

Proposed Senate Budget Committee changes to Terms of Reference

(Strike-through indicates deletion of the current text; Bold font indicates the addition of text)

Seven (7) days notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the Committee are able to be present and/or consent thereto.

Quorum: Unless otherwise stated in the approved terms of reference, quorum for Senate and all Senate committees is a simple majority of all filled positions. Committee members whose positions are listed as ** shall not be included in the total when quorum is counted.

Composition

1. Vice-President (Academic) & Provost**
2. Immediate Past Chair
3. Five full-time faculty members elected by Senate on the recommendation of the Senate Nominations Committee
4. Lakehead University Student Union Vice-President (Finance)
5. Vice-President (Administration & Finance)**
6. Director of Institutional Analysis & Government Relations (non-voting)**
7. Vice-Provost (Student Affairs)**
8. Dean of the Faculty of Graduate Studies

Terms of Office

- 1 & 2 ex officio
- 3 two-year terms (renewable) (staggered)
- 4, 5, 6, 7 & 8 ex officio

Organization

1. Chair: To be elected annually by the Committee from among those members holding academic appointment
2. Secretary: To be elected by and from the Committee
3. Administrative Office: Office of the Vice-President (Administration & Finance)

Terms of Reference

1. To determine the financial implications of ~~all program alterations.~~ **course and/or program proposals (new and existing).**
2. To aid in the process of ~~establishing a workable budgetary procedure and, within this framework, to participate in the formulation of the budget each year.~~ **an integrated multi-year planning and budgeting process.**

3.—~~To examine the University budgeting process and~~To perform such analyses as are necessary to advise Senate concerning optimum use of the resources available for the development of the University's academic program.

4. To review the university budget as it develops and advise the Senate on it.