

<b>Request for Calendar Change Form</b>
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Tracking No:  
(Senate Secretary's Office  
use only)  
Date:

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Dean Livingston	Health and Behavioral Science
	Department the change relates to	
	Psychology	
	Contact Person	
	Dr. Gordon Hayman	

Is the proposed calendar change      Graduate

**Instructions:**

1. In all cases please complete and attach sections 1 and 2
2. If the calendar change affects other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, please explain. Attach separate sheets with reference to the question

- |                                                                                                                                          |                                 |                                           |
|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------------------------------|
| 1. Do the proposed calendar entry affect other departments/schools/faculties in terms of their calendar?                                 | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress?                                                                                  | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty?                                       | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University?           | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources?            | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 6. Will the proposed changes affect existing teaching loads within your department/school/faculty?                                       | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit?                                            | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 9. Do the proposed changes include a course(s) which is/are required core course(s) for a major in your, or another, department?         | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |

- |                                                                                                                                      |                                 |                                           |
|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------------------------------|
| 10. Do the proposed changes include a course(s) which is/are a service course(s) in your, or another, department?                    | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 11. Do the proposed changes include a course(s) which is/are an open elective available to any student in any program?               | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
| 12. Do the proposed changes include a course(s) which is/are an elective in your major that is restricted to students in your major? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/>            |

Signatures:

Date approved by faculty council  
11/11/2010

Section 1

Description of the Proposed Calendar Change:  
update calendar to reflect current CPA standards

Rationale of the Proposed Calendar Change(s):  
(Corresponding to Section 2 where required)

1

update details about the Clinical Comprehensive Exam (i.e., timing and prerequisites)

2

provide deadline for dissertation proposal

3

informs students that the practicum site must be approved by the Placement Coordinator before the practicum start date

4

allows the prerequisites for the internship to be associated with course listing

5

required to meet the CPA Accreditation Standards for internship practice.

6

list critical information about the program and its requirements that need to be in the calendar: changes follow consultation with Dr. Millo Shaw

7

remove information that is provided in another part of the calendar (see entry 6)

8

List the course prerequisites for master's practicum, indicate how and when to obtain approval, and reflect current restriction to students in Clinical Psychology. The change also requires approval for students to exceed the 400-hour practicum mark. This will ensure that students only pursue additional hours for valid reasons that will not interfere with their progress in other areas (i.e., thesis).

9

correct course prerequisites for instructor rather than department

10

change to reflect current practice and requirements

11

List the course prerequisites for the Clinical Practice Comprehensive Exam and correct spelling of ethics

12

clarify the process for requesting a course waiver



Section 2	
Existing Calendar Entries: (Page reference based on hard copy or URL based on electronic version of calendar)	Proposed Calendar Entries/Addition/ Deletion -If only addition, specify page number and placement in university calendar -If only deletion, write Deleted
<p>1</p> <p><a href="http://mycoursecalendar.lakeheadu.ca/pg336.html">http://mycoursecalendar.lakeheadu.ca/pg336.html</a></p> <p>(b) Comprehensive Exams Comprehensive examinations assess the student's general preparation for the PhD degree and assess specific areas of study in which the student needs further work (content, methodology, and/or theory). The examinations assess the student's ability to integrate material from divergent areas, to reconcile theoretical, methodological, clinical or empirical issues, and to think creatively. There are two such exams: (Psychology 6811) Clinical Practice Comprehensive Exam which is written by all students in June of PhD Year 2 and (Psychology 6812) Science Comprehensive Exam which must be completed no later than the end of PhD Year 3.</p>	<p>(b) Comprehensive Exams Comprehensive examinations assess the student's general preparation for the PhD degree and assess specific areas of study in which the student needs further work (content, methodology, and/or theory). The examinations assess the student's ability to integrate material from divergent areas, to reconcile theoretical, methodological, clinical or empirical issues, and to think creatively. There are two such exams. The Clinical Practice Comprehensive Exam (Psychology 6811) is offered once per year and is written after completion of all required courses, typically in June of PhD Year 2. The Science Comprehensive Exam, Psychology 6812 (9812), can be started upon entry into the program and should be completed by the end of PhD Year 3.</p>
<p>2</p> <p><a href="http://mycoursecalendar.lakeheadu.ca/pg336.html">http://mycoursecalendar.lakeheadu.ca/pg336.html</a></p> <p>(c) Dissertation A written dissertation proposal must be submitted to the Dissertation Advisory Committee and presented orally by the candidate to the department, preferably by the fall term of the second year. The oral PhD dissertation examination is the culmination of the candidate's research program. It exposes students' work to scholarly criticism by members of the university and gives them the opportunity to defend it. Students are examined by their Dissertation Advisory Committee and by an examiner from outside Lakehead University who has expertise with regards to the topic of research. Oral examinations are open to all faculty members of the university.</p>	<p>(c) Dissertation A written dissertation proposal must be submitted to the Dissertation Advisory Committee and defended orally by the candidate to the department, by April 30th of PhD year 2. The oral PhD dissertation examination is the culmination of the candidate's research program. It exposes students' work to scholarly criticism by members of the university and gives them the opportunity to defend it. Students are examined by their Dissertation Advisory Committee and by an examiner from outside Lakehead University who has expertise with regards to the topic of research. Oral examinations are open to all faculty members of the university.</p>
<p>3</p> <p><a href="http://mycoursecalendar.lakeheadu.ca/pg336.html">http://mycoursecalendar.lakeheadu.ca/pg336.html</a></p>	

html

(d) Practicum Approximately one-third of the 600 practicum hours is devoted to assessment, and the remaining two-thirds to intervention practice. The department currently offers practicum placements for psychology graduate students at a relatively large number of sites located locally as well as outside of the city. Students working in these settings are supervised by doctoral-level registered clinical psychologists. Any other settings must be approved by the Director of Clinical Training.

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<http://mycoursecalendar.lakeheadu.ca/pg336.html>

(e) Internship Before students take the internship they must have completed: (1) all required course work (excluding dissertation), (2) the PhD comprehensive exams, (3) PhD dissertation data collection, and (4) the Psychology 6090 - Practicum. Settings for internships are designated and approved by the Director of Clinical Training.

5

<http://mycoursecalendar.lakeheadu.ca/pg134.html>

Psychology 6092 (9092) Internship  
Credit Weight: 0.0

**Description:**

Clinical PhD candidates are required to complete a twelve-month (2000 hour) internship. Internship settings are designated and approved by the department, and supervision is provided by registered doctoral-level psychologists who are approved by the department. Students are encouraged to apply for CPA accredited internships and to use the APPIC matching service. Prior to application, students must have completed all coursework, the Clinical Practice Comprehensive Examination, and the dissertation proposal defense. Most internship sites require that all dissertation data are collected prior to starting the internship. Students should refer to the Clinical Program Manual for details.

(d) Practicum Approximately one-third of the 600 practicum hours is devoted to assessment, and the remaining two-thirds to intervention practice. The department currently offers practicum placements for psychology graduate students at a relatively large number of sites located locally as well as outside of the city. Students working in these settings are supervised by doctoral-level registered clinical psychologists. All placements must be approved by the Clinical Placement Coordinator prior to the practicum start date.

(e) Internship Students must complete a twelve-month full-time internship (or its equivalent) that is chosen in consultation with the Director of Clinical Training. Further information regarding prerequisites for application and commencement can be found in the course description of Psychology 6092 (9092).

Psychology 6092 (9092) Internship  
Credit Weight: 0.0

**Description:** Clinical PhD candidates are required to complete a twelve-month (2000 hour) internship or its equivalent. Internship settings are designated and approved by the department, and supervision is provided by registered doctoral-level psychologists who are approved by the department. Students are encouraged to apply for CPA accredited internships and to use the APPIC matching service. Non-APPIC internships must be approved by the Director of Clinical Training and will be evaluated for equivalency to Internship Accreditation Standards. Prior to Internship application, students must have completed all coursework, the Clinical Practice Comprehensive Examination, and the dissertation proposal defense. Prior to commencement of an Internship, students are required to have completed the PhD Practicum, the Science Comprehensive Examination, and dissertation data collection.

**Notes:**

Non-credit required course. Restricted to graduate students in Clinical Psychology.

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<http://mycoursecalendar.lakeheadu.ca/pg336.html>

(f) Time Requirements The PhD normally requires a minimum of three full-time years at Lakehead University prior to internship year. Students are advised to remain full-time in their programs until they are completely finished. Candidates shall complete the requirements within five years from the time of first registration. Recommendation for a time extension beyond these limits will be forwarded by the academic unit to the Senate Graduate Studies Committee for consideration and final approval. A leave of absence from the PhD program will be given only for exceptional circumstances related to health problems, parenting problems, or compassionate grounds. Cases will be considered by the Senate Graduate Studies Committee on an individual basis on the recommendation of the academic unit. A graduate student granted a leave of absence will not be required to pay a continuance registration fee and will not have access to University faculty or laboratory facilities. Leaves-of-absence will be considered up to a three term limit; for each term granted, a "stop-the-clock" policy will prevail with respect to completion of graduate (degree) requirements.

Students should refer to the Clinical Program Manual for details.

**Notes:**

Non-credit required course. Restricted to PhD students in Clinical Psychology.

(f) Time Requirements

The PhD normally requires a minimum of three full-time years at Lakehead University prior to internship year. Students are advised to remain full-time in their programs until they are completely finished. Candidates shall complete the requirements within five years from the time of first registration. Recommendation for a time extension beyond these limits will be forwarded by the academic unit to the Senate Graduate Studies Committee for consideration and final approval. Further information about leaves of absence or time extensions can be found in the Faculty of Graduate Studies Doctoral Regulations. Deadlines for program requirements are found in the Graduate Psychology Clinical Program Manual.

(g) Failure

In addition to the regulations of the Faculty of Graduate Studies, a student who has failed a practicum, an internship, the Clinical Practice Comprehensive Examination (Psychology 6811), or the Science Comprehensive Examination (Psychology 6812), following remediation when appropriate, is deemed to have failed the program.

### CLINICAL PSYCHOLOGY PROFESSIONAL REGULATIONS

In addition to the University Regulations, Faculty of Health and Behavioural Sciences Regulations, and the Faculty of Graduate Studies Regulations (insert link to <http://mycoursecalendar.lakeheadu.ca/pg30.html>) of this Calendar, the following regulations of the Department of Psychology also apply to students in the Clinical MA and PhD programs.

#### 1. Psychology Legislation, Standards, and Guidelines

By accepting a position in the Clinical Psychology MA or PhD Program and registering for the program, a student agrees to learn and abide by

all the legislation, standards, and guidelines relevant to members of the College of Psychologists of Ontario (CPO). Prior to any client contact, all students will be required to sign an agreement indicating full compliance with the Regulated Health Professions Act, the Psychology Act, the CPO Standards of Professional Conduct, and the Canadian Code of Ethics for Psychologists. Students must also agree to comply with all applicable provincial and federal laws, and all of the Rules and Code of Conduct of the Provincial Licensing Board of Psychology of any province in which they may train. Failure to abide by any of the legislation, standards, and guidelines could lead to dismissal from the program.

#### 2. Unsafe Practice/Unethical Practice

A practicum or internship clinical training site has the authority to immediately suspend a student from the clinical site on a short-term basis if the site suspects that the student.

#### 3. Professional Suitability

Students in the Clinical Psychology program have the responsibility of producing adequate information for proper evaluation of their professional competence, character, ethics, and other qualifications and for resolving any doubts about such qualifications. As per the CPO, students will be evaluated for competency in five areas of skill and knowledge that are important for clinical practice: Interpersonal Relationships, Assessment and Evaluation, Intervention and Consultation, Research, and Ethics and Standards. Evidence of professional unsuitability with respect to any of these areas could lead to termination from the program. Where appropriate, remediation will be attempted first.

#### 4. Clinical Activities

A Registered Psychologist must supervise students' clinical activities in regard to all client contact. Under no circumstance may a student engage in unsupervised practice. Engaging in clinical activities that involve direct billing by the student of a client on a fee-for-service basis is strictly prohibited.

#### 5. Graduate and Clinical Program Manuals

Students are expected to be familiar with and abide by all the policies and procedures in the Department of Psychology Graduate and Clinical Program Manuals.



#### THE RIGHT TO PRACTICE PSYCHOLOGY

Students' clinical activities in regard to all client contact must be supervised by a Registered Psychologist. Under no circumstance may a student engage in unsupervised practice. Engaging in clinical activities that involve direct billing by the student of a client on a fee-for-service basis is strictly prohibited. A Masters degree in Psychology or a Doctoral degree in Psychology does not give the right to practice the profession of Psychology. In Canada, Professional Psychologists must be registered with the appropriate provincial authority, such as the College of Psychologists of Ontario. A person holding a Doctoral degree can be registered as a Psychologist. In Ontario, an individual with the appropriate Masters degree is eligible to apply to be registered as a Psychological Associate. The specific requirements for registration can be obtained from the College. Advice is also available from any of the registered clinical faculty in the department.

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<http://mycoursecalendar.lakeheadu.ca/pg134.html>

Psychology 5091 (9091) Master's Practicum

#### Description:

Clinical MA candidates are required to complete a 400 hour practicum. Settings for practicums are designated and approved by the department, and supervision is provided by faculty members who are registered psychologists or other registered doctoral-level psychologists who are approved by the department.

#### Notes:

Non-credit required course.

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#### THE RIGHT TO PRACTICE PSYCHOLOGY

A Masters degree in Psychology or a Doctoral degree in Psychology does not give the right to practice the profession of Psychology. In Canada, Professional Psychologists must be registered with the appropriate provincial authority, such as the College of Psychologists of Ontario. A person holding a Doctoral degree can be registered as a Psychologist. In Ontario, an individual with the appropriate Masters degree is eligible to apply to be registered as a Psychological Associate. The specific requirements for registration can be obtained from the College. Advice is also available from any of the registered clinical faculty in the department.

Psychology 5091 (9091) Master's Practicum  
Prerequisite(s): Psychology 5201, 5271, 5551, and 5571

Description: Clinical MA candidates are required to complete a 400-hour practicum. Supervision is provided by faculty members who are registered psychologists or other registered doctoral-level psychologists. All placements must be approved by the Clinical Placement Coordinator prior to the practicum start date. In rare cases students might be required to, or given permission to, complete additional hours to fulfill this course requirement. These cases will be approved by the Clinical Area in consultation with the clinical supervisor and student. Students cannot exceed 400 practicum hours without prior written approval of the Clinical Placement Coordinator.

Notes: Non-credit required course. Restricted to Masters students in Clinical Psychology.

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Psychology 5201 Clinical Assessment  
Techniques

Credit Weight:

1

Prerequisite(s):

Psychology 3201 and permission of the  
Department

Description:

Designed to familiarize students with the full spectrum of psychological tests and assessment techniques that are currently used in the practice of Clinical Psychology. Students will be taught the relationships between various assessment protocols and clinical diagnoses with emphasis given to relevant ethical and legal guidelines. Students will have practica that involve proficiency development in the administration, scoring, interpretation and report writing of selected tests. Finally, the research literature and psychometrics on frequently used test batteries coupled with diagnoses will be reviewed from a scientist-practitioner perspective.

Notes:

Restricted to graduate students in Clinical Psychology.

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<http://mycoursecalendar.lakeheadu.ca/pg134.html>

Psychology 6090 (9090) PhD Practicum

Credit Weight:

0.0

Description:

Clinical PhD candidates are required to complete a 600 hour practicum. Settings for practicums are designated and approved by the department, and supervision is provided by faculty members who are registered psychologists or other registered doctoral-level psychologists who are approved by the department.

Notes:

Non-credit required course.

Psychology 5201 Clinical Assessment  
Techniques

Credit Weight:

1

Prerequisite(s):

Psychology 3201 or permission of the instructor

Description: Designed to familiarize students with the full spectrum of psychological tests and assessment techniques that are currently used in the practice of Clinical Psychology. Students will be taught the relationships between various assessment protocols and clinical diagnoses with emphasis given to relevant ethical and legal guidelines. Students will have practica that involve proficiency development in the administration, scoring, interpretation and report writing of selected tests. Finally, the research literature and psychometrics on frequently used test batteries coupled with diagnoses will be reviewed from a scientist-practitioner perspective.

Notes:

Restricted to graduate students in Clinical Psychology.

Psychology 6090 (9090) PhD Practicum

Credit Weight:

0.0

Prerequisite(s): Psychology 5201, 5271, 5551, 5571, and 5091

Description: Clinical PhD candidates are required to complete a 600-hour practicum. Supervision is provided by faculty members who are registered psychologists or other registered doctoral-level psychologists. All placements must be approved by the Clinical Placement Coordinator prior to the practicum start date. In rare cases students might be required to, or given permission to, complete additional hours to fulfill this course requirement. These cases will be approved by the Clinical Area in consultation with the clinical supervisor and student. Students cannot exceed 600 practicum hours without prior written approval of the Clinical

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<http://mycoursecalendar.lakeheadu.ca/pg134.html>

Psychology 6811 Clinical Practice  
Comprehensive Exam  
Credit Weight:  
0.0

**Description:**

An examination of the student's ability to integrate research and clinical information from divergent areas related to clinical psychology such as psychopathology, assessment, case conceptualization, treatment, as well as the legislations, ethics and professional issues impacting on the professional practice of clinical psychology. Evaluation consists of a full-day closed-book written examination in which students are presented with questions and clinical scenarios, for which they explicate the relevant clinical theoretical, empirical, ethics, legislation and professional issues that need to be considered for competent care of the client.

**Notes:**

Non-credit required course. Restricted to graduate students in Clinical Psychology.

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<http://mycoursecalendar.lakeheadu.ca/pg336.html>

Note 2: These courses are typically offered only every second year.

All psychology graduate courses for which students meet the prerequisites are open to students in the PhD Clinical Psychology program. Some courses are required in order to obtain the PhD degree, whereas other courses are optional. A required course may be waived if a student has successfully completed its equivalent at a graduate level. (Required courses must be replaced with

Placement Coordinator.

Notes: Non-credit required course. Restricted to PhD students in Clinical Psychology.

Psychology 6811 Clinical Practice  
Comprehensive Exam  
Credit Weight:  
0.0

Prerequisite(s): Psychology 5091, 5151, 5271, 5311, 5711, 6211, 6231, 6251, 6751

**Description:** An examination of the student's ability to integrate research and clinical information from divergent areas related to clinical psychology such as psychopathology, assessment, case conceptualization, treatment, as well as the legislations, ethics and professional issues impacting on the professional practice of clinical psychology. Evaluation consists of a full-day closed-book written examination in which students are presented with questions and clinical scenarios, for which they explicate the relevant clinical theoretical, empirical, ethics, legislation and professional issues that need to be considered for competent care of the client.

**Notes:**

Non-credit required course. Restricted to PhD students in Clinical Psychology.

**Note 2:**

These courses are typically offered only every second year.

All psychology graduate courses for which students meet the prerequisites are open to students in the PhD Clinical Psychology program. Some courses are required in order to obtain the PhD degree, whereas other courses are optional. With the approval of the course instructor and the Psychology Graduate Studies Committee, a required course may be waived if a student has

optional courses.) (Equivalency for 5000-level courses will be determined prior to admission and stipulated in the offer of admission.)

successfully completed its equivalent at a graduate level; however, the student must substitute another credit in its place. Requests for course waivers must be submitted and approved at the time of admission to the program. To be considered for a course waiver, the student must submit a formal request to the course instructor, along with the official transcript and institutionally prepared course description(s).

Section 3

The Faculty(ies) affected by the proposed calendar change

**I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Faculty.**

I agree to this calendar change proposal

Yes

No

If you choose "No" please explain why in the box below *provided that a thorough review is completed to ensure that the changes are in line / can be brought into line with existing university regulations.*

Name:

*Lor. Livingston*

Faculty:

*Health and Behavioural Sciences*

Date:

*Jan 11/11*

Signature of Dean

