

Ministry of Transportation

Safety Policy and Education Branch

1201 Wilson Avenue
Building A, Room 212
Downsview, ON M3M 1J8
Tel: 416-235-3643
Fax : 416-235-5129

Ministère des Transports

**Direction de la sensibilisation et des
politiques en matière de sécurité**

1201, avenue Wilson
Édifice A, bureau 212
Downsview (Ontario) M3M 1J8
tél: 416-235-3643
télécopieur : 416-235-5129



July 3rd, 2015

Dear Esteemed Colleagues,

The Road Safety Research Office in the Ministry of Transportation (MTO) would like to issue an Amendment to the Road Safety Research Partnership Program (RSRPP), issued on June 1, 2015. This Amendment is in regard to financial arrangements of the award. All other guidelines will stay the same.

Section 2.4 will now read:

"The total value of the awards will be \$150,000. Up to five projects may be funded. In cases where more than one project is to be funded, the total available funds of \$150,000 will be split between projects in a manner decided by MTO. MTO reserves the right not to grant any funds. Projects may be funded by other grant agencies simultaneously; sources of additional funding including in-kind contributions must be disclosed to MTO. Projects may span a period up to two years; however, researchers cannot apply for additional funding under RSRPP in upcoming grant years for continuation of this project."

The first paragraph of Section 3.2 will now read:

"Expenditures will only be eligible for funding under the RSRPP (an "Eligible Expenditure") if it meets all of the following general criteria: (1) directly related to and necessary for the successful completion of the research; (2) specifically identified in, and made in accordance with, the budget provided to MTO as part of its application for funding under RSRPP. No changes to the budget will be allowed without the prior written approval of MTO; and (3) documented through paid invoices or original receipts, or both."

The first two paragraphs of Section 7.0 will now read:

"At the beginning of the award period, MTO will flow funding for 100% of the approved budget, contingent upon a letter of agreement signed by both parties and receipt by MTO of ethics approval for the project. Researchers will be required to provide periodic fiscal reports to MTO containing proof of funds spent to date, starting 3 months after the date of award and continuing on a quarterly basis. Funds that remain unspent by the researchers at the project's stated end date must be returned to MTO within 30 days thereafter."

Section 7.1 will now read:

"MTO reserves the right to terminate an award if, in the opinion of MTO, the recipient a) fails to comply with any of the requirements set out in the Guidelines and in the letter of agreement; b) uses any of the RSRPP funds for a purpose not authorized by or without the prior written consent of MTO; or c) fails to provide the requested periodic fiscal and progress reports. MTO reserves to terminate an award at any time by providing written notice of termination for the reasons above or for failure by MTO in receiving the necessary appropriation of funds by the Legislative Assembly of Ontario.

If MTO terminates funding, it may: a) demand repayment of any RSRPP funds remaining in the possession or under the control of the recipient; and/or b) determine the recipient's reasonable costs to end the RSRPP project and permit it to offset these costs against the RSRPP funds remaining in the possession or under the control of the recipient."

We apologize for any inconvenience this may cause, and will extend the deadline for applications to August 15, 2015. Recipient(s) of the award will be notified by September 15, 2015.

Regards,

A handwritten signature in black ink, appearing to read 'Yoassry Elzohairy', with a stylized flourish at the end.

Yoassry Elzohairy
Manager, Road Safety Research Office