

Lakehead

UNIVERSITY

MEMORANDUM

TO: Karen Roche, Secretary of Senate
FROM: Gillian Siddall, Chair
Senate Academic Committee
RE: Report of the Senate Academic Committee (SAC)
DATE: October 27, 2010

Please accept my report on the regular meeting of Senate Academic Committee held on October 15, 2010.

1. Election of Committee Vice-Chair 2010-11

At the June 1, 2010 meeting of the committee there were two nominations for Vice-Chair for 2010-11. Subsequent to the meeting, one of the nominees withdrew from consideration.

On October 15th, the committee ratified the appointment of Dr. B. McLaren to the position of Vice-Chair for 2010-11.

2. Development of 2011 Academic Plan

At the June 1, 2010 meeting of the committee Terms of Reference were approved for the establishment of the Academic Planning Sub-Committee. Nominations were received both at the meeting and subsequently, following a call to faculty deans. The committee was established by August 1, 2010. Terms of Reference and Committee Composition can be viewed at the Vice-President (Academic) and Provost website at: <http://vpacademic.lakeheadu.ca/?display=page&pageid=82>

The committee had its first meeting on October 13th and will meet again on November 2nd. The planning cycle will consist of four stages, with approval expected early in 2012. There will be a further report on the planning cycle at the next meeting. The Plan will be a five year plan and will tie in to both strategic and integrated budget planning.

3. Writing Centre Working Sub-Committee – update on Writing Coordinator

B. McLaren reported on the activities of the Sub-Committee and conduct of the search for a Writing Coordinator. Following the establishment of criteria for the position, a call was made in August 2010, resulting in 7 applicants for the position. A short-list of applicants was selected for interviews and those interviews were conducted on September 30, 2010.

Dr. McLaren reported on behalf of the Sub-Committee that Anthea Kyle has accepted the position of Writing Coordinator 2010-11. Further reports on planned activities will follow.

4. Undergraduate program review and Quality Assurance – IQAP

M. McPherson reported on efforts to transition from UPRAC/OCGS to Quality Assurance January 1, 2011. Currently, the Quality Council is reviewing and providing feedback on IQAP submissions from all Ontario universities, including Lakehead.

The Lakehead University IQAP will be brought to SAC for approval, once the Quality Assurance Sub-Committee is satisfied with a final draft.

5. Relocation Subcommittee

G. Siddall reported that the ad hoc committee looking at the Senate approval process will meet again in November. Following that meeting, it is expected that the Procedures for preparing requests related academic reorganization, relocation or change of name of an academic unit/faculty can be revisited.

6. Diversity Awareness

A meeting of the Sub-Committee on Diversity Awareness will meet shortly to discuss next steps, as referred by Senate on May 14, 2010. Any additional members interested in serving are asked to contact G. Siddall, Chair.

Respectfully submitted,
G. Siddall