

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)
Date:

To From	Secretary of Senate Name(Dean):	Faculty
	Dr. Ulf Runesson	Natural Resources Management
	Department the change relates to Natural Resources Management	
	Contact Person Dr. Brian McLaren	

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|---------------------------------|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6. Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is | Yes | No |

service/required course(s) in another program?

Yes No

11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program?

Yes No

12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major?

Yes No

Signatures:

Date approved by faculty council
28/01/2011

Section 1

Description of the Proposed Calendar Change:

Changes to the descriptions to Writing Across the Curriculum I, II and III to reflect the changes to the new program.

Rationale of the Proposed Calendar Change(s):
(Corresponding to Section 2 where required)

The existing calendar descriptions do not reflect the curriculum changes that we introduced last year and refer to courses that are no longer offered or no longer offered in a sequence that allows Writing Across the Curriculum to be effective. The calendar changes allow the opportunity to be clearer on the individual learner objectives for each course in the Writing Across the Curriculum series.

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and
placement in university calendar
-If only deletion, write Deleted

1

Description: The first in a series of courses designed to focus on developing students' professional writing skills. All students are required to pass this non-credit course. All students will complete the work of FORE 0190 in Forestry 1050.

Grade Scheme: Pass/Fail

Notes: A non-credit required course.

Proposed Entry

Description: This course is the first in a series of courses designed to develop students' professional writing skills. Conventions such as format, abstracts, tables, figures, and literature citation will be introduced through the writing of supported opinion and a research paper. Writing labs, peer review, and individual instruction will be available. All NRM students are required to pass this non-credit course. The work of FORE 0190 will take place in a designated first-year Forestry course.

Grade Scheme: Pass/Fail

Notes: A non-credit required course.

2

Description: The second in a series of courses designed to focus on developing students' professional writing skills. All students are required to pass this non-credit course. All students will complete the work of FORE 0290 in Forestry 2210.

Grade Scheme: Pass/Fail

Notes: A non-credit required course.

Proposed Entry

Description: This course is the second in a series of courses designed to develop students' professional writing skills. Conventions such as scientific nomenclature and synthesis of data with information from the scientific literature will be introduced through the writing of scientific reports. Individual instruction is available. All NRM students are required to pass this non-credit course. The work of FORE 0290 will take place in a designated second-year Forestry course.

Grade Scheme: Pass/Fail

Notes: A non-credit required course.

3

Description: The third and final in a series of courses designed to focus on developing students' professional writing skills. All students are required to pass this non-credit

Proposed Entry

Description: FORE 0390 is the third and final in a series of courses designed to develop students'

course in order to graduate. Students enrolled in the BES and HBES will complete the work of FORE 0390 in Forestry 4213. Students in the HBScF program will complete the work of FORE 0390 in Forestry 3131.

Grade Scheme: Pass/Fail

Notes: A non-credit required course.

professional writing skills. Approaches such as developing an annotated bibliography and writing with intention to publish in a scientific journal will be introduced. Individual instruction and peer review are available. All NRM students are required to pass this non-credit course. The work of FORE 0390 will take place in a designated third-year Forestry course.

Grade Scheme: Pass/Fail

Notes: A non-credit required course.

Section 3

The Faculty(ies) affected by the proposed calendar change

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes

No

Name:

Faculty:

Date:

Signature of Dean