

# Lakehead

UNIVERSITY

## MEMORANDUM

**TO:** Karen Roche, Secretary of Senate  
**FROM:** Gillian Siddall, Chair  
Senate Academic Committee  
**RE:** Report of the Senate Academic Committee (SAC)  
**DATE:** September 14, 2010

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Please accept my report on the regular meeting of Senate Academic Committee held on June 1, 2010.

1. **Change of Name of the Department of Lifelong Learning, Faculty of Education**

This item was referred to SAC from the May 14, 2010 Senate meeting.

J. O'Meara spoke to the matter and indicated that the proposed change would more accurately reflect the department's role.

***The committee recommends that Senate approve the proposed name change from the Department of Lifelong Learning to the Department of Professional Development, within the Faculty of Education.***

2. **Undergraduate program review - cyclical program review**

M. McPherson reported briefly on the status of seven reviews conducted during the 2009-10 academic year. One further undergraduate program review, in the Department of History, will be conducted during fall 2010, before the transition to Quality Assurance.

3. **Quality Assurance – IQAP**

Dr. McPherson advised that the draft IQAP would be forwarded to the Quality Assurance Council by July 1<sup>st</sup>. The final version is to be in place by December 31<sup>st</sup>. The committee reviewed the proposed procedures for new, expedited and cyclical reviews, IQAP Table of Contents and a proposed schedule for 2010-11.

4. **Relocation Subcommittee**

G. Siddall provided rationale for broadening the proposed procedures to include requests from senior administration and the committee considered the draft. Additional feedback is welcome. The matter will return to the Agenda at the first meeting in the fall.

**5. Election of committee chair 2010-11**

Dr. Gillian Siddall was re-elected committee chair for the 2010-11 academic year.

**6. Election of committee vice-chair 2010-11**

There were two nominations for vice-chair. The matter will be dealt with via electronic ballot and return to the Agenda at the first meeting in the fall.

**7. Development of 2011 Academic Plan**

A motion was taken to endorse the establishment of an Academic Planning Committee, in accordance with the Terms of Reference distributed. Nominations were received for two faculty members. A further call for nominations will be sent to Deans.

Respectfully submitted,  
G. Siddall