

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)

Date:

19/01/2011

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Andrew Dean	Science and Environmental Studies
	Department the change relates to	
	Chemistry	
	Contact Person	
	Christine Gottardo	

Is the proposed calendar change Graduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|---------------------------------|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6. Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is | Yes | No |

- | | | |
|--|--|---|
| service/required course(s) in another program? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program? | Yes
<input checked="" type="checkbox"/> | No
<input type="checkbox"/> |
| 12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |

Signatures:

Date approved by faculty council

Section 1
Description of the Proposed Calendar Change: Include a formal thesis defense procedure as a requirement for the successful completion of the MSc degree in Chemistry
Rationale of the Proposed Calendar Change(s): (Corresponding to Section 2 where required)
1 <input type="text"/> To augment the MSc thesis evaluation process currently in place in accordance with a request made by the external appraisers in the most recent OCGS review of the MSc graduate program in Chemistry

Section 2

Existing Calendar Entries:
(Page reference based on hard copy or
URL based on electronic version of
calendar)

Proposed Calendar Entries/Addition/ Deletion
-If only addition, specify page number and
placement in university calendar
-If only deletion, write Deleted

1

<http://mycoursecalendar.lakeheadu.ca/pg343.html>

Candidates will be required to present two departmental seminars. At the first, held within the first year, the candidate will present an outline and working title of the proposed research thesis. At the second seminar, before final approval of the thesis, the candidate will present the results of his/her research.

In addition to the course and thesis requirements, candidates will be required to present two departmental seminars, and successfully defend their MSc thesis in order to graduate from the program. The first seminar, a thesis proposal, will be held before the end of the first year of the program; the candidate will present an outline and working title of the proposed research thesis. Following the completion of the first seminar, the student will meet with his/her Supervisory Committee and the student's progress to date will be evaluated. The second seminar will be a thesis results seminar followed by a thesis defense, normally taking place near the end of the second year of the program, and before final approval of the thesis.

Section 3

The Faculty(ies) affected by the proposed calendar change

SES

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal Yes No

Name:

Faculty:

Date:

Signature of Dean

I agree to this calendar change proposal Yes No

Name: Andrew P. Dean

Faculty: SES

Date: Jan 26, 2011

Signature of Dean

