Universities Canada will acknowledge receipt of all complete applications. Late or incomplete proposals, and proposals that do not meet the project criteria will not be forwarded to the selection committee.

5.0 Selection process

A two-stage selection process will include the review of all complete and eligible proposals received by the deadline and will include a arms-length selection committee of Canadian and other country representatives from the academic, private, public and not-for-profit sectors.

The selection committee will assess proposals by applying the selection criteria listed below. Proposals may be accepted, rejected or provided conditional approval. It may also be possible that only certain components or elements of a proposal are approved for funding.

The selection process will ensure that gender balance and geographic balance is considered.

Proposals will be recommended to the Rideau Hall Foundation for approval. Results are expected to be e-mailed to applicants in mid-September.

Successful Canadian universities will enter into a Contribution Agreement with the RHF and projects may begin as early as January 1, 2024 if the Contribution Agreement is fully executed.

5.1 Selection criteria

The selection committee will use the criteria outlined below to assess proposals. Each criterion is weighted.

A. Project feasibility and alignment with QES objectives (25%)

- The extent to which the project contributes to the objectives of the QES program.
- The extent to which the proposed activities support projects focused on health, education, social and economic development while enhancing academic diplomacy.
- The extent to which the objectives, results and activities for the project are clear, realistic and achievable.
- The extent to which the proposed activities focus on diversity and inclusion; and
- The extent to which the proposed activities increase contributions to local and global communities by young leaders.

B. Likelihood of Success (30%)

- The soundness of the proposed project management approach and methodology.
- The extent to which the Canadian university is able to support Queen Elizabeth Scholars through program activities such as pre-departure preparation, reintegration and on-going mentoring. This would include QES specific activities which will foster a sense of belonging to the QES.
- The level of experience of the Canadian university in working in projects of similar complexity and scope; and

- The extent to which potential risks and mitigation strategies have been well identified.

C. Leadership development, networking, community and alumni engagement including social media (25%)

- The extent to which the proposal demonstrates an effective plan for leadership development.
- The extent to which the proposal demonstrates an effective plan for community engagement.
- The extent to which the proposal demonstrates an effective plan for alumni engagement.
- The extent to which the proposal offers a specific plan to allow QEScholar networking to take place before, during and after the award; and

D. Value for money (20%)

- The extent to which the cost-effectiveness of the budget is justified given the proposed scope of activities and expected results proposed; and
- The extent to which the level and feasibility of the proposed financial contribution from the university and others has been clearly identified. A higher proportional contribution will be viewed favorably by the selection committee.

6.0 Privacy Policy

Information collected through this call for proposals will be securely stored in accordance with Universities Canada's Privacy Policy and used solely for the purposes of administering the call and subsequent funding.

Information collected will be shared with QES program staff, selection committee members and contracted system administrators, Rideau Hall Foundation and Community Foundations of Canada, for the purposes of program administration and evaluation.

Universities Canada will retain the information provided in the application in one of three ways:

1. Unsubmitted applications will be deleted from the system after two years of inactivity.
2. Personal information on unsuccessful applications will have personal identifiers pseudonymized after two years of inactivity.
3. Personal information on successful applications where the recipient has received funding will be pseudonymized after seven years of inactivity.

Universities Canada will retain a permanent repository of pseudonymized data related to #2 and #3 above for any given year for statistical purposes.

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Applicants will be able to address a challenge concerning compliance by Universities Canada with this Policy to the Privacy Officer. Universities Canada will investigate all complaints within 30 days of receipt. If a complaint is found to be justified, Universities Canada will take appropriate measures, including amending its policies and procedures if necessary.

To obtain more information on Universities Canada's privacy practices, or to make a complaint, please contact privacy@univcan.ca.

7.0 Contact us

Universities Canada will respond to all email enquiries to QES2024@univcan.ca within two working days if received by **July 14th, 4 pm, EST**. The responses to all enquiries received between the launch for the call for proposal and July 14th will be published on the FAQ page on a weekly basis.

The last update to the FAQ page will be on July 17, 2023. Visit the [FAQ](#) page.

Annex A: Logic Model



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Annex B: Eligible countries

Below is the list of countries eligible for funding in the QES 2024 call for proposals. Successful projects will need to abide by [travel advisories issued by the Government of Canada](#) recommending the avoidance of all travel or non-essential travel.

<p>A Afghanistan Algeria Angola Antigua and Barbuda Argentina Australia</p> <p>B Bangladesh Barbados Belize Benin Bhutan Bolivia Botswana Brazil Brunei Darussalam Burkina Faso Burundi</p> <p>C Cabo Verde Cambodia Cameroon Central African Republic Chad Chile China (People's Republic of) Colombia Comoros Congo Cook Islands Costa Rica Cote d'Ivoire Cuba</p> <p>D Democratic Republic of the Congo Djibouti Dominica Dominican Republic</p>	<p>E-F Ecuador Egypt El Salvador Equatorial Guinea Eritrea Ethiopia Fiji</p> <p>G Gabon Gambia Ghana Grenada Guatemala Guinea Guinea-Bissau Guyana</p> <p>H Haiti Honduras</p> <p>I India Indonesia Iran Iraq</p> <p>J Jamaica Jordan</p> <p>K Kenya Kiribati</p> <p>L Lao People's Democratic Republic Lebanon Lesotho Liberia Libya</p>	<p>M Madagascar Malawi Malaysia Maldives Mali Malta Marshall Islands Mauritania Mauritius Mexico Micronesia Mongolia Montserrat Morocco Mozambique Myanmar</p> <p>N Namibia Nauru Nepal New Zealand Nicaragua Niger Nigeria Niue</p> <p>P Pakistan Palau Panama Papua New Guinea Paraguay Peru Philippines</p> <p>R-S Rwanda Saint Helena Saint Lucia Saint Vincent and the Grenadines Samoa Sao Tome and Principe Senegal</p>	<p>Seychelles Sierra Leone Singapore Solomon Islands Somalia South Africa South Sudan Sri Lanka St. Kitts and Nevis St. Lucia Sudan Suriname Swaziland Syrian Arab Republic</p> <p>T Tanzania Thailand The Bahamas Timor-Leste Togo Tokelau Tonga Trinidad and Tobago Tunisia Tuvalu</p> <p>U Uganda United Kingdom Uruguay</p> <p>V Vanuatu Venezuela Viet Nam</p> <p>W Wallis and Futuna West Bank and Gaza Strip</p> <p>Y-Z Yemen Zambia Zimbabwe</p>
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Annex C: Eligible expenses for inbound international students

Eligible expenses* for long-term** training programs

** Each international student funded by QES must receive a monthly living allowance and be covered by health insurance as per individual university requirements. All other expenses are eligible but not mandatory.*

*** refers to training programs that lasts for more than 12 months*

Canadian Visa	<ul style="list-style-type: none"> ● all costs involved, based on original receipts
Tuition	<ul style="list-style-type: none"> ● all costs involved
International air transportation	<ul style="list-style-type: none"> ● Economy class (return ticket) between international airport in home country and final destination in Canada ● original air ticket and boarding passes required as receipts
Winter clothing allowance	<ul style="list-style-type: none"> ● up to \$350, one-time lump sum, no receipts required other than proof funds were given to student
Installation allowance	<ul style="list-style-type: none"> ● up to \$600 one-time lump sum, no receipts required other than proof funds were given to student
Monthly living allowance	<ul style="list-style-type: none"> ● as determined by the university
Medical plan	<ul style="list-style-type: none"> ● health care plan as mandated by the university
Books	<ul style="list-style-type: none"> ● \$600/academic year, or \$300/term (+\$50/course for summer session), no receipts required other than proof funds were given to student
Other expenses related to full Masters programs	<ul style="list-style-type: none"> ● maximum \$3,000 for the entire program, <u>with receipts</u> and can include expenses related to computer purchase, conference participation, research in home country etc.
Other expenses related to full PhD programs	<ul style="list-style-type: none"> ● maximum \$5,000 for the entire program, <u>with receipts</u> and can include expenses related to computer purchase, conference participation, research in home country etc.

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Eligible expenses* for short-term** training programs

* Each international student funded by QES must receive a monthly living allowance and be covered by health insurance as per individual university requirements. **All other expenses are eligible but not mandatory**

** refers to training programs that lasts up to 12 months

Canadian Visa	<ul style="list-style-type: none"> ● all costs involved, based on original receipts
Tuition	<ul style="list-style-type: none"> ● all costs involved
International air transportation	<ul style="list-style-type: none"> ● economy class (return ticket) between international airport in home country and final destination in Canada ● original air ticket and boarding passes required as receipts
Winter Clothing allowance	<ul style="list-style-type: none"> ● up to \$350, one-time lump sum, no receipts required other than proof funds were given to student
Installation allowance	<ul style="list-style-type: none"> ● up to \$600 one-time lump sum, no receipts required other than proof funds were given to student
Monthly living allowance	<ul style="list-style-type: none"> ● as determined by the university
Medical plan	<ul style="list-style-type: none"> ● health care plan as mandated by the university
Books	<ul style="list-style-type: none"> ● \$600/academic year, or \$300/term (+\$50/course for summer session), no receipts required other than proof funds were given to student
Other expenses related to university program	<p>maximum \$1,500 based on <u>original receipts</u> and can include expenses related to computer purchase, conference participation and research expenses</p>